



ZAGREBAČKA
BURZA

Zagreb Stock Exchange

EHO service manual

Zagreb, November 5, 2025

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1. Introduction

Pursuant to Article 4(1) and Article 107(4) and (5) of the Rules of the Zagreb Stock Exchange, Inc. (hereinafter: (Exchange Rules), this User manual regulates the method of submission of applications and other documents required for admission of financial instruments to trading on the regulated market, as well as the procedure for the provision and disclosure of regulated, inside and other issuer information via the Zagreb Stock Exchange, Inc. website using the Zagreb Stock Exchange EHO Service (hereinafter: the EHO Service) for the purpose of their disclosure to the investment public.

The EHO Service is an electronic service provided by the Zagreb Stock Exchange, Inc. (hereinafter: the Exchange) to the issuers of financial instruments admitted to trading on the regulated market and the Progress Market managed by the Exchange. That service is used by the issuers to provide and disclose regulated, inside, and other information relevant to the investment public.

The Exchange issues a username and a password to the issuers for the use of the EHO Service. The responsibility for the truthfulness, completeness and accuracy of all information provided and disclosed by the EHO Service lies with the Issuer.

In accordance with Article 107(4) of the Exchange Rules, issuers are required to provide information to the Exchange in electronic form via the EHO Service only.

The Exchange waives responsibility and liability for any damage or loss of profit that might arise, directly or indirectly, out of the content, timeliness, accuracy or completeness of information disclosed by the issuer autonomously or through third parties using the EHO service. Each disclosure made via the EHO Service is deemed official disclosure by the issuer, who bares sole responsibility for preventing unauthorized use of the Service.

Issuers are not permitted to release content which, by its nature, does not constitute regulated or inside information, such as promotional messages, advertising material, polemic content and similar information that is liable to mislead the public.

The EHO Service is available via the Exchange website 24/7 on <https://eho.zse.hr/en/>.

If an issuer discloses inside, regulated or other information which is not regulated but is subsequently found to need correcting, the issuer is required to publish a correction ensuring the provision of complete, truthful and accurate information to the investment public.

Disclosures made by issuers fall within two main categories:

Category	Time of web disclosure	Exchange authorization
<i>Regulated information</i>	7 days, 0-24 hours	no
<i>Inside and other information</i>	Exchange business hours	yes

Explanatory note:

Notices in the category of *Regulated information*, entered by the issuer via the EHO Service, are published directly on the Exchange website 24/7, without Exchange authorization.

Notices in the category of *Inside and other information*, entered by the issuer via the EHO Service, will be published on the Exchange website during business hours of the Exchange, immediately after being authorized. Any information provided after Exchange business hours will be published on the Exchange website on the next trading day, subject to prior authorization.

A calendar of Exchange trading days is available on the Exchange website.

Immediately upon authorization of a notice, the issuer will get an e-mail serving as confirmation that the notice has been published on the Exchange website.

The *Inside information* category is used for entering the information which constitutes inside information under Regulation (EU) No 596/2014 on market abuse.

Regulated information not found on the *Regulated information* menu, along with any additional information the issuer wishes to disclose for transparency purposes, should be entered under *Other information*.

2. EHO Service login

Issuers whose financial instruments are subject to an application for listing or those that have been listed on the regulated market can access the EHO Service via the Exchange website (<https://zse.hr>) under **Issuers**/ EHO Service of the Zagreb Stock Exchange.

Issuers whose financial instruments have been admitted to trading on the multilateral trading facility can access the EHO Service via the Progress market website (<https://progress.market/hr>) under **Issuers**/ EHO Service of the Zagreb Stock Exchange.

On the EHO Service home page, click on the **Login** link in the top right corner.



The screenshot shows the EHO Service of the Zagreb Stock Exchange login page. At the top, there is a navigation bar with links for ISSUER ANNOUNCEMENTS, TRADING ANNOUNCEMENTS, FINANCIAL REPORTS, OBSERVATION SEGMENT, SUSPENSIONS, and a LOGIN button. The LOGIN button is highlighted with a red border. Below the navigation bar, the text "EHO Service of the Zagreb Stock Exchange" is displayed. A descriptive paragraph explains that the EHO service enables issuers to submit applications and documentation for listing financial instruments on the regulated market, and to publish inside information, regulated information, and other information via the Zagreb Stock Exchange website. The main form is titled "Issuer login" and contains fields for "Username" and "Password", both of which are currently empty. A large red "Login" button is at the bottom of the form. To the right of the form, there is a vertical flow diagram with three boxes labeled "Step 1", "Step 2", and "Step 3". Arrows point from "Step 1" up to the "Username" field, from "Step 2" up to the "Password" field, and from "Step 3" up to the "Login" button.

Figure 1: User login

Step 1: Click on **Login**.

Step 2: Enter your username.

Step 3: Enter the password (code).

In the top right corner of the EHO Service home page please find the menu with: **Dashboard, Issuer data overview, Disclosures, Financial reports, General assemblies, Dividends and Applications**. The *Dashboard* is the home or introductory page of the EHO Service containing issuer news (latest 5 published news items). Under *Issuer data overview*, issuers are allowed to enter the ‘About the issuer’ content so that all stakeholders can be better acquainted with the description of business of each listed company and gain insight into a list of issuers’ listed securities. The *Disclosures* view consists of two main categories: Inside and other information, and Regulated information. The vertical menu also contains a list of all published financial statements, a list of the Issuer’s general assemblies (AGMs) and information on corporate actions concerning dividend payments by the Issuer. The *Applications* section contains a link to the Exchange electronic system used for submitting listing-related applications.

The screenshot shows the EHO Service Dashboard. At the top, it displays 'Logged in as: ZB' and a 'Logout' button. Below this is a 'Available actions' section with four cards: 'Issuer disclosures' (Regulated and other information, with 'View' and 'Quick add' buttons), 'Financial reports' (Financial reports and corrections, with 'View' and 'Quick add' buttons), 'General assemblies' (Invitations to the General assembly and other related information, with 'View' and 'Quick add' buttons), and 'Dividends' (Overview of dividends and announcement of interim dividend, with 'View' and 'Quick add' buttons). To the right of these cards is a vertical menu with the following items: Dashboard, Issuer data overview, Disclosures, Financial reports, General assemblies, Dividends, and Applications.

Figure 2: Dashboard

3. Issuer data overview

In the ‘Issuer data overview’ section, it is necessary to select ‘Edit’ in Croatian and/or English. Summary about the issuer – mandatory field (with a limit of up to 1000 characters). The information entered by the issuer in this category will be published on the Exchange’s website immediately after authorization during the Exchange’s working hours. Information submitted after the Exchange’s working hours will be published on the Exchange’s website on the next trading day, following authorization.

The issuer is additionally allowed to enter:

- a) Contact person – person responsible for investor relations, optional
- b) Contact phone – person responsible for investor relations, optional
- c) Contact e-mail address – person responsible for investor relations, optional

If the issuer is a Management Company for Open-End Investment Funds, the entry of related umbrella funds is enabled.

The screenshot shows the 'Issuer data overview' page for Zagrebačka burza d.d. The top navigation bar includes 'Logged in as: ZB' and a 'Logout' button. A sidebar on the right lists navigation links: Dashboard, Issuer data overview (selected), Disclosures, Financial reports, General assemblies, Dividends, and Applications. The main content area is divided into two columns for 'Croatian' and 'English' versions. Each column has sections for 'Approved for public' (checked), 'Contact person' (empty), 'Contact phone' (empty), and 'Contact mail' (empty). The 'About the issuer' section contains detailed text for both languages. In the Croatian section, the text describes Zagreb Stock Exchange Inc. as the operator of the regulated capital market in Croatia, mentioning its role in the 'Progress' trading platform and other services like LEI codes and OTC transactions. In the English section, it provides a similar overview. Both sections end with an 'Edit' button.

Figure 3. Issuer data overview

4. Provision of regulated and other information

4.1 Financial reports

Financial reports of the issuer are disclosed via the **Disclosures** or **Financial reports** menus. The **Financial reports** menu displays all the financial reports published by the Issuer. A click on the **Add financial report** link will call up a disclosure form.

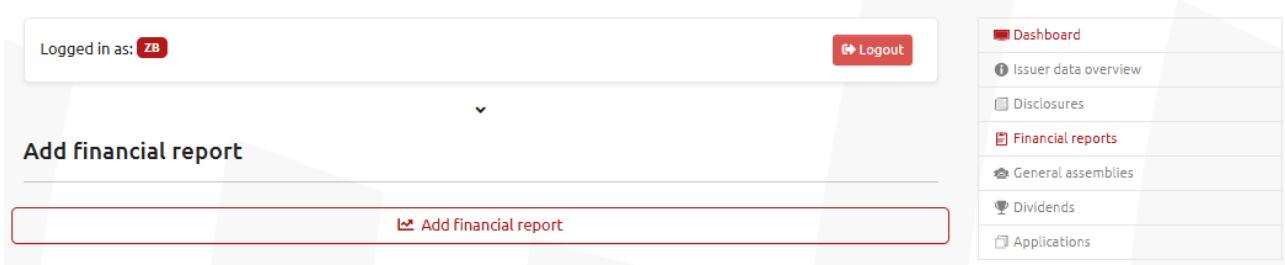


Figure 4. Financial reports menu

Figure 5. Publishing a financial report

Step 1. In the drop-down menu select the statement language - Croatian or English.

Step 2. In the drop-down menu select the year of the financial report.

Step 3. In the drop-down menu select the period of the financial report.

Step 4. In the drop-down menu select whether the report is consolidated or non-consolidated.

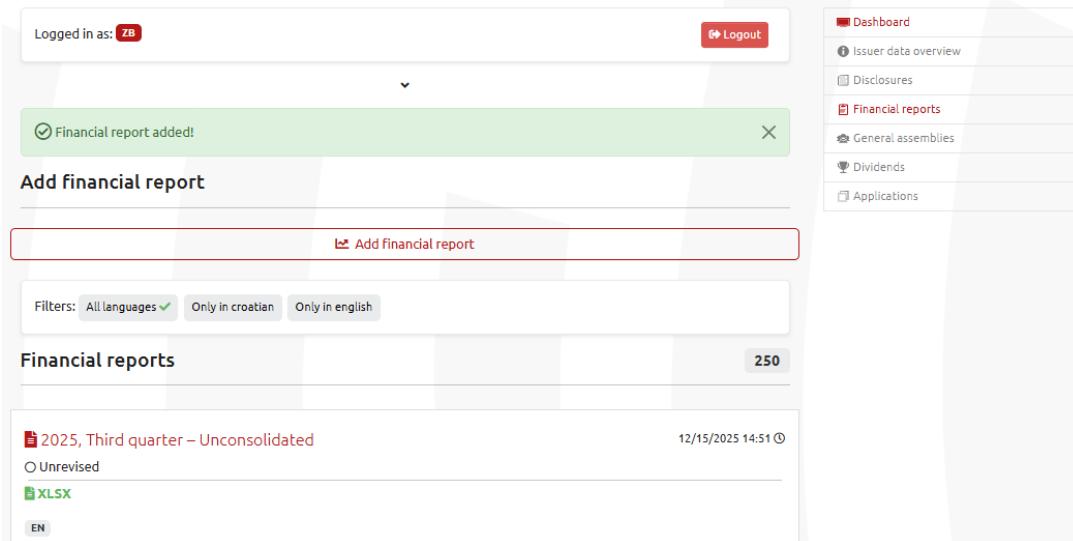
Step 5. In the drop-down menu select whether the report is audited or unaudited.

Step 6. A click on the icon *Choose file* will call up a pop-up for document upload in which the desired document/financial report needs to be selected.

Note: Only one file may be selected and uploaded when making a disclosure. Financial reports need to be provided in XLS and PDF format and/or in ESEF (European Single Electronic Format (ESEF) ZIP format).

Step 7. Click on Save.

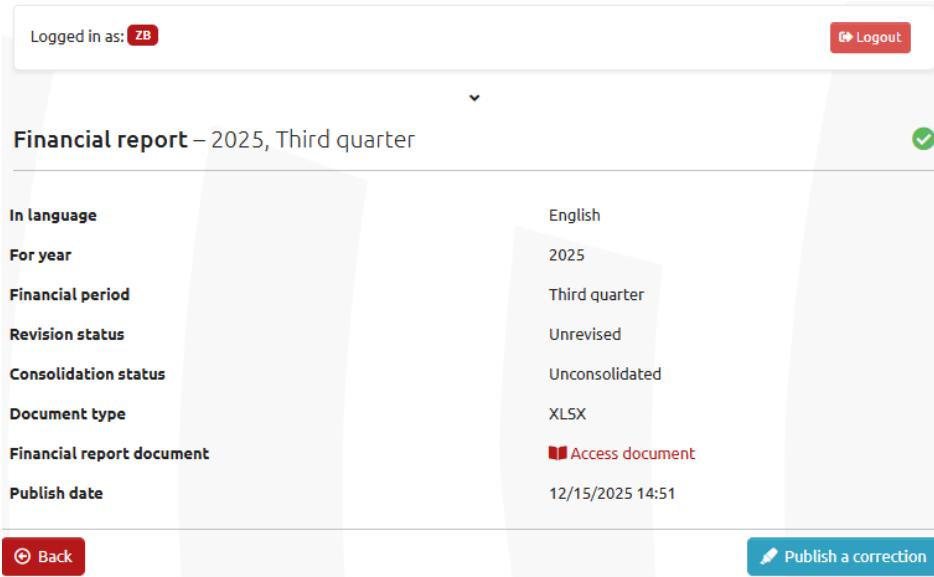
By selecting the Save option, a message will appear indicating that the financial report has been successfully published. The issuer will get an e-mail serving as confirmation that the notice has been published on the Exchange website.



The screenshot shows a user interface for managing financial reports. At the top, a green notification bar says 'Financial report added!' with a checkmark icon. Below it, a section titled 'Add financial report' has a red 'Add financial report' button. To the right is a sidebar with links: Dashboard, Issuer data overview, Disclosures, Financial reports (which is selected and highlighted in red), General assemblies, Dividends, and Applications. The main content area shows a table of 'Financial reports' with 250 entries. One entry is highlighted: '2025, Third quarter – Unconsolidated' (status: Unrevised, document type: XLSX, language: EN, published on 12/15/2025 at 14:51). There is also a 'Filters' section with 'All languages' checked.

Figure 6. Notice of successfully published financial report

By selecting one of the presented financial reports, a detailed view of that report opens with an attached document.



The screenshot shows a detailed view of a financial report. At the top, it says 'Logged in as: ZB' and has a 'Logout' button. The title is 'Financial report – 2025, Third quarter' with a green checkmark icon. Below is a table of metadata:

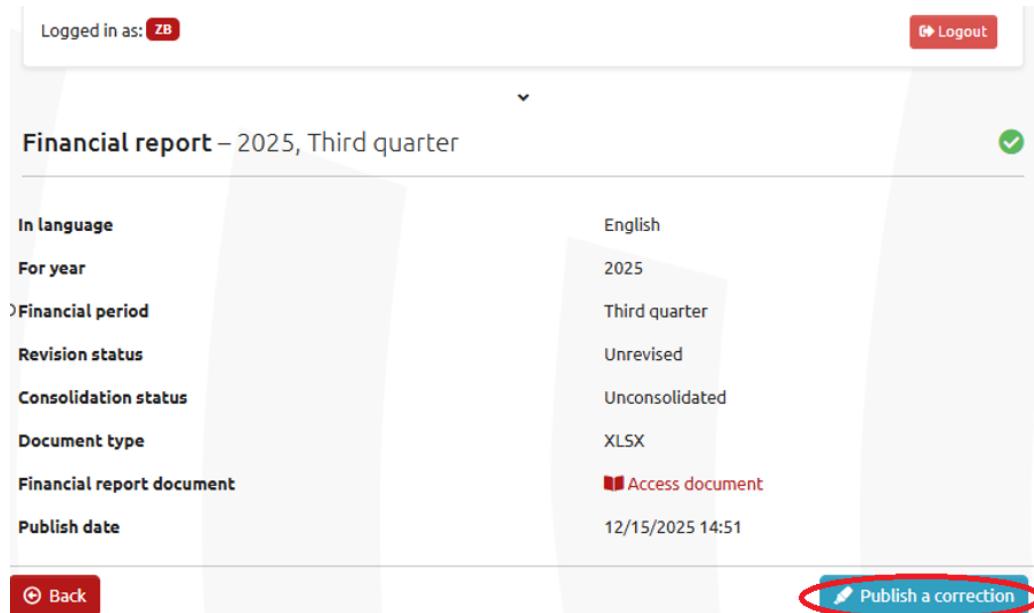
In language	English
For year	2025
Financial period	Third quarter
Revision status	Unrevised
Consolidation status	Unconsolidated
Document type	XLSX
Financial report document	Access document
Publish date	12/15/2025 14:51

At the bottom are 'Back' and 'Publish a correction' buttons.

Figure 7. View of details

Corrections of financial reports can be published 24/7 via the `Publish a correction` field by selecting the published financial report in the *Financial reports* view.

When correcting a financial report, in the `Explanation of the correction` field the issuer is required to state the reason for the correction with any changes made.



Logged in as: ZB Logout

Financial report – 2025, Third quarter ✓

In language	English
For year	2025
Financial period	Third quarter
Revision status	Unrevised
Consolidation status	Unconsolidated
Document type	XLSX
Financial report document	Access document
Publish date	12/15/2025 14:51

Back Publish a correction

Figure 8. Publishing a financial report correction

Logged in as: ZB [Logout](#)

Financial report - Correction entry

In language: English

For year: 2025

Financial period: Third quarter

Consolidation status: Unconsolidated

Revision status: Unrevised

Attach financial report: Choose File (No file chosen)

Explanation of the correction: Enter text (Short textual explanation about the reasons for publishing the correction.)

Save **Cancel**

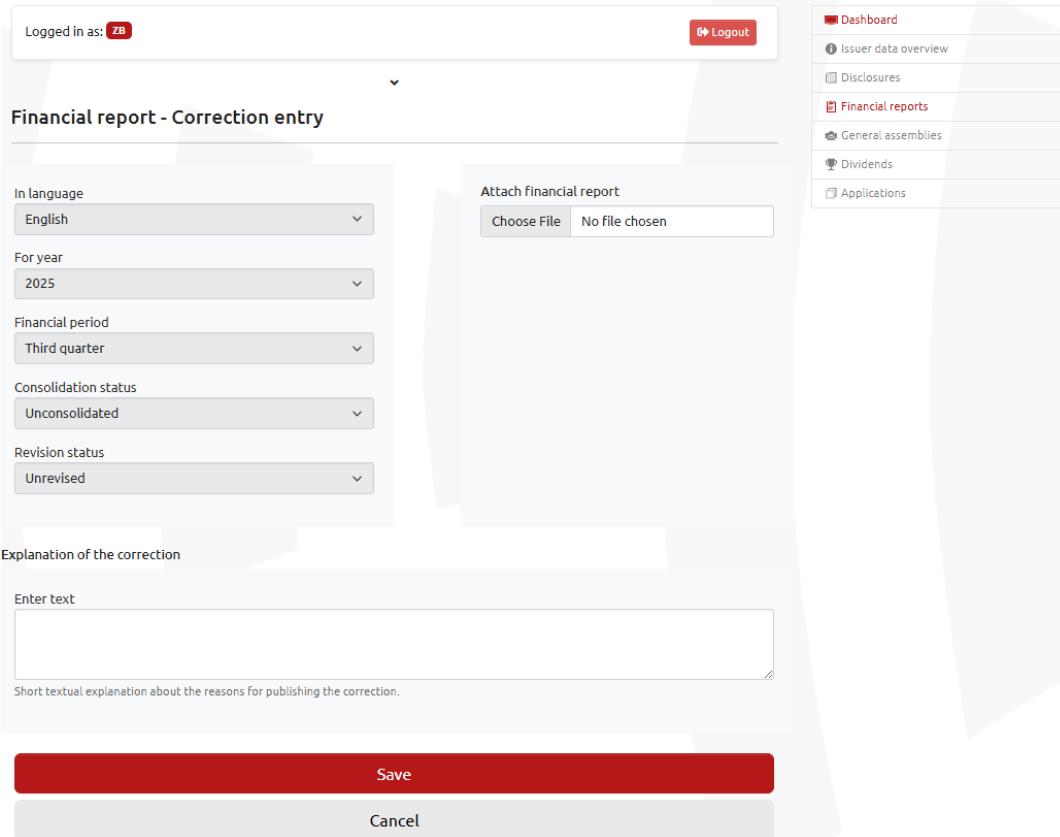


Figure 9. Publishing a financial report correction

4.1.1 Publication of financial reports of the Management Company for open-end investment funds

The publication of financial reports of open-end investment funds (ETFs) is done through the Disclosures or Financial Reports selections. In the Financial Reports menu are published all financial reports from the Management Company for individual listed ETFs. By selecting the link 'Adding Financial Report', a publication form appears.

The screenshot shows a user interface for publishing a financial report. At the top, a navigation bar includes 'Logged in as: [redacted]', 'Logout', and a sidebar with links to 'Dashboard', 'Issuer data overview', 'Disclosures', **Financial reports** (which is the active page), 'General assemblies', 'Dividends', and 'Applications'. The main form is titled 'Add financial report' and contains the following fields:

- Step 1:** A radio button group for 'Issuer' (selected), 'Umbrella fund' (selected), and 'ETF'.
- Step 2:** A dropdown menu for 'Choose option...'.
- Step 3:** A dropdown menu for 'In language' (set to 'English').
- Step 4:** A dropdown menu for 'For year' (set to '2024').
- Step 5:** A dropdown menu for 'Financial period' (set to 'Year report').
- Step 6:** A dropdown menu for 'Consolidation status' (set to 'Unconsolidated').
- Step 7:** A dropdown menu for 'Revision status' (set to 'Unrevised').
- Step 8:** A 'Choose file' button with the message 'No file chosen'.

At the bottom of the form are 'Save' and 'Cancel' buttons. To the right of the form, numbered boxes labeled 'Step 1' through 'Step 8' are connected by arrows to the corresponding fields, indicating the sequence of data entry.

Figure 10. Publication of the financial report

Step 1. Select who the report pertains to; the issuer, umbrella fund, or ETF

Step 2. From the dropdown menu, select whether the report is in Croatian or English

Step 3. From the dropdown menu, select the year to which the financial report pertains

Step 4. From the dropdown menu, select the period to which the financial report pertains

Step 5. From the dropdown menu, select whether the report is consolidated or unconsolidated

Step 6. From the dropdown menu, select whether the report is audited or unaudited

Step 7. By clicking on the *Choose File* icon, a window will appear for uploading the document, where you need to select the desired document/financial report

Note: When publishing a single notice, only one file can be selected or uploaded. Financial reports must be submitted in XLS and PDF format and/or in ZIP format ESEF (European Single Electronic Format).

Step 8. Select the Save option.

By selecting the Save option, a message will appear indicating that the financial report has been successfully published. The issuer receives an email confirming that the notice has been published on the Exchange's website.

By selecting one of the displayed financial reports, a detailed view of that report with the attached document opens. Corrections to financial reports can be published 7 days a week, 24 hours a day, via the 'Publish Correction' field by selecting the financial report under 'Financial Reports' section.

When correcting a financial report, the issuer is required to state the reason for the correction in the 'Correction Explanation' field, including all changes made to the report.

4.2 Regulated information

Any current (ad hoc) regulated information is disclosed via the link 'Publish regulated information' by clicking on 'Disclosures' in the vertical menu.



Logged in as: ZB [Logout](#)

Type of information

Inside and other information

★ Publish inside information

⚡ Publish other information

Regulated information

Publish regulated information

Invitation to the AGM

Add financial report

Add interim dividend

Publish Code of Corporate Governance Questionnaire

News overview (last 5 entries) 895

Dashboard

Issuer data overview

Disclosures

Financial reports

General assemblies

Dividends

Applications

Figure 11. Disclosures view

The type of notification, depending on its content, is selected from the 'Type' dropdown menu. The regulated information is published only in PDF format.

Logged in as: ZB [Logout](#)

Regulated information

In language: English

Type: Disclosure of the home member state (art. 460. CMA)

Information on changes concerning the total number of shares and voting rights (art. 473. CMA)
Information on changes in the rights attached to issued securities (art. 475. CMA)
Notification of the acquisition or disposal of own shares (art. 474. CMA) - Disposal of shares
Notification of the acquisition or disposal of own shares (art. 474. CMA) - Acquisition of shares
Announcement of received notification of changes in Voting Rights (art. 472. and 482. CMA)
Report on payments to the Public Sector (art. 469. CMA)
Notification of transactions by persons discharging managerial responsibilities

Choose File: No file chosen

Covered securities: Valid for all Zagrebačka burza d.d. - redovne dionice ZB

[Save](#) [Cancel](#)

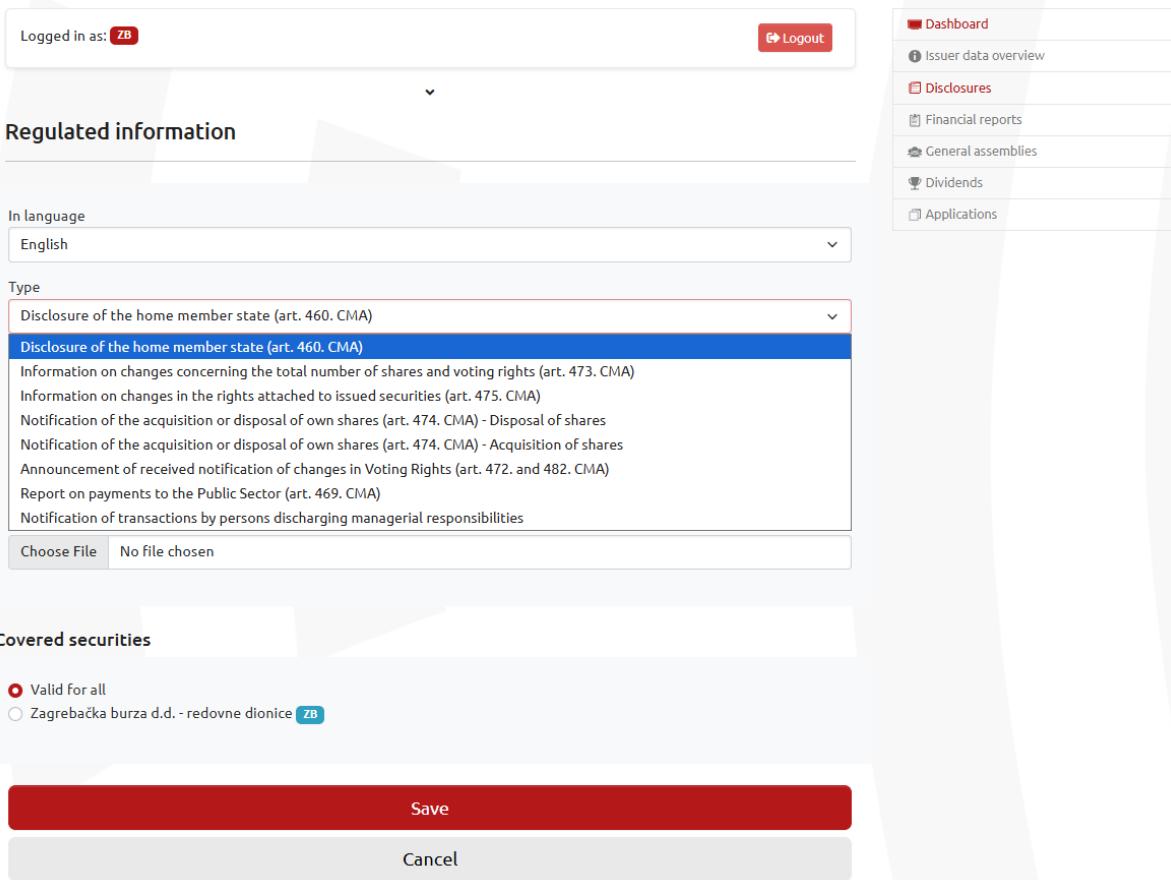


Figure 12. Selecting the type of regulated information

When entering the regulated information, there is an option to select 'Valid for all' or to choose a specific financial instrument to which the regulated information referred to.

Corrections of disclosed regulated information can be published 24/7 via the 'Publish a correction' field by selecting the published notice in the 'Disclosures view'.

Disclosures - Notification of the acquisition or disposal of own shares (art. 474. CMA) - Acquisition of shares 

Title	Zagrebačka burza d.d. - Notification of the acquisition of own shares
Type of information	Notification of the acquisition or disposal of own shares (art. 474. CMA) - Acquisition of shares
In language	English
Related document	 Access document
Publish date	11/10/2025 10:04
Covered securities	ZB

 Back Publish a correction

Figure 13. Publish a correction

If the content of the notice to be published does not correspond to any state category, selecting the category 'Disclose other information' will enable the entry of a different content notice.

4.3 Example of entering regulated information

The screenshot shows a user interface for entering regulated information. At the top, a header bar displays 'Logged in as: ZB' and a 'Logout' button. To the right is a sidebar with a 'Dashboard' section and links to 'Issuer data overview', 'Disclosures' (which is highlighted in red), 'Financial reports', 'General assemblies', 'Dividends', and 'Applications'. The main content area is titled 'Regulated information' and contains the following fields:

- In language:** English (selected in a dropdown menu).
- Type:** Information on changes concerning the total number of shares and voting rights (art. 473. CMA) (selected in a dropdown menu).
- Short content:** A large text area for a summary.
- Related document:** A file upload field showing 'No file chosen'.
- Covered securities:** A section with two radio button options:
 - Valid for all
 - Zagrebačka burza d.d. - redovne dionice ZB

At the bottom are 'Save' and 'Cancel' buttons. To the right of the form, a vertical column labeled 'Step 1' through 'Step 6' indicates the sequence of the process:

- Step 1: In the 'In language' dropdown.
- Step 2: In the 'Type' dropdown.
- Step 3: In the 'Short content' text area.
- Step 4: In the 'Related document' file upload field.
- Step 5: In the 'Covered securities' section.
- Step 6: Clicking the 'Save' button.

Figure 14. Entering regulated information

Step 1. In the drop-down menu select notice language - Croatian or English.

Step 2. Select the type of regulated information.

Step 3. The entry of the content summary or notice accompanying a news release is optional but **not mandatory**.

Step 4. Click on *Choose file*. Select the appropriate document on your computer and click Open. The document will be attached to the disclosure, with its title displayed.

Step 5. Select the financial instrument referred to in the notice or leave the selection valid for all.

Step 6. By clicking on **Save**, the news item will be uploaded to the system and will be published immediately. Once that is done, a confirmation of successful upload will appear on the screen.

Figure 15. Successfully published information

By selecting an individual notification, a detailed overview of the disclosure opens.

Figure 16. Information details

The issuer will get an e-mail serving as confirmation that the notice has been published on the Exchange website.

EHO ZSE - Published regulated information

Action: Disclosure of regulated information

Issuer: Zagrebačka burza d.d.

Language: English

Title: Zagrebačka burza d.d. - Information on changes
concerning the total number of shares and voting rights

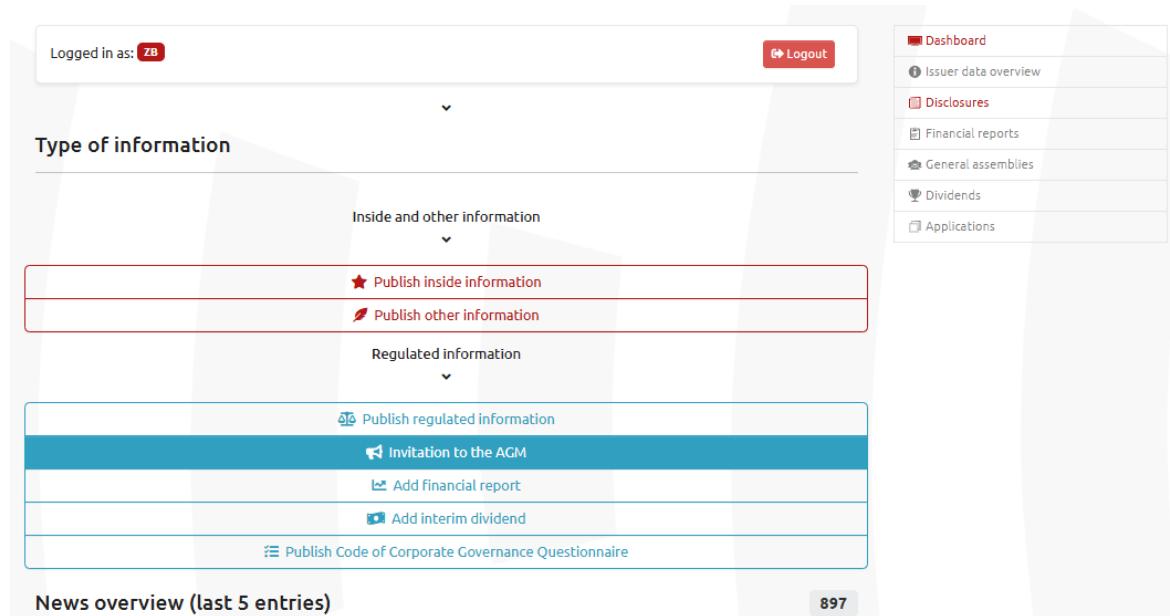
Link: [Go to the publication page](#)

Figure 17. Example of e-mail as a confirmation of published regulated information

4.4 General assemblies (AGM)

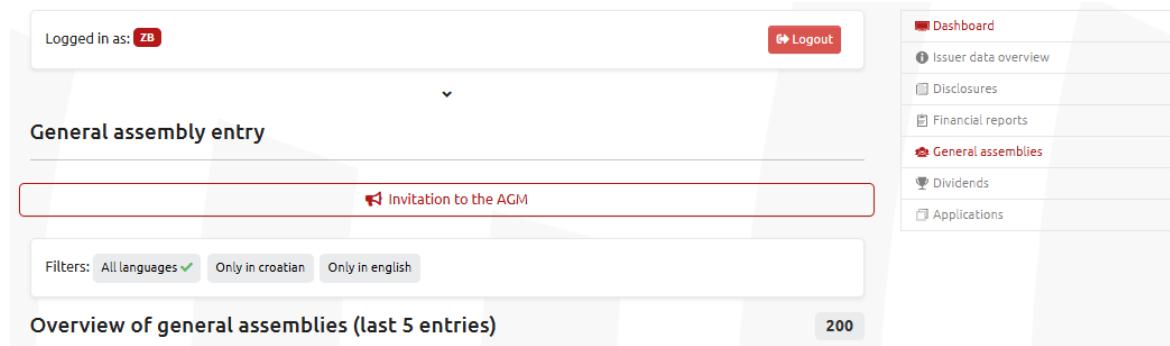
Information on the issuer's AGM is disclosed via the 'Disclosures' or 'General assemblies' menu.

All disclosed AGM information of the issuer can be viewed in the 'AGMs' menu.



The screenshot shows the 'Disclosures' menu with the 'General assemblies' section highlighted. The menu includes links for Dashboard, Issuer data overview, Disclosures, Financial reports, General assemblies (which is selected and highlighted in red), Dividends, and Applications. On the left, there's a 'Type of information' section with 'Inside and other information' and 'Regulated information' dropdowns. Under 'Inside and other information', there are buttons for 'Publish inside information' (with a star icon) and 'Publish other information' (with a feather icon). Under 'Regulated information', there are buttons for 'Publish regulated information' (with a document icon), 'Invitation to the AGM' (highlighted in red with a megaphone icon), 'Add financial report' (with a document icon), 'Add interim dividend' (with a document icon), and 'Publish Code of Corporate Governance Questionnaire' (with a document icon). A 'News overview (last 5 entries)' section is also visible.

Figure 18. Publishing an invitation to AGM via the Disclosures menu



The screenshot shows the 'AGMs' menu with the 'General assembly entry' section highlighted. The menu includes links for Dashboard, Issuer data overview, Disclosures, Financial reports, General assemblies (highlighted in red), Dividends, and Applications. On the left, there's a 'General assembly entry' section with a 'Invitation to the AGM' button (highlighted in red with a megaphone icon). Below it, there are 'Filters' buttons for 'All languages' (with a checkmark), 'Only in croatian', and 'Only in english'. A 'Overview of general assemblies (last 5 entries)' section is also visible.

Figure 19. Entering an invitation to AGM and disclosure of AGM invitations via the AGMs menu.

4.4.1 Invitation to the AGM

The screenshot shows a form for 'Announcement of the invitation to the AGM'. The form is divided into four main sections, each with a 'Step' label:

- Step 1:** 'In language' dropdown menu set to 'English'.
- Step 2:** 'Assembly date' field marked as 'Required' with a calendar icon.
- Step 3:** 'Related document' field with 'Choose File' and 'No file chosen' buttons.
- Step 4:** 'Dividend information' section:
 - 'Zagrebačka burza d.d. - redovne dionice' label with a 'ZB' button.
 - 'Dividend type' radio buttons: 'No dividend' (unchecked), 'In securities' (unchecked), and 'In cash' (checked).
 - 'Dividend value' input field with a note: 'Dividend value: Gross value in nominal currency or ratio in share value.'
 - 'Dividend currency' dropdown menu set to 'EUR'.
 - 'Record date' and 'Payment date' fields, both marked as 'Required' with calendar icons.
 - 'Add additional dividend' button.

At the bottom are 'Save' and 'Cancel' buttons.

Figure 20. Invitation to the AGM

Step 1: In the drop-down menu select notice language - Croatian or English.

Step 2: **Make sure** you select the date on which the AGM is to be held.

Step 3: Click on *Choose file*. Select the document containing an Invitation with proposed decisions in your directory and click Open.

Step 4: From the 'Dividend type' menu select 'No dividend', 'In securities', 'In cash'.

If the company has proposed no dividend payment in the invitation to the AGM, select 'No dividend' in the Dividend type menu.

If the company's invitation to the AGM includes proposals for the dividend payment 'In cash' or 'In securities', the appropriate dividend type needs to be selected and all other requisite data filled in.

Dividend information

Zagrebačka burza d.d. - redovne dionice

Dividend type: No dividend In securities In cash

Dividend value:

Dividend value: Gross value in nominal currency or ratio in share value.

Dividend currency: EUR

Record date: Required

Payment date: Required

+ Add additional dividend

Save

Cancel

Step 1

Step 2

Step 3

Figure 21. Cash or share dividend

Step 1. Enter the proposed dividend amount or ratio referred to in the Invitation to the AGM.

Step 2. Enter the record date on which the right to dividend is determined.

Step 3. Enter the dividend payment or corporate action date.

Note: In AGM entry, dividend data for each financial instrument needs to be entered separately while the notice itself refers to the issuer in general.

Once the document has been uploaded and all dividend data filled in, confirm the entry by clicking on **Save**. If all data is accurate and the generated content is correct, a message confirming that the news item has been published will appear.

Note: Once the invitation to the AGM has been published on the Issuer Intranet, the issuer will not be able to change it except by publishing a correction to the AGM invitation. Dividend data can be corrected by publishing a correction to the AGM invitation and updating dividend data.

Once an invitation to the AGM has been published, a view of AGM disclosures made and a notice of successful disclosure will be displayed. The issuer will get an e-mail serving as confirmation that the notice has been published on the Exchange website.

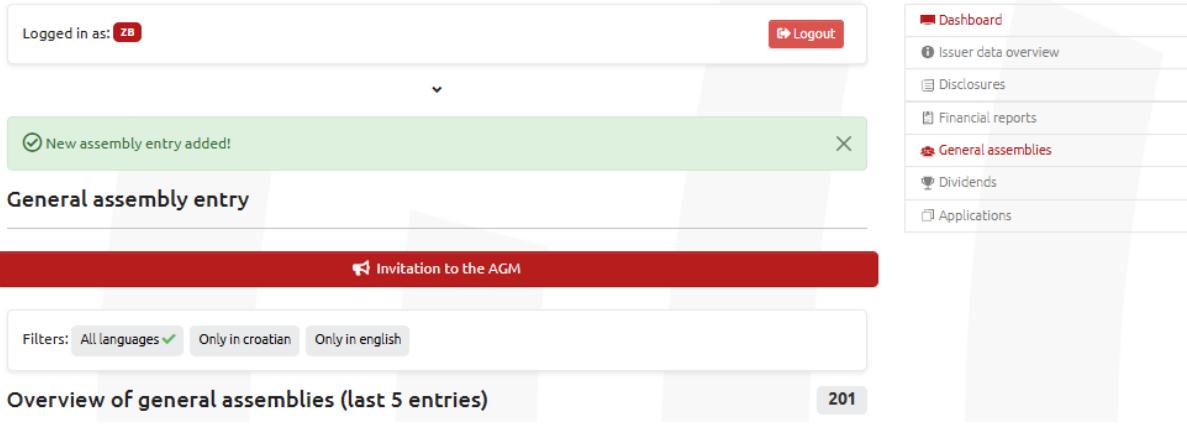


Figure 22. Successfully published AGM invitation

A user will get a detailed view of the disclosure by clicking on the notice.

After the invitation to the AGM has been published, it is possible to publish its correction / counterproposal / amendment / postponement / quorum deficiency / recall by selecting the published AGM invitation on the 'AGMs' menu.

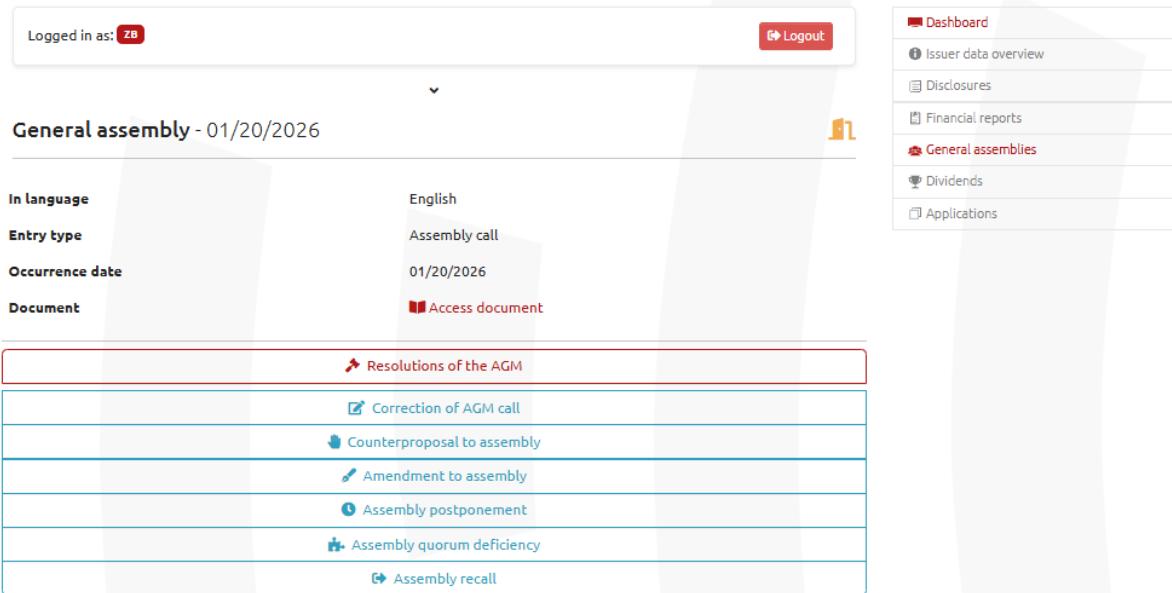


Figure 23. Possibilities concerning a published AGM invitation

4.4.2 Resolutions of the AGM

Resolutions of the AGM are entered by selecting the date on the AGMs menu on which the issuer's AGM was held.

Figure 24. Resolutions of the AGM

If the company's AGM voted in favor of a cash or share dividend payment, data concerning the dividend needs to be confirmed or new, amended data voted in under a counterproposal entered.

Figure 25. Disclosure of AGM resolutions

A correction of disclosed AGM resolutions can be published 24/7 via the 'Publish a correction of AGM Resolutions` field by selecting the published notice in the `Notices view` on the **AGM** menu.

4.5 Interim dividend

Data on interim dividend is entered via the 'Disclosures' or 'Dividends' menu.

By selecting this menu, a historical overview of the issuer's corporate dividend payments is displayed.

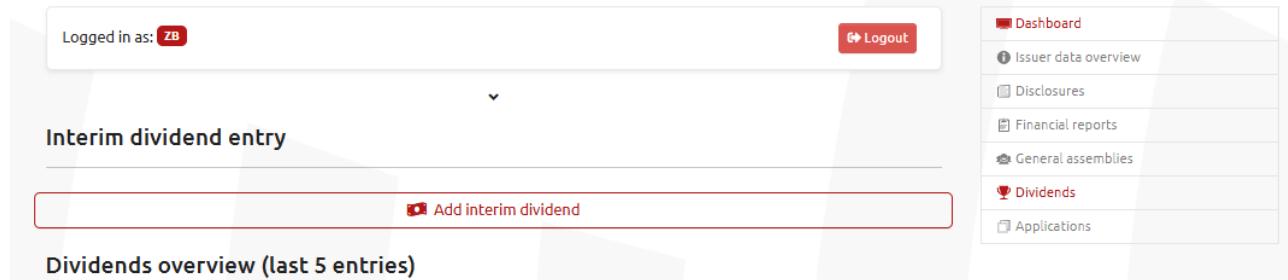


Figure 26. Dividend information

A new interim dividend can be entered by selecting 'Add interim dividend'.

The screenshot shows a user interface for adding an interim dividend. At the top, a header bar includes 'Logged in as: ZB' and a 'Logout' button. To the right is a sidebar with a 'Dashboard' section and links to 'Issuer data overview', 'Disclosures', 'Financial reports', 'General assemblies', 'Dividends' (which is highlighted in red), and 'Applications'. The main content area is titled 'Add interim dividend'. It contains the following fields:

- In language:** English (dropdown menu)
- Short content:** A text area with placeholder text: 'Short content of the news, is seen first.'
- Related document:** A file upload field showing 'Choose File' and 'No file chosen'.
- Dividend information:**
 - Zagrebačka burza d.d. - redovne dionice** (highlighted in red)
 - Dividend type:** In securities In cash
 - Dividend value:** (input field with placeholder: 'Dividend value: Gross value in nominal currency or ratio in share value.')
 - Dividend currency:** EUR (dropdown menu)
 - Record date:** Required (input field with calendar icon)
 - Payment date:** Required (input field with calendar icon)
- Buttons at the bottom:** 'Save' (red button) and 'Cancel'.

On the right side of the interface, a flow diagram is overlaid, showing four steps:

- Step 1:** Points to the 'In language' dropdown.
- Step 2:** Points to the 'Short content' text area.
- Step 3:** Points to the 'Related document' file upload field.
- Step 4:** Points to the 'Dividend information' section.

Figure 27. Interim dividend

Step 1. In the drop-down menu select notice language - Croatian or English.

Step 2. Entering a brief text or note accompanying the disclosure is optional. **Optional.**

Step 3. Click on 'Choose File'. Select the document containing a notice of interim dividend in your directory and click Open. The document is ready by clicking on 'Upload'. A message on its successful upload will follow.

Step 4. From the menu select the dividend type: 'In cash', 'In securities'.

It is necessary to fill in all the required information for the interim dividend:

Dividend information

Zagrebačka burza d.d. - redovne dionice

ZB

Dividend type: In securities In cash

Dividend value: Gross value in nominal currency or ratio in share value.

Dividend currency: EUR

Record date: Required

Payment date: Required

Step 1

Step 2

Step 3

Save

Cancel

Figure 28. Cash or share dividend

Step 1. Enter the proposed dividend amount or ratio.

Step 2. Enter the record date on which the right to dividend is determined.

Step 3. Enter the dividend payment or corporate action date.

Once dividend data is filled in, confirm the notice entry by clicking on 'Save'. If all data is accurate and the generated content is correct, a message confirming that the notice has been added and a new entry on the dividend view will appear. The issuer will get an e-mail serving as confirmation that the notice has been published on the Exchange website.

Logged in as: ZB

Logout

New dividend added!

Interim dividend entry

Add interim dividend

Dividends overview (last 5 entries)

Dashboard

Issuer data overview

Disclosures

Financial reports

General assemblies

Dividends

Applications

Figure 29. Message on added notice

A click on the notice will open a detailed view of entered dividend data.

Logged in as: ZB [Logout](#)

Dividend overview

For security	Zagrebačka burza d.d. - redovne dionice ZB
Dividend variant	Interim dividend
Dividend type	In cash
Dividend value	1.00 EUR
Ex-dividend date	12/29/2025
Record date	12/30/2025
Payment date	01/04/2026
Current	✓
Document	Access document
Related news	Open news

[Back](#) [Publish a correction](#)

Figure 30. Viewing dividend details

A correction of the interim dividend notice can be published 24/7 via the 'Publish a correction' field by selecting the published notice in the 'Notices view' on the 'Dividends' menu.

4.6 Code of Corporate Governance (Art. 121 of the Exchange Rules, compliance questionnaire)

Logged in as: ZB

Logout

Corporate governance code (art. 121 of the Exchange Rules, compliance questionnaire)

In language: English

Valid for year: 2024

Related document: Choose File No file chosen

Covered securities:

- Valid for all
- Zagrebačka burza d.d. - redovne dionice ZB

Save

Cancel

Dashboard

Issuer data overview

Disclosures

Financial reports

General assemblies

Dividends

Applications

Step 1

Step 2

Step 3

Figure 31. Code of Corporate Governance (Art. 121 of the Exchange Rules, compliance questionnaire)

Step 1. In the drop-down menu select questionnaire language - Croatian or English.

Step 2. In the drop-down menu select the year of the questionnaire.

Step 3. Click on Choose file. Select the XLS or PDF document containing the compliance questionnaire in your directory and click Open.

Note: The compliance questionnaire needs to be provided in the XLS or PDF format.

Once the document has been uploaded, confirm the notice entry by clicking on **Save**. If all data is accurate and the generated content is correct, a message confirming that the information has been published will appear.

The issuer will get an e-mail serving as confirmation that the notice has been published on the Exchange website.

Logged in as: ZB

[Logout](#)

Notice successfully published!

Type of information

- Inside and other information
 - [★ Publish inside information](#)
 - [↗ Publish other information](#)
- Regulated information
 - [↳ Publish regulated information](#)
 - [✉ Invitation to the AGM](#)
 - [↳ Add Financial report](#)
 - [✉ Add interim dividend](#)
 - [☰ Publish Code of Corporate Governance Questionnaire](#)

News overview (last 5 entries) 90

12/16/2025 10:36 – Code of Corporate Governance Questionnaire (art. 121, ZSE Rules)

[EN](#) **APPROVED**

Dashboard
Issuer data overview
Disclosures
Financial reports
General assemblies
Dividends
Applications

Figure 32. View of newly entered information on Compliance questionnaire entry / Success message on published notice

Logged in as: ZB

[Logout](#)

Disclosures - Code of Corporate Governance Questionnaire (art. 121, ZSE Rules) ✓

Title	Zagrebačka burza d.d. - Code of Corporate Governance Questionnaire for 2024
Type of information	Code of Corporate Governance Questionnaire (art. 121, ZSE Rules)
In language	English
Valid for year	2024
Related document	Access document
Publish date	11/10/2025 12:02
Covered securities	ZB

[Back](#) **Publish a correction**

Dashboard
Issuer data overview
Disclosures
Financial reports
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Dividends
Applications

Figure 33. Viewing disclosed Compliance questionnaire details

A correction of disclosed Compliance questionnaire – Code of Corporate Governance can be published 24/7 via the 'Publish a correction' field by selecting the published notice in the 'Notices view'.

4.7 Inside and other information

4.7.1 Inside information

The screenshot shows a user interface for entering inside information. On the left, there is a form with fields for language (English), title, short content, related document (choose file), and covered securities (valid for all or specific instrument). On the right, five steps are outlined: Step 1 (language), Step 2 (title), Step 3 (short content), Step 4 (related document), and Step 5 (covered securities). At the bottom are 'Save' and 'Cancel' buttons.

Logged in as: ZB

Logout

Dashboard

Issuer data overview

Disclosures

Financial reports

General assemblies

Dividends

Applications

Inside information

In language

English

Title

Short content

Related document

Choose File No file chosen

Covered securities

Valid for all

Zagrebačka burza d.d. - redovne dionice ZB

Step 1

Step 2

Step 3

Step 4

Step 5

Save

Cancel

Figure 34. Inside information

Step 1. In the drop-down menu select notice language - Croatian or English.

Step 2. Enter notice title.

Step 3. Enter text under 'Short content': (optional).

Step 4. Click on Choose file. Select the default document (Notice) in your directory and click Open. All inside information must be provided in a PDF file only.

Step 5. Select the financial instrument referred to in the notice or leave the selection 'valid for all'.

Having checked that all the fields are filled in and that the generated content is correct, confirm the entry by clicking on **Save**. If all data is accurate and the generated content is correct, a message confirming that the notice has been added will appear. The issuer will get an e-mail serving as confirmation that the notice has been published on the Exchange website.

Logged in as: ZB

Logout

Notice successfully added!

Type of information

Inside and other information

- ★ Publish inside information
- ⚡ Publish other information

Regulated information

- ⚖ Publish regulated information
- 📢 Invitation to the AGM
- 📄 Add financial report
- 🎰 Add interim dividend
- ☰ Publish Code of Corporate Governance Questionnaire

News overview (last 5 entries) 902

Figure 35. Message on added notice

Logged in as: ZB

Logout

Disclosures - Inside information

Title	Zagrebačka burza d.d. - Inside information
Type of information	Inside information
In language	English
Related document	Access document
Entry date	12/16/2025 10:54
Publish date	PENDING APPROVAL
Covered securities	ZB

Back

- Dashboard
- Issuer data overview
- Disclosures
- Financial reports
- General assemblies
- Dividends
- Applications

Figure 36. Added information details

A click on the added notice provides a detailed view of all disclosed information. Once the notice, i.e. information has been authorised by the Exchange, it will appear on the Exchange or Progress Market website immediately upon authorisation.

Corrections of disclosed inside information can be published during Exchange business hours via the 'Publish a correction' field by selecting the published notice in the 'Notices view'.

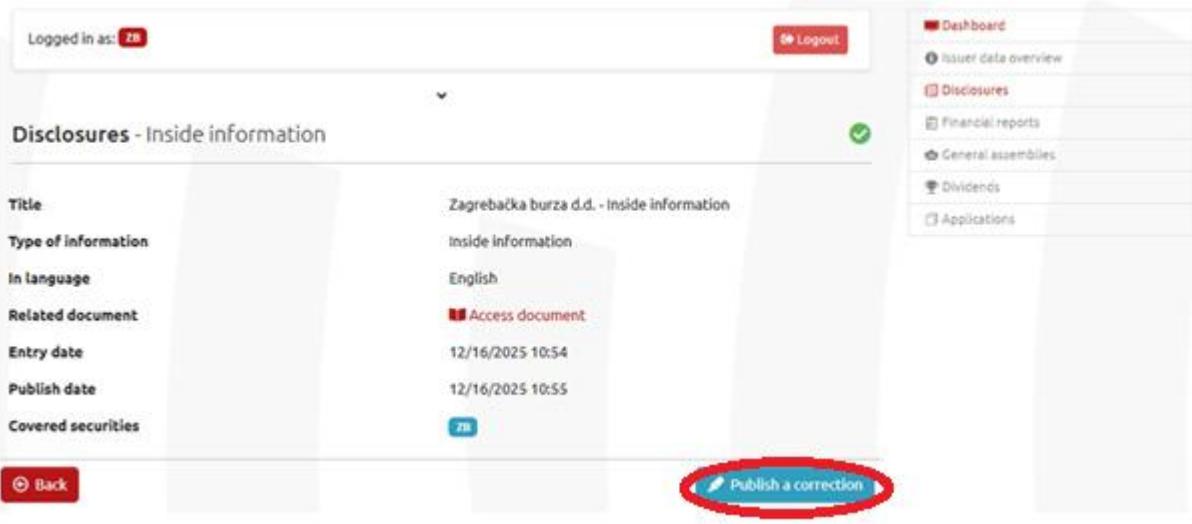


Figure 37. Publishing a correction

The screenshot shows a form for creating a correction entry. At the top, it says 'Logged in as: ZB' and 'Logout'. On the left, there's a sidebar with a tree view: 'Dashboard' (selected), 'Issuer data overview', 'Disclosures' (selected), 'Financial reports', 'General assemblies', 'Dividends', and 'Applications'. The main content area is titled 'Inside information - Correction entry'.

The form fields include:

- In language:** English
- Original news title:** Zagrebačka burza d.d. - Inside information
- Short content:** (A large text input field)
- Related document:** Choose File (No file chosen)
- Covered securities:** (A dropdown menu showing 'Zagrebačka burza d.d. - redovne dionice' with a checked checkbox)
- Valid for all:** (A radio button group with 'Valid for all' selected)

At the bottom, there are 'Save' and 'Cancel' buttons.

Figure 38. Inside information - Correction entry

4.7.2 Other information

The screenshot shows a user interface for entering 'Other information'. The form includes fields for language (English), title, short content, related document (choose file), and covered securities (radio buttons for 'Valid for all' or 'Zagrebačka burza d.d. - redovne dionice'). A sidebar on the right lists navigation options: Dashboard, Issuer data overview, Disclosures, Financial reports, General assemblies, Dividends, and Applications. Below the form, a red 'Save' button is highlighted, and a 'Cancel' button is shown. Arrows on the right side of the form area point from the right towards each field, labeled 'Step 1' through 'Step 5' respectively, indicating the sequence of data entry.

Figure 39. Other information

Step 1. In the drop-down menu select notice language - Croatian or English.

Step 2. Enter notice title.

Step 3. Enter text under Short content: (optional).

Step 4. Click on *Choose file*. Select the default document (Notice) in your directory and click Open. All other information is to be provided in a PDF file only.

Step 5. Select the financial instrument referred to in the notice or leave the selection 'Valid for all'.

Having checked that all the fields are filled in and that the generated content is correct, confirm the entry by clicking on **Save**. If all data is accurate and the generated content is correct, a message confirming that the notice has been added will appear. The issuer will get an e-mail serving as confirmation that the notice has been published on the Exchange website.

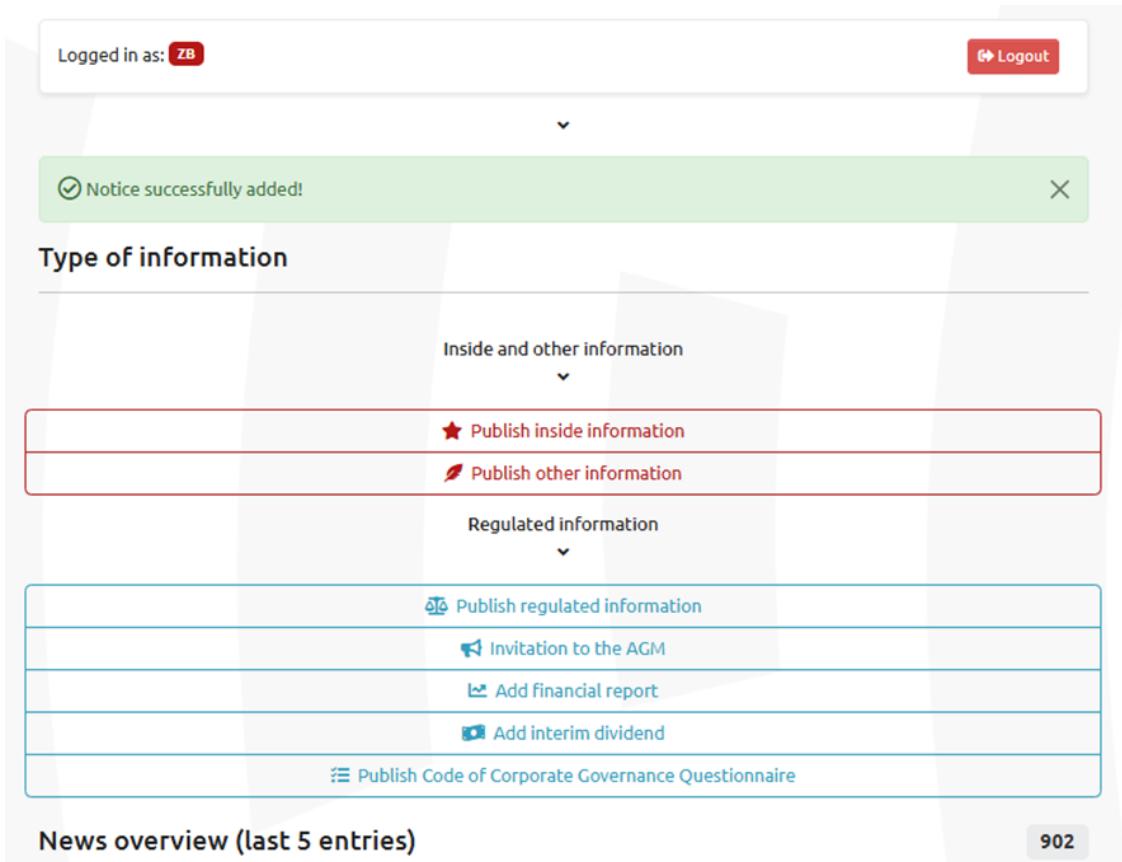


Figure 40. Message on successfully added notice

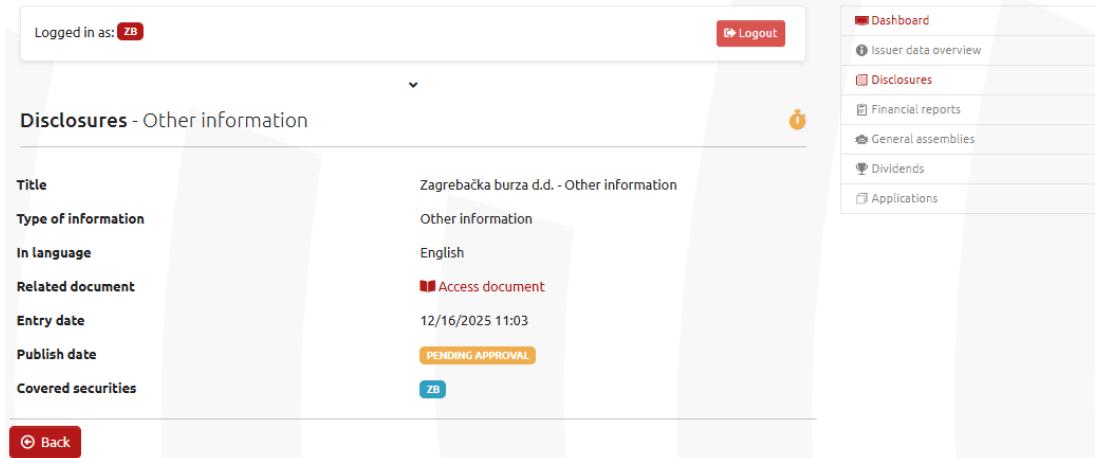


Figure 41. Added information details

Corrections of other information can be published during Exchange business hours via the 'Publish a correction' field by selecting the published notice in the 'Notices view'.

Logged in as: ZB
[Logout](#)

Disclosures - Other information

Title Zagrebačka burza d.d. - Other information

Type of information Other Information

In language English

Related document [Access document](#)

Entry date 12/16/2025 11:03

Publish date 12/16/2025 11:04

Covered securities

[Publish a correction](#)

[Back](#)
 [Publish a correction](#)

Dashboard
Issuer data overview

Disclosures
Financial reports

General assemblies
Dividends

Applications

Figure 42. Publishing a correction

Logged in as: ZB
[Logout](#)

Other information - Correction entry

In language English

Original news title Zagrebačka burza d.d. - Other information

Short content

[Save](#)

Related document

[Choose File](#)
No file chosen

[Save](#)

Covered securities

Valid for all
 Zagrebačka burza d.d. - redovne dionice

[Save](#)

[Back](#)
 [Save](#)

Dashboard
Issuer data overview

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Applications

Figure 43. Other information - Correction entry

4.8 Confirmation of notice publication

Once a notice has been published on the Exchange or Progress Market website, the issuer and the Exchange will receive an e-mail confirming the notice publication.

The e-mail will contain an URL address as a link to an Exchange or Progress Market website page on which the information has been published; direct access to the notice is possible by clicking on that link.

5. Submission system for listing-related applications

The system used for submitting listing-related applications is accessed by clicking on **Applications** in the vertical menu.

5.1 Submission of an application for listing

An application for listing is submitted by selecting **New application** within the **Listing application** box.

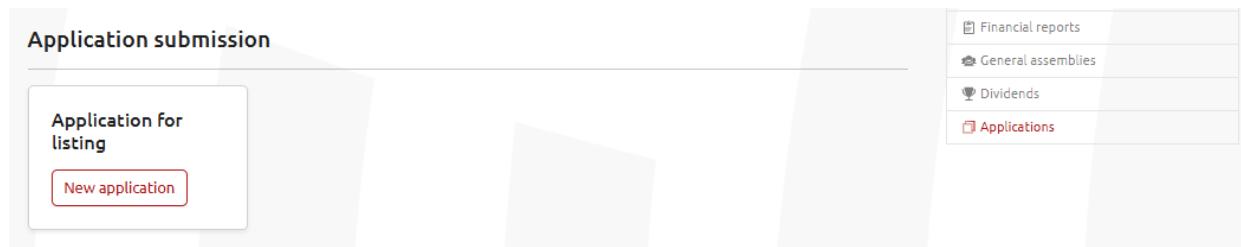


Figure 44: Application for listing

The system will guide the user through the regulated process of submitting an application for listing.

That process includes the following:

- selection of the relevant type of the financial instrument and market segment;
- entry of identification data of the issuer and instrument via an electronic form;
- upload of documents required for listing;
- checks of the correctness and completeness of entered data and of the documents required for listing;
- sending the application for review.

Depending on the type of instrument and market segment, the applicant needs to fill in a corresponding form that includes identification data of the issuer and financial instrument for which an application for listing is sought.

Logged in as: ZB

Logout

Application for listing

Choose security instrument and market segment

Security type	
	please choose...
	please choose...
	Regular stock
	Preferred stock
	Corporate Bond

Figure 45: Example of selecting the financial instrument type for a public limited company (Plc)

Application for listing

Choose security instrument and market segment

Security type	
	Regular stock

Market segment	
	please choose...
	please choose...
	Prime market
	Official market
	Regular market

Figure 46: Example of selecting the market segment

Issuer data

Company name

Company name, abbreviated

NACE code

Issued capital

Share capital currency

Business registry number

Personal identification number

Address

City

Postal code

Country

Authorised persons

Contact persons

Phone number

E-mail address

Website

Home member state

Choice of media for disclosure of the regulated information (optional)

Language of disclosure for regulated information

Choice of a official register of regulated information

LEI code

Figure 47: Data on the issuer (for a public limited company)

Share data

ISIN

Ticker symbol

Name

CSD inclusion date

Nominal value (optional)

Nominal currency

Right to vote

Number of listed shares (optional)

Number of shares that will be listed



Billing address same as the address under Issuer data section

Figure 48: Data on the financial instrument (for shares)

The issuer can indicate whether the billing address is the same as the address stated in the Data on the issuer or a different one ('*Billing address same as the address under Data on the issuer*' field).

After saving data in the electronic form, the system will guide you step-by-step through the process of uploading requisite documentation in PDF format. All entered data and accompanying documents will be stored in the System to be available for editing up until the final application sending. Documents need to be uploaded individually, in the specified order.

Required documentation

Required documentation		
➤ Prospectus		 
+ Declaration to the effect accompanying the prospectus pursuant to Art. 78(1) and Art. 89(4)(1) confirming that the issuer has fulfilled the obligation to publish the prospectus and/or other information to the public in accordance with Art. 21 of Regulation (EU) 2017/1129 on the prospectus		 
OR		
➤ Declaration to the effect pursuant to Art. 78(1) and Art. 89(4)(2) confirming that the issuer is exercising the exemption from the obligation to publish the prospectus		 
+ Confirmation that the issuer has notified HANFA, or another competent authority, of the use of the exemption in accordance with the provisions of the CMA		 
➤ Copies of all permissions, licences and approvals issued by the competent authority with regard to the listing / admission to trading procedure (Art. 78(1)(3) of the Exchange Rules)		 
➤ The minutes of the annual general meeting which adopted a resolution to list the company's shares on the regulated market, at the first admission of shares to trading on the regulated market and for each new issue (Art. 79(1)(1) of the Exchange Rules)		 
➤ A decision entering the fact of the capital increase in the court register , if applicable, or the decision of the management board and the consent of the supervisory board in the case of authorized share capital (Art. 79(1)(2) of the Exchange Rules)		 
➤ Listing agreement		 
➤ A special power of attorney for listing , if applicable, shall be submitted in cases where the issuer is represented by a listing agent in the process of listing shares on a regulated market, specifically for the purpose of signing the listing documentation and/or the Listing agreement.		 
➤ Proof of paid fee for listing in accordance with the Price list of the Exchange, Art 5.		 
➤ Declaration to the effect that the applicant is complying fully with the provisions of the CMA and other regulations according the Art. 78, para 1 (2) of the Exchange Rules		 
➤ Declaration to the effect that the applicant has been informed by the Exchange about the requirements arising from the listing of its financial instruments to trading on the regulated market, at first admission of the financial instrument to trading on the regulated market according the Art. 78,para 1 (4) of the Exchange Rules		 
➤ Declaration to the effect that restrictive measures do not apply to the financial instruments for which the listing application has been submitted, in accordance with the Act on Restrictive Measures (Official Gazette No. 133/2023)		 
➤ Statement confirming that the applicant has an appropriate internal organization, systems and procedures in place to ensure timely availability of information to the market, also stating data on the person responsible for investor relations (Art. 78, para 1 (5) of the Exchange Rules)		 

Figure 49: Example of the overview of mandatory documents for admission of shares to trading on the regulated market

Logged in as: ZB [Logout](#)

Application for listing:
Regular stock ZB (HRZB00RA0003) - Regular market

Adding documents (1/12):

Prospectus

Add file No file chosen

OR

Declaration to the effect pursuant to Art. 78(1) and Art. 89(4)(2) confirming that the issuer is exercising the exemption from the obligation to publish the prospectus

Add file No file chosen

[Review entered data](#) [Back](#) [Continue](#)

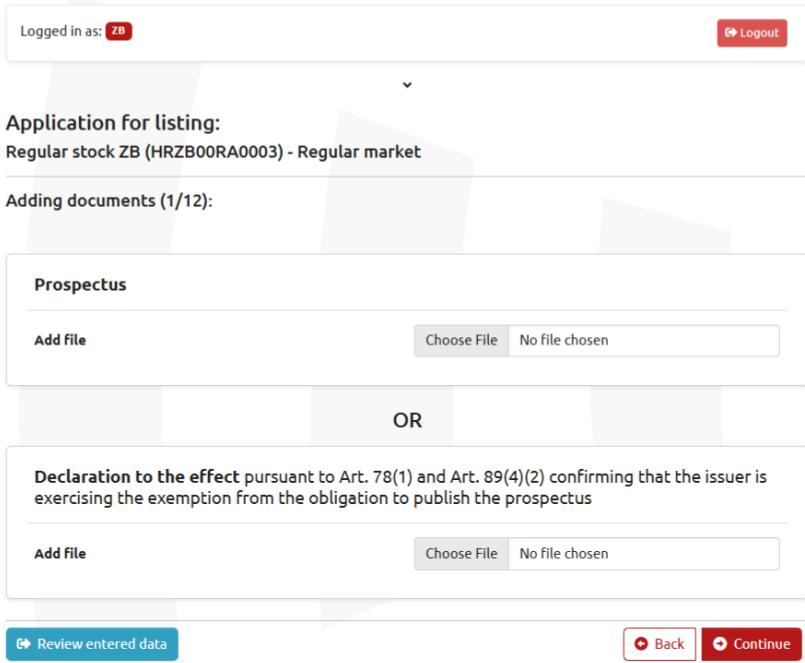


Figure 50: Example of adding a document

When adding a document, it is necessary to click on **Attach file** to store it in the System, enabling the next file to be uploaded.

Logged in as: ZB [Logout](#)

Application for listing:
Regular stock ZB (HRZB00RA0003) - Regular market

Adding documents (1/12):

Prospectus

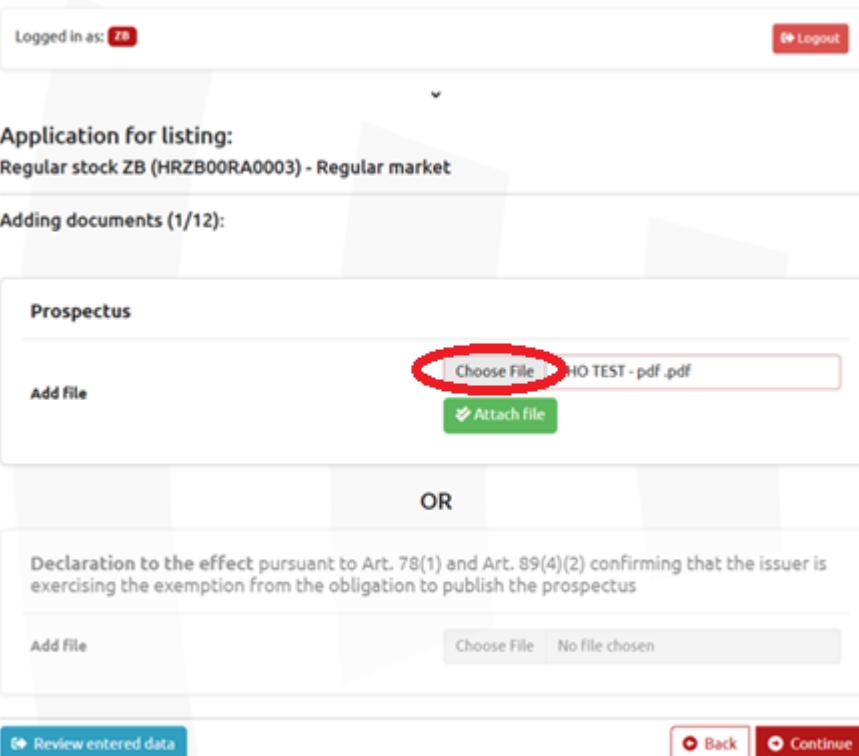
Add file HO TEST - pdf.pdf [Attach file](#)

OR

Declaration to the effect pursuant to Art. 78(1) and Art. 89(4)(2) confirming that the issuer is exercising the exemption from the obligation to publish the prospectus

Add file No file chosen

[Review entered data](#) [Back](#) [Continue](#)



Logged in as: ZB [Logout](#)

Application for listing:
Regular stock ZB (HRZB00RA0003) - Regular market

Adding documents (1/12):

Prospectus

Attached files  EHO TEST - pdf.pdf

Add file No file chosen

OR

Declaration to the effect pursuant to Art. 78(1) and Art. 89(4)(2) confirming that the issuer is exercising the exemption from the obligation to publish the prospectus

Add file No file chosen

[Review entered data](#) [Back](#) [Continue](#)

Figure 51: Example of adding a document

If a document is not applicable, the issuer needs to tick the '**Document not applicable**' field:

Logged in as: ZB [Logout](#)

Application for listing:
Regular stock ZB (HRZB00RA0003) - Regular market

Adding documents (10/12):

Declaration to the effect that the applicant has been informed by the Exchange about the requirements arising from the listing of its financial instruments to trading on the regulated market, at first admission of the financial instrument to trading on the regulated market according the Art. 78,para 1 (4) of the Exchange Rules

Template 

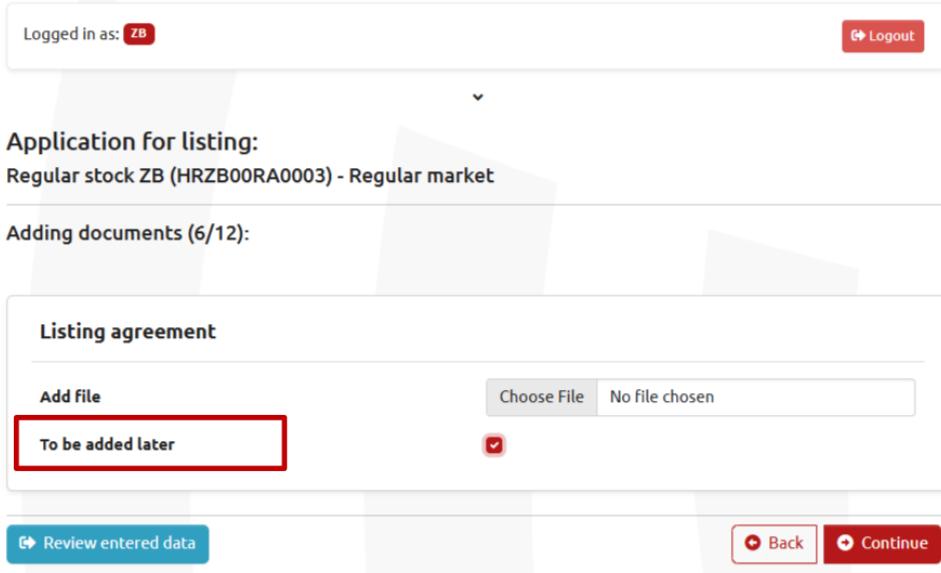
Add file No file chosen

This document is not applicable

[Review entered data](#) [Back](#) [Continue](#)

Figure 52: Document not applicable

Certain documents may be added subsequently by ticking the '**To be added later**' field.



Logged in as: ZB Logout

Application for listing:
Regular stock ZB (HRZB00RA0003) - Regular market

Adding documents (6/12):

Listing agreement

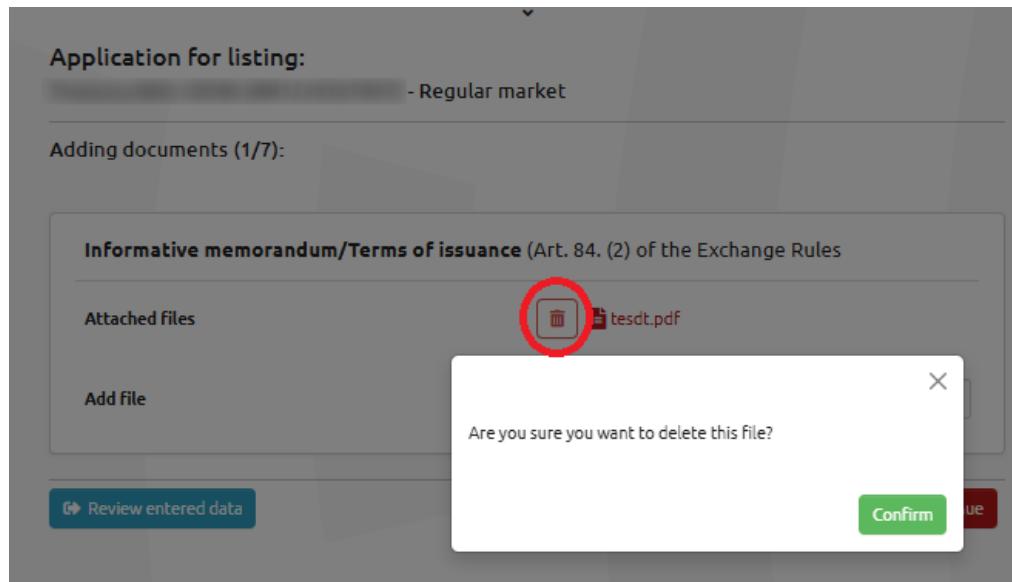
Add file Choose File No file chosen

To be added later

Review entered data Back Continue

Figure 53. Subsequent submission of a document

A stored document may be deleted or replaced by a new one up until the time a final application is submitted. The System will ask the user to confirm the deletion.



Application for listing:
- Regular market

Adding documents (1/7):

Informative memorandum/Terms of issuance (Art. 84. (2) of the Exchange Rules)

Attached files  tesdt.pdf

Add file

Review entered data Confirm Cancel

Figure 54: Deletion of a stored document

After the issuer has stored mandatory documents, the Exchange may request the delivery of additional information and data it considers appropriate for investor protection. Other documentation is added by entering the title and a corresponding file.

Other documentation

New document

Document title

Add file

Choose File No file chosen

Attached file

List of all requests

Delete request

Send request

Figure 55: Addition of other documentation

Having stored *other documentation*, the Issuer will receive confirmation by e-mail.

Confirmation of submission of additional documentation

Document name:	Other documentation
Document content:	Access document

Application for listing

Security type:	Regular stock
ISIN:	HRZB00RA0003
Symbol:	ZB
Market segment:	Regular market
Application status:	In preparation
Last activity time:	18.12.2025 15:00
Link:	View request

Figure 56: Example of an e-mail confirming the receipt of other documentation

An application for admission to trading can be sent only if the documentation is complete. The System allows the application to be sent if certain documents are ticked for the option '**To be added later**' or '**Document not applicable**'.

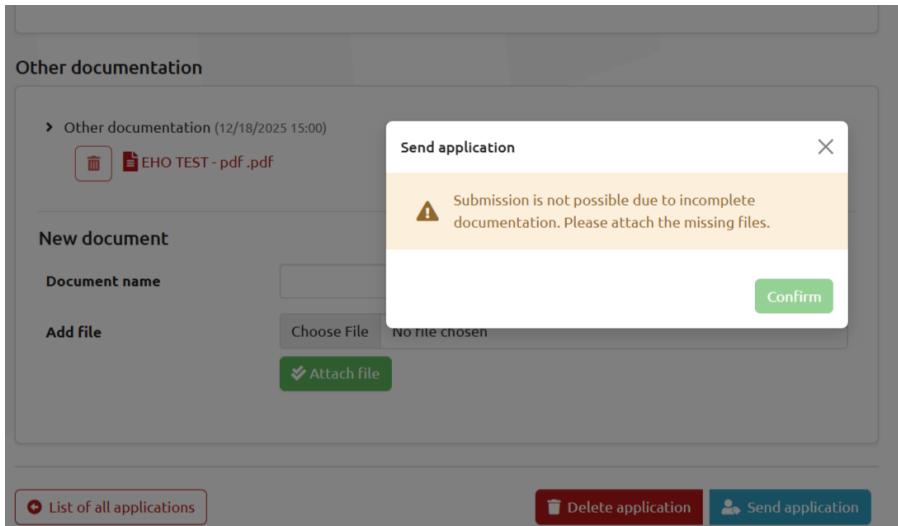
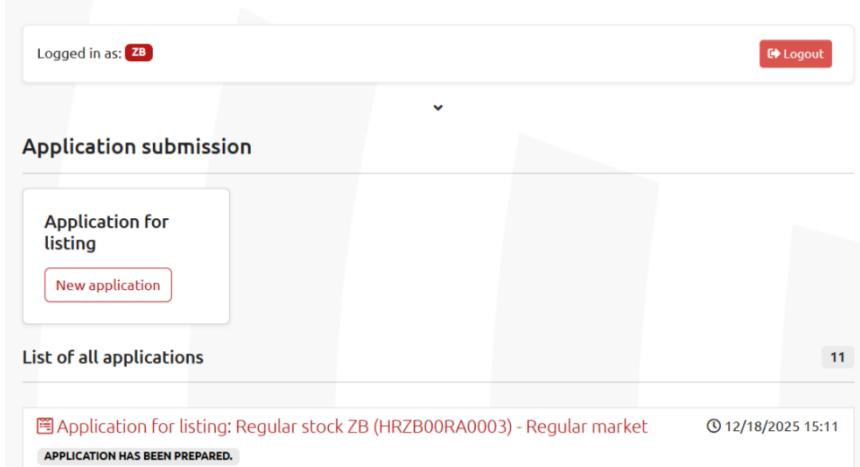


Figure 57: Incomplete documentation



Slika 58. Application in preparation

The issuer can waive submission of an application for admission to trading at any time and cancel the application being prepared by clicking on **Delete application**. The user account will be deactivated on the next business day, provided that there are no active applications or listed instruments in the system.

Delete application

Figure 59: Deleting an application in preparation

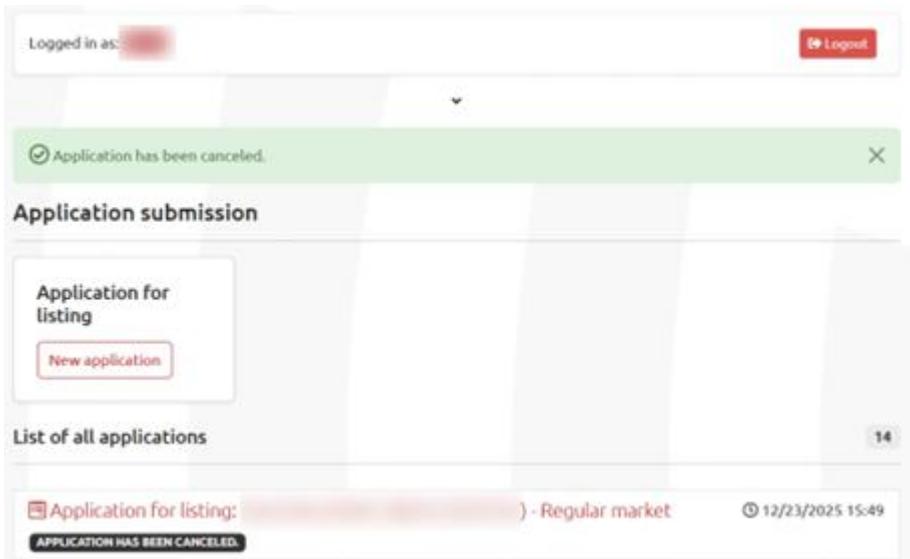


Figure 60: Confirmation of deletion of an application in preparation

If all regulated information and information requested by the Exchange has been provided with the application, the applicant can submit the application by clicking on '**Send application**'. Supporting documents need to be certified by authorized officers of the issuer or third persons having a power of attorney.

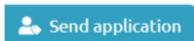


Figure 61: Selecting the option to send application for processing

On sending the application, the issuer is required to confirm the declaration on the accuracy and correctness of entered data. The '**Notes**' field is used for stating any additional information, where applicable, related to the application.

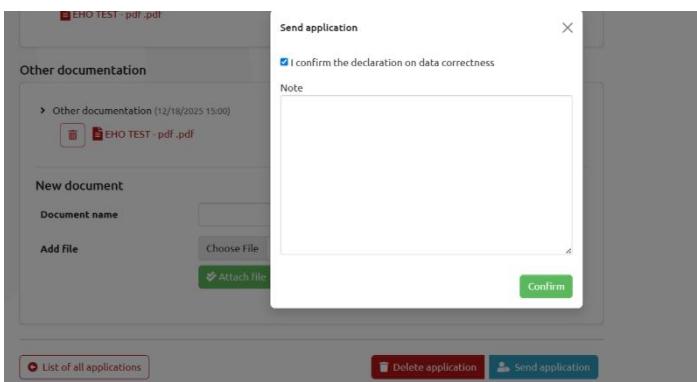


Figure 62: Confirmation of the declaration on data correctness

After sending the application for review, the issuer will receive an e-mail confirmation, with the application status changing to '**Application submitted for processing**'.



Figure 63: Application submitted for processing



Figure 64: Example of an e-mail confirming the application submission

5.1.1 Application verification and deciding on admission to trading

While an application for admission to trading is being checked, communication between the Exchange and the issuer takes place solely through the electronic System as an official communication channel.

After the issuer has submitted an application through the System, all data and documents become part of the Exchange official record and can no longer be amended or withdrawn. They will be locked by the System, which will enable access to them for reviewing purposes only.

If the Exchange, while reviewing the application provided, finds deficiencies or missing any of the regulated information requested by the Exchange, it may ask the issuer to supplement or correct data and/or documents. The issuer will be notified of such a request by e-mail.



The administrator has requested an update to your application

Application for listing

Security type:	Regular stock
ISIN:	HRZB00RA0003
Symbol:	ZB
Market segment:	Regular market
Application status:	Awaiting update
Last activity time:	19.12.2025 12:53
Link:	View request

This is an automated message from the website [EHO service](#).

Figure 65: Example of an e-mail if a request to amend the application was sent to the issuer

A screenshot of a web application interface. At the top, there is a header with a 'Logout' button and a user status indicator 'Logged in as: ZB'. Below the header, the text 'Application for listing: Regular stock ZB (HRZB00RA0003) - Regular market' is displayed. Under the heading 'Application status', there is a box with the title 'APPLICATION UPDATE REQUIRED.' followed by a table of application details. The table includes the following data:

Last activity time	12/18/2025 15:36
Application creation time	12/18/2025 14:20
Application initial submission time	12/18/2025 15:33
Updated requested time	12/18/2025 15:36
Application last submission time	

Figure 66: Application status – application update required

The application status will change to '**Application update required**', with instructions provided for its correction or supplementation. Electronic form data relating to the issuer or financial instrument that requires correction will be temporarily unlocked, as will any documents that need to be uploaded again.

Documents can be edited provided that:

- they have previously been selected under the option 'To be added later' or

- several files can be uploaded – it is possible to attach additional files or change existing ones requiring a correction.

Before uploading a new document version, the existing file needs to be deleted. The issuer is not provided with the possibility to alter other data or edit the remaining documentation.

Logged in as: ZB

Logout

Application for listing:
Regular stock ZB (HRZB00RA0003) - Regular market

Edit documentation

Statement confirming that the applicant has an appropriate internal organization, systems and procedures in place to ensure timely availability of information to the market, also stating data on the person responsible for investor relations (Art. 78, para 1 (5) of the Exchange Rules)

Attached files

EHO TEST - pdf.pdf

Review entered data

Application for listing:
- Regular market

Edit documentation

Declaration to the effect that the applicant has the necessary internal organization, systems and procedures in place to ensure timely availability of information to the market, at first admission of the financial instrument to trading on the market, according the Art. 78,para 1 (4) of the Exchange Rules

Template

Download template

Attached files

tesdt.pdf

Review entered data

Are you sure you want to delete this file?

Confirm

Figure 67: Example – document correction

After making the changes, in the 'Notes' field the issuer will enter a brief explanation of amendments made to the application for admission to trading.

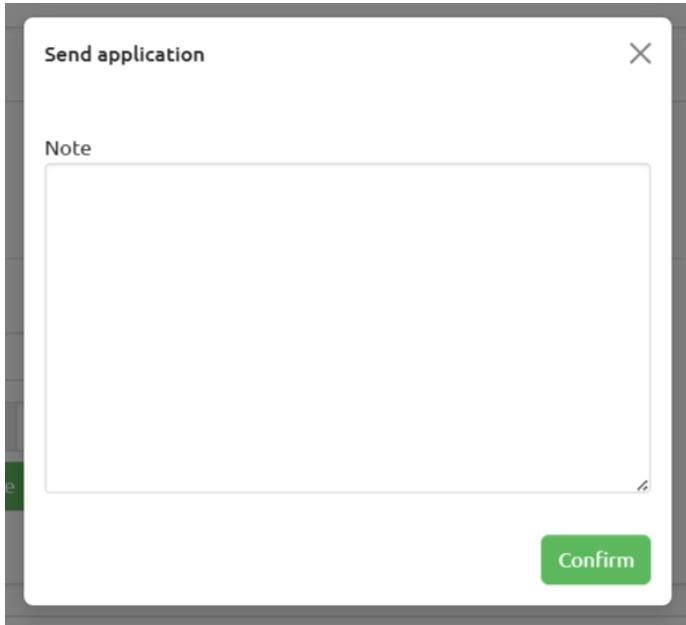


Figure 68: Message when sending a corrected application

After sending an amended application, the issuer will receive an e-mail confirmation, with the application status changing to '**Application submitted for processing**'.



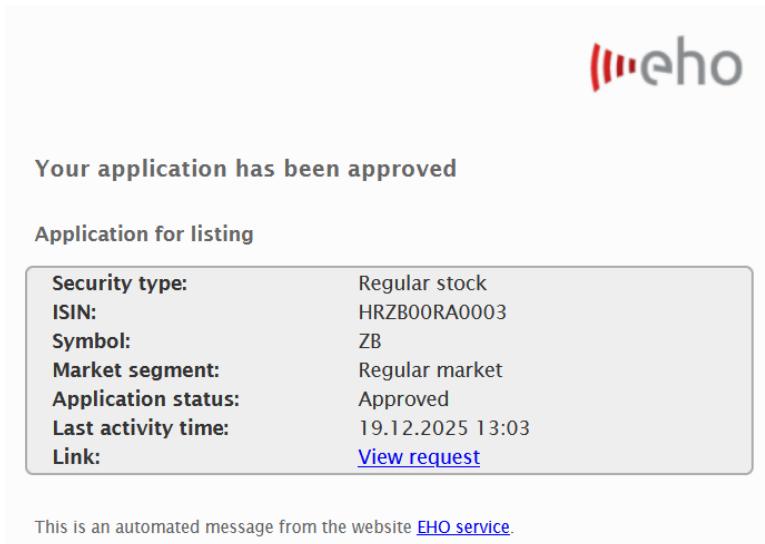
Figure 69. Example of an e-mail confirmation

5.1.2 Grant of application and issuing a decision to list

Once the checks and validation of all provided documents have been completed and a Listing Agreement has been signed, the Exchange will proceed to the issuing of a relevant Decision to list financial instruments to trading.

Under the Capital Market Act, the Exchange is required to issue a decision to admit financial instruments to trading on the regulated market within 30 days from the day of receiving a due and complete application for it.

The issuer will receive an official confirmation of the grant of application by e-mail, while a Decision to list / will be published on the Exchange website.



The image is a screenshot of an email from EHO service. The subject line is "Your application has been approved". The body of the email contains a table with the following data:

Application for listing	
Security type:	Regular stock
ISIN:	HRZB00RA0003
Symbol:	ZB
Market segment:	Regular market
Application status:	Approved
Last activity time:	19.12.2025 13:03
Link:	View request

At the bottom of the email, it says "This is an automated message from the website [EHO service](#)".

Figure 70: Grant of application for listing

5.2 Explanation of System symbols

SYMBOL	MEANING
	Documentation not uploaded.
	Documentation uploaded.
	Documentation not applicable.
	Documentation to be provided subsequently.
	Field/Document awaiting administrator approval.
	Field/Document locked for editing.

6. Transitional and final provisions

This User manual shall enter into force on November 12, 2025.

On the date of its entry into force, the Issuers' Intranet Manual of November 6, 2024 shall cease to have effect.