ZAGREBAČKA
BURZA
Zagreb Stock Exchange

EHO Service manual

Zagreb, September 16, 2026.

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1. Introduction

Pursuant to Article 4(1) and Article 107(4) and (5) of the Rules of the Zagreb Stock Exchange PLC. (hereinafter: (Exchange Rules), as well as Article 17(1) and (2) of the Progress Market Rules, this User manual regulates the method of submission of applications and other documents required for admission of financial instruments to trading on the regulated market and the Progress Market, as well as the procedure for the provision and disclosure of regulated, inside and other issuer information via the Zagreb Stock Exchange PLC website using the Zagreb Stock Exchange EHO Service (hereinafter: the EHO Service) for the purpose of their disclosure to the investment public.

The EHO Service is an electronic service provided by the Zagreb Stock Exchange PLC (hereinafter: the Exchange) to the issuers of financial instruments admitted to trading on the regulated market and the Progress Market managed by the Exchange. That service is used by the issuers to provide and disclose regulated, inside and other information that is of relevance to the investment public.

The procedure for the provision and disclosure of regulated, inside and other issuer information via the Zagreb Stock Exchange Plc website, as well as the method of submission of applications and other documents required for admission of financial instruments to trading on the regulated market apply *mutatis mutandis* to the Progress Market, with the terms „regulated market" and „Exchange" to be replaced accordingly by the term „Progress Market".

In accordance with Article 107(4) of the Exchange Rules and Article 17 of the Progress Market Rules, issuers are required to submit information to the Exchange in electronic form only using the EHO Service in the manner laid down in this Manual.

Responsibility for the accuracy, truthfulness and completeness of all information provided and disclosed through the EHO Service lies with the issuer.

The Exchange waives responsibility and liability for any damage or loss of profit that might arise, directly or indirectly, out of the content, timeliness, accuracy or completeness of information disclosed by the issuer autonomously or through third parties using the EHO service. Each disclosure made via the EHO Service is deemed official disclosure by the issuer, who has sole responsibility for preventing unauthorized use of the Service.

Issuers are not permitted to release content which, by its nature, does not constitute regulated or inside information, such as promotional messages, advertising material and similar information that is liable to mislead the public.

The EHO Service is available via the Exchange website on https://eho.zse.hr/en uninterruptedly 24 hours a day, 7 days a week.

If an issuer discloses inside, regulated or other information that is not regulated but is subsequently found to require a correction, the issuer is obligated to publish a correction and thus ensure that complete, truthful and accurate information is provided to the investment public.

Disclosures made by issuers fall within two main categories:

Category	Time of web disclosure	Exchange approval needed
Regulated information	0-24 hours, 7 days a week	No

Inside and other information	Exchange business hours	Yes

Explanatory note*:*

Notices in the category of *Regulated information*, that are entered by the issuer via the EHO Service, are published directly on the Exchange website 24 hours a day, 7 days a week.

Notices in the category of *Inside and other information*, entered by the issuer via the EHO Service, will be published on the Exchange website during business hours of the Exchange. Any information provided after Exchange business hours will be published on the Exchange website on the next trading day.

A calendar of Exchange trading days is available on the Exchange website.

The issuer will immediately get an e-mail serving as confirmation that the notice has been published on the Exchange website.

The *Inside information* category is used for entering the information which constitutes inside information under Regulation (EU) No 596/2014 on market abuse.

Regulated information not found on the *Regulated information* menu, along with any additional information the issuer wishes to disclose for transparency purposes, should be entered under *Other information*.

2. EHO Service login

In order to access and use the EHO Service, each issuer will be issued with a username and a password by the Exchange.

The issuer must keep confidential the username, password and all other authentication data, which must not be disclosed, provided, lent or made available to third parties in any other manner. The issuer has sole responsibility for any operations executed by using its access data, irrespective of whether such operations are undertaken by the issuer itself or a third party to whom such data were made available either directly or indirectly. Using the user data of other parties to access the electronic system as well as circumventing authentication mechanism is strictly forbidden. If used data is suspected to have been disclosed without authorization or compromised, the issuer must notify the Exchange without delay and take all available measures to prevent potential damage.

The issuers whose financial instruments are subject to an application for listing or have already been listed on the regulated market can access the Issuer Intranet via the Exchange website (https://zse.hr/en) under **Issuers** / EHO Service of the Zagreb Stock Exchange. Issuers whose financial instruments have been admitted to trading on the multilateral trading facility can access the EHO Service via the Progress Market website (https://progress.market/) under **Issuers**/ EHO Service of the Zagreb Stock Exchange.

On the EHO Service home page, click on the **Login** link in the top right corner**.**

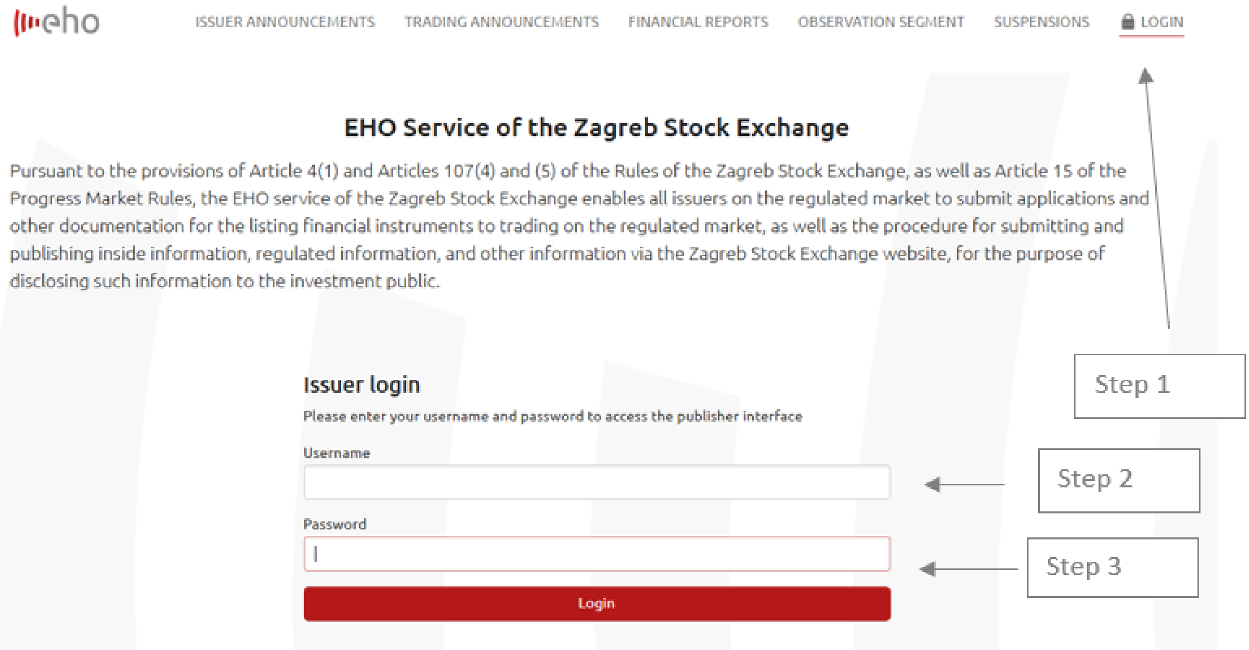


Figure 1: User login

Step 1: Click on **Login**.

Step 2: Enter your username.

Step 3: Enter the password (code).

In the top right corner of the EHO Service home page please find the dropdown menu with: ***Dashboard, Issuer data overview, Disclosures, Financial reports, General Meetings, Dividends*** and ***Applications***.

The *Dashboard* is the home or introductory page of the EHO Service containing issuer news (the last 5 published news items).

The ***Issuer data*** menu enables the entry of *About the issuer* content so the investment public can be better acquainted with a description of business of individual issuers and provides a list of the issuer's listed securities.

The ***Disclosures*** view consists of two main categories: ***Inside and other information***, and ***Regulated information***.

The ***Applications*** menu is the Exchange electronic system used for the submission of listing applications.

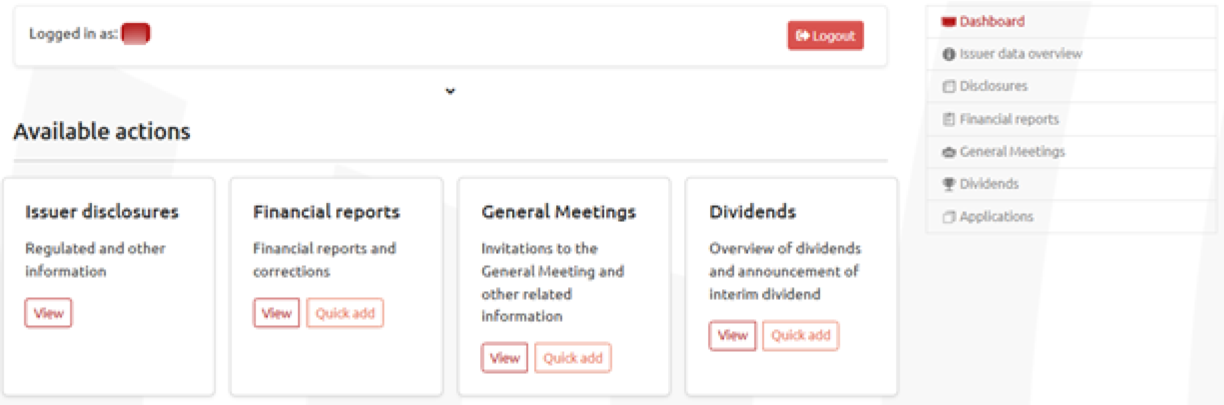


Figure 2: Dashboard

3. Issuer data overview

In the ***Issuer data overview*** „Edit" needs to be selected in Croatian and/or English. A summary of data *About the issuer* is a mandatory field (with a text limit of up to 1000 characters). Information entered by the issuer in this category will be published on the Exchange website during Exchange business hours immediately after being approved. Any information submitted after Exchange business hours will be published on the Exchange website on the next trading day, subject to prior approval.

The issuer is additionally allowed to enter:

a) Contact person – person responsible for investor relations, optional
b) Contact phone – person responsible for investor relations, optional
c) Contact e-mail address – person responsible for investor relations, optional

Personal data of the person responsible for investor relations and official contact person of issuer will be used by the Exchange solely for the purpose of checking compliance with listing requirements and communication regarding compliance with post-listing requirements, as well as for other communication on any issuer-related activities within the scope of Exchange business.

If the issuer is an open-end investment fund management company, the entry of related umbrella funds is also enabled.

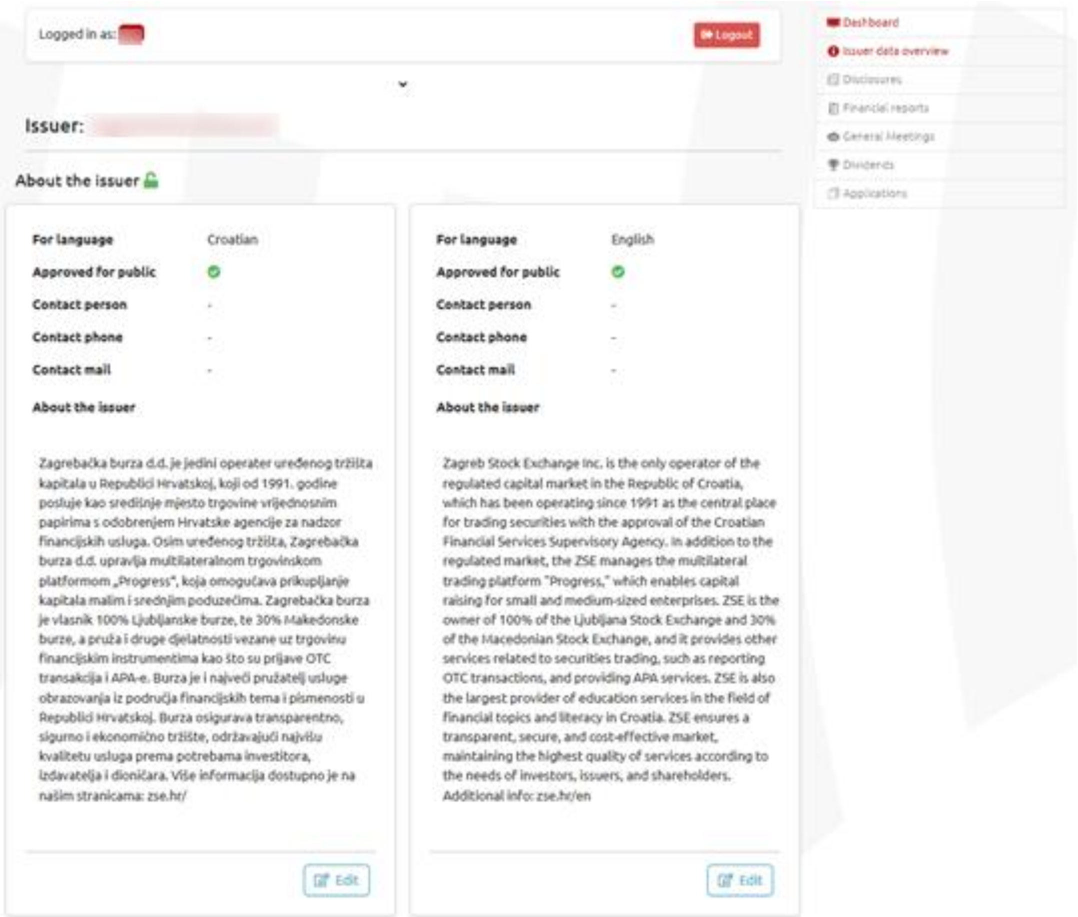


Figure 3: Issuer data overview

4. Provision of regulated and other information

4.1 Financial reports

Financial reports of the issuer are disclosed through the ***Disclosures*** or ***Financial reports*** menus**.** All financial reports disclosed by the Issuer are displayed in the **Financial reports** menu. A click on the **Add financial report** link will call up a disclosure form.

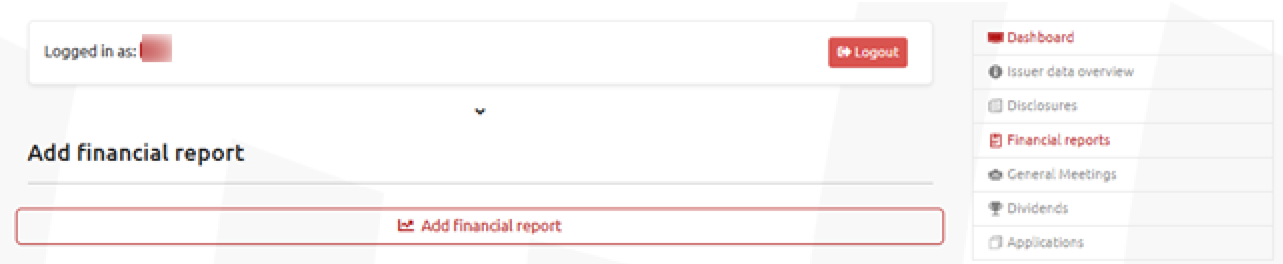


Figure 4: Financial reports menu

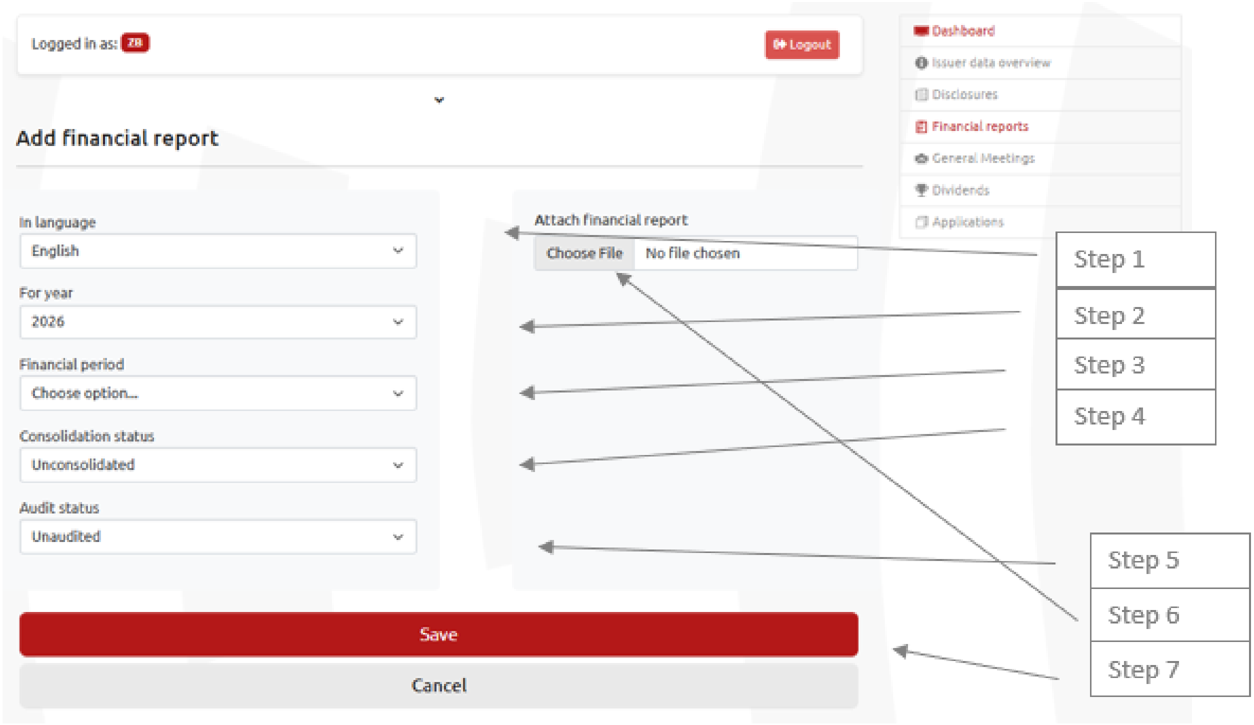


Figure 5: Publishing a financial report

Step 1. In the dropdown menu select the statement language – Croatian or English.

Step 2. In the dropdown menu select the year that the financial report refers to.

Step 3. In the dropdown menu select the period that the financial report refers to.

Step 4. In the dropdown menu select whether the report is consolidated or unconsolidated.

Step 5. In the dropdown menu select whether the report is audited or unaudited.

Step 6. A click on the icon „*Choose file”* will call up a pop-up window for document upload in which the desired document/financial report needs to be selected.

Note: Only one file may be selected and uploaded when making a disclosure. Financial reports need to be provided in XLS and PDF format and/or in ESEF (European Single Electronic Format (ESEF) ZIP format.

Step 7. Click on **Save**.

After you have clicked on **Save**, a system message indicating that the financial report has been successfully added will be displayed. The issuer will get an e-mail serving as confirmation that the notice has been published on the Exchange website.

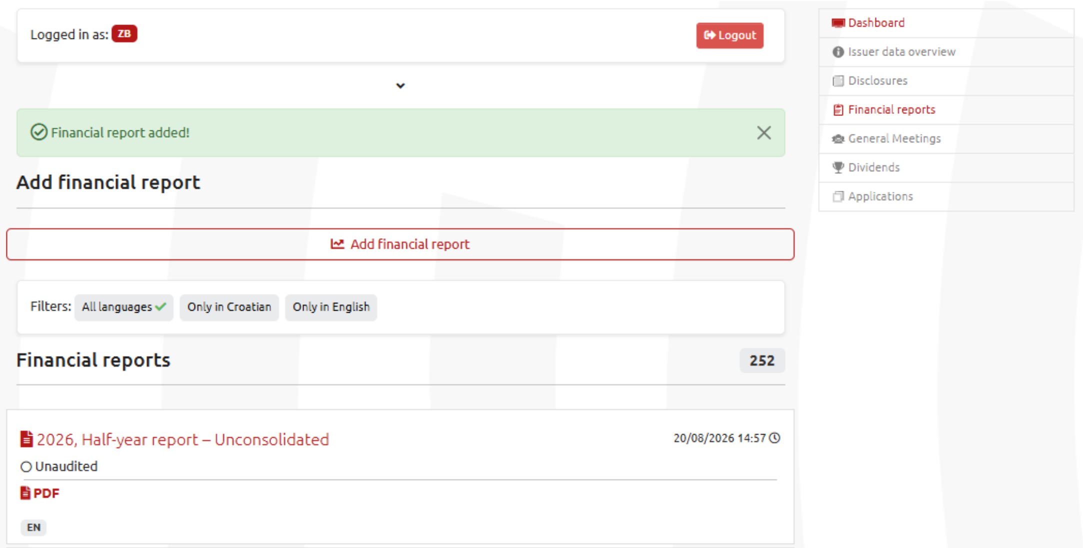


Figure 6: Notice of successfully added financial report

Selecting one of the presented financial reports will open a detailed view of that report with the attached document.

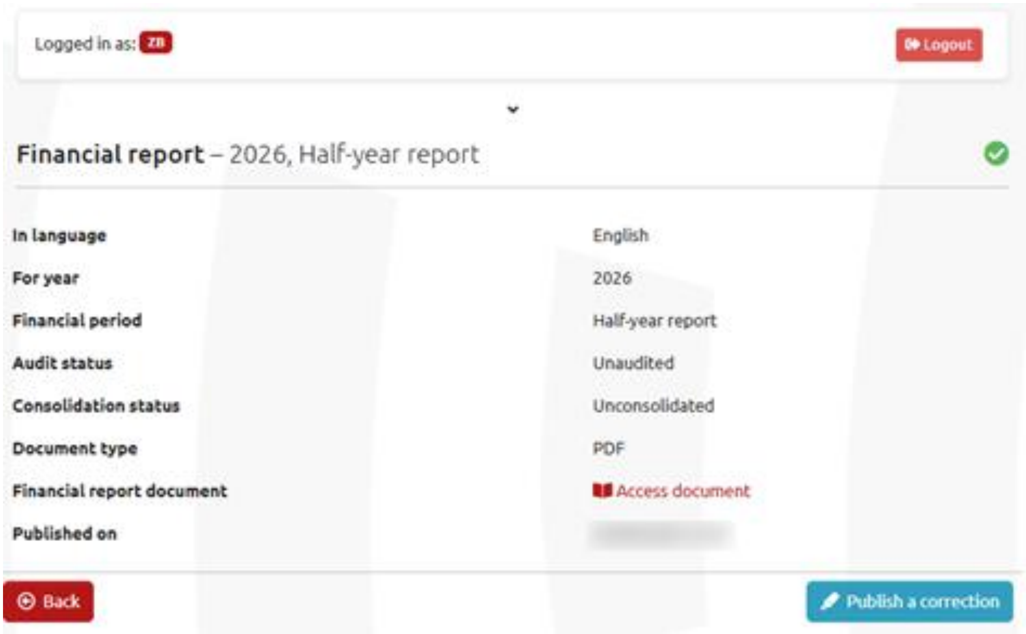


Figure 7: View of details

Corrections of financial reports can be published through the „Publish a correction" field by selecting the published financial report in the *Financial reports* menu 24 hours a day, 7 days a week.

When correcting a financial report, the issuer is also required to state in the „Explanation of the correction" field on the left the reason for the correction and any changes made to the report.

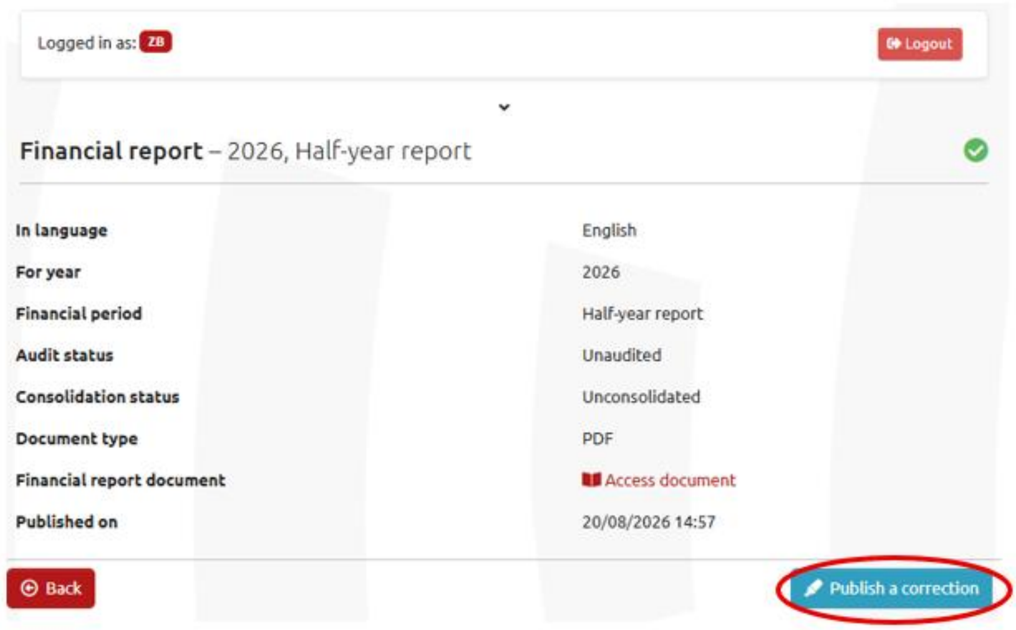


Figure 8: Publishing a financial report correction

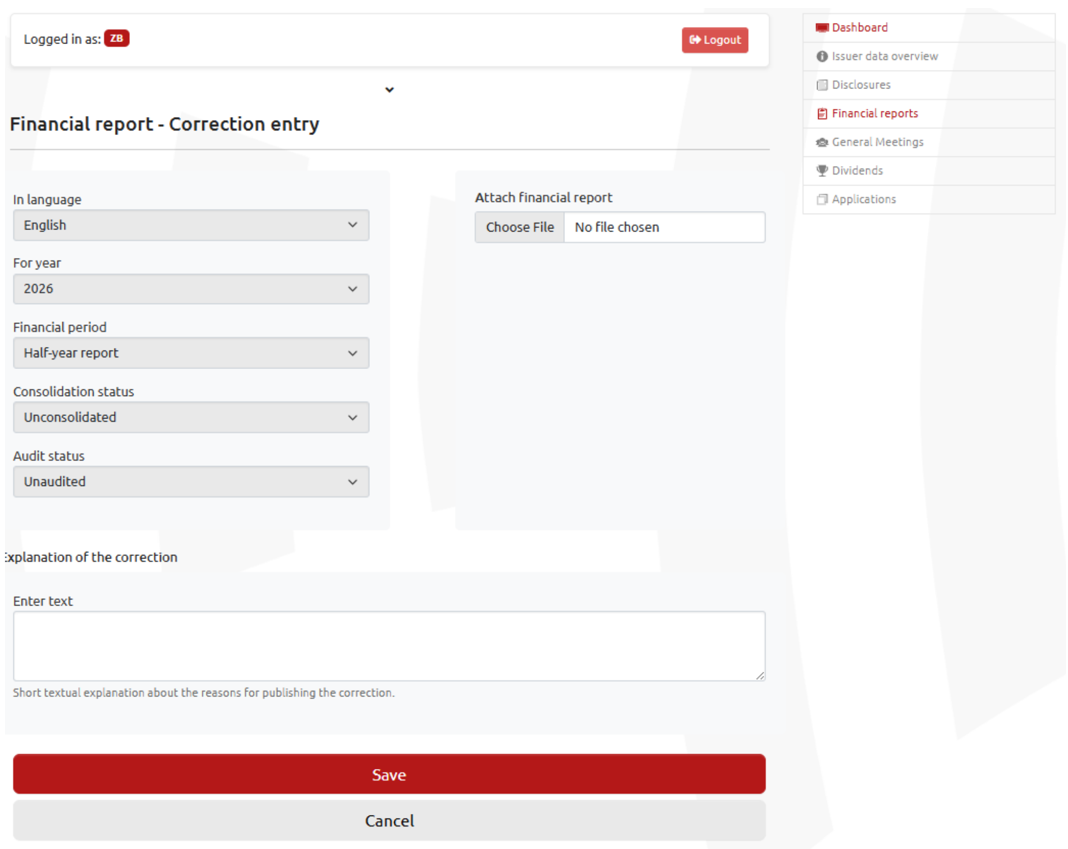


Figure 9: Publishing a financial report correction

4.1.1 Publication of financial reports by the open-end investment fund management company

Financial reports of open-end investment funds (ETFs) are published through the ***Disclosures*** or ***Financial Reports*** menus. All financial reports disclosed by the management company for each ETF under its management are displayed in the ***Financial reports*** menu. A click on the ***Add financial report*** link will call up a disclosure form.

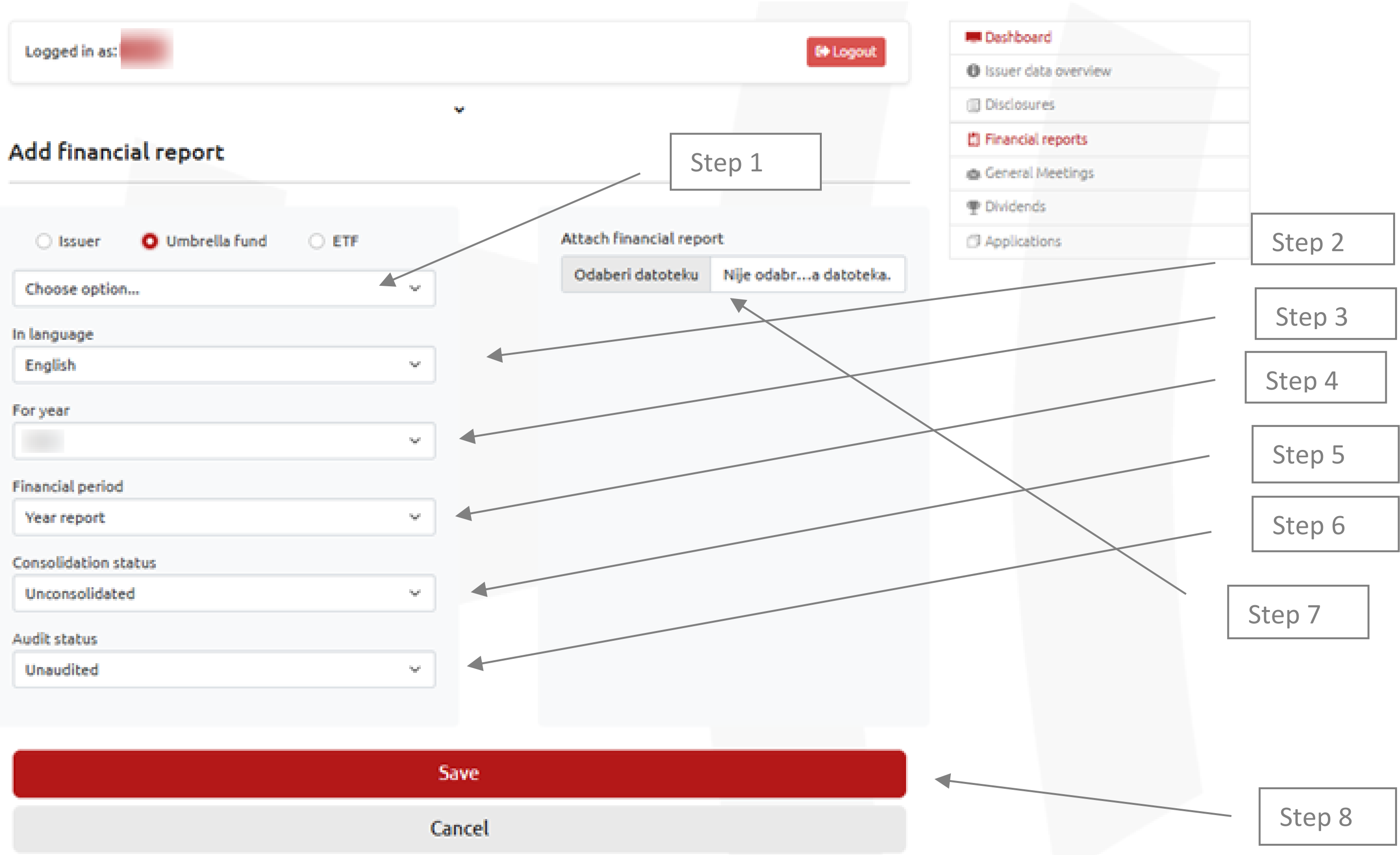


Figure 10: Publishing a financial report

Step 1. Select the issuer, umbrella fund or ETF that the report refers to.

Step 2. From the dropdown menu, select whether the report is in Croatian or English.

Step 3. From the dropdown menu, select the year that the financial report refers to.

Step 4. From the dropdown menu, select the period that the financial report refers to.

Step 5. From the dropdown menu, select whether the report is consolidated or unconsolidated.

Step 6. From the dropdown menu, select whether the report is audited or unaudited.

Step 7. A click on the „*Choose file*" icon will call up a pop-up window for document upload, where you need to select the desired document/financial report.

Note: When publishing a single notice, only one file may be selected and uploaded. Financial reports must be submitted in XLS and PDF format and/or in ESEF (European Single Electronic Format (ESEF) ZIP format.

Step 8. Click on **Save**.

After you have clicked on **Save**, a system message indicating that the financial report has been successfully added will be displayed. The issuer will get an e-mail serving as confirmation that the notice has been published on the Exchange website.

Selecting one of the displayed financial reports will open a detailed view of that report with the attached document. Corrections to financial reports can be published through the 'Publish a correction' menu by selecting the financial report in the 'Financial reports' menu 24 hours a day, 7 days a week.

When correcting a financial report, the issuer must state in the 'Explanation of the correction' field on the left the reason for the correction and any changes made to the report.

4.2 Regulated information

Regulated information is disclosed via the „**Publish regulated information"** link by clicking on **Disclosures** in the dropdown menu.

Figure 11: Disclosures view

The type of notice for disclosure, depending on its content, is selected from the „**Type of notice**" dropdown menu. Regulated information is uploaded in PDF format only.

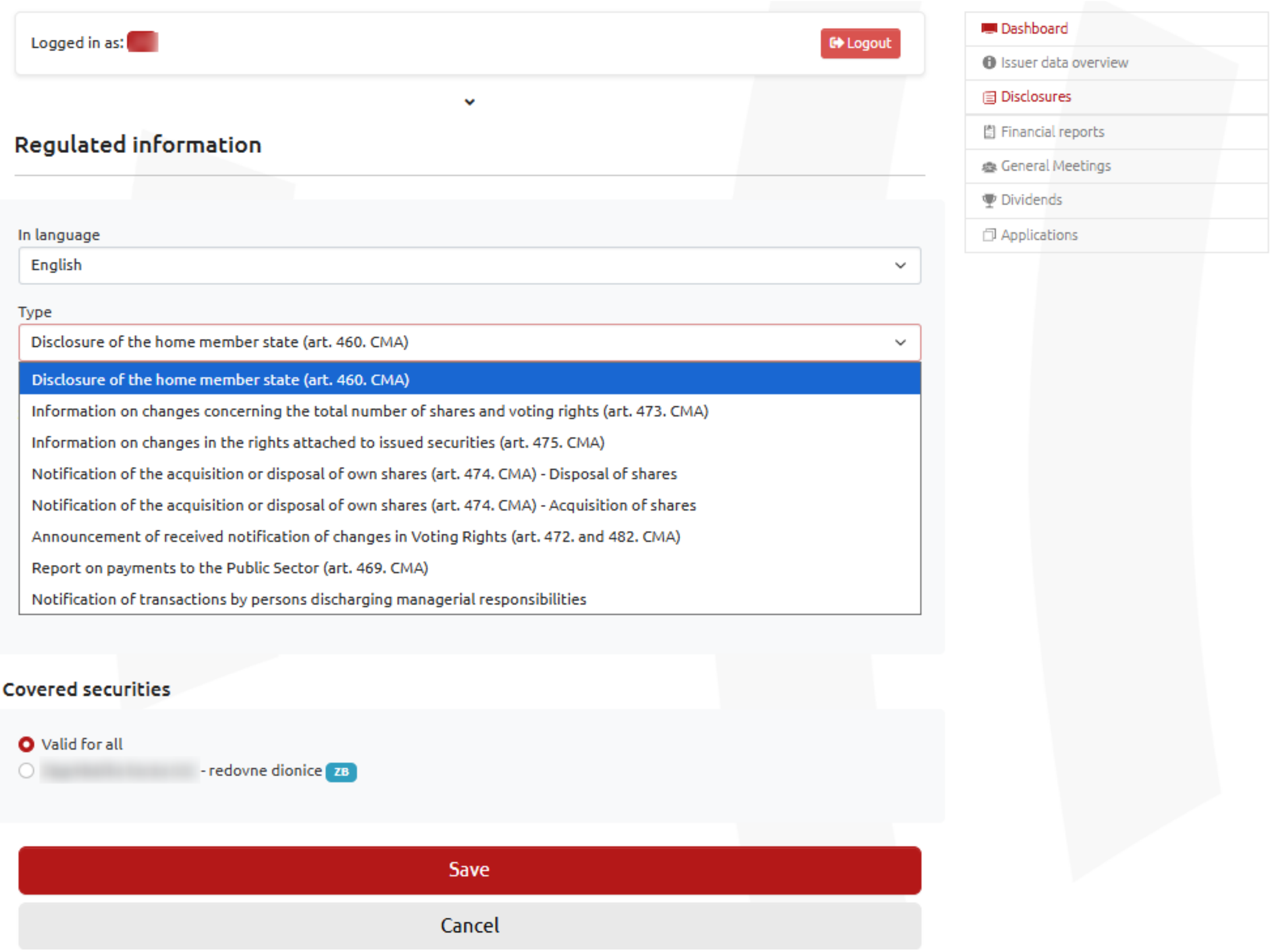


Figure 12: Selecting the type of regulated information

When uploading regulated information, there is an option to select „Valid for all" or choose a specific financial instrument referred to in the regulated information in question.

Corrections of disclosed regulated information can be published through the „Publish a correction" field by selecting the published notice in the „Disclosures" menu 24 hours a day, 7 days a week.

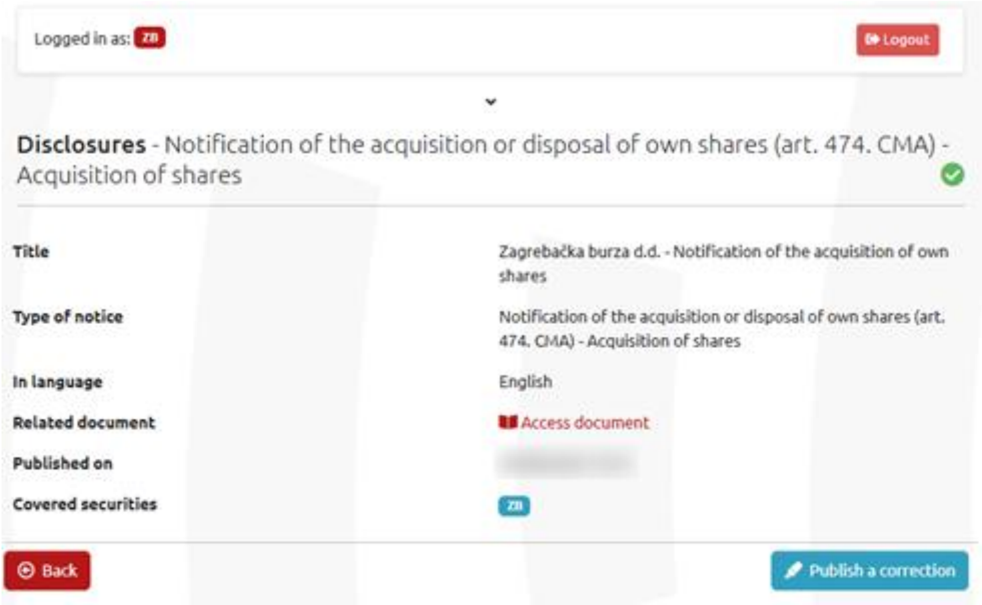


Figure 13: Publishing a notice correction

If the content of a notice to be published does not correspond to any stated category, selecting the category „Disclose other information” will enable the entry of a notice with different content.

4.3 Example of regulated information disclosure

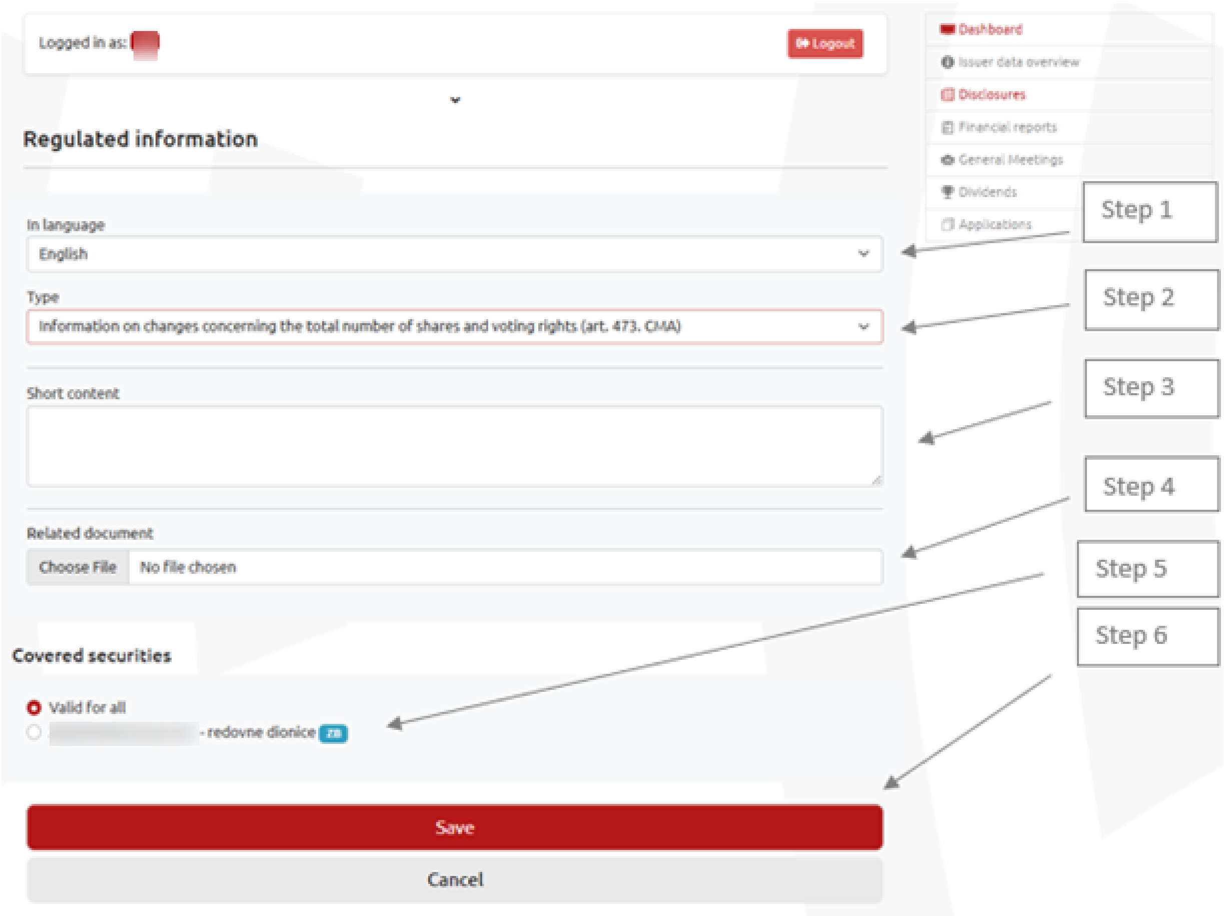


Figure 14: Entering regulated information

Step 1. In the dropdown menu select notice language – Croatian or English.

Step 2. Select the type of regulated information.

Step 3. Entering a content summary or notice accompanying a news release is optional but **not mandatory**.

Step 4. Click on *„Choose file"*. Select the appropriate document on your computer and click Open. The document will be attached to the disclosure, with its title displayed.

Step 5. Select the financial instrument referred to in the notice or apply the *„Valid for all"* selection.

Step 6. By clicking on **Save**, the news item will be uploaded to the system and will be published immediately. Once that is done, a confirmation of successful upload will be displayed.

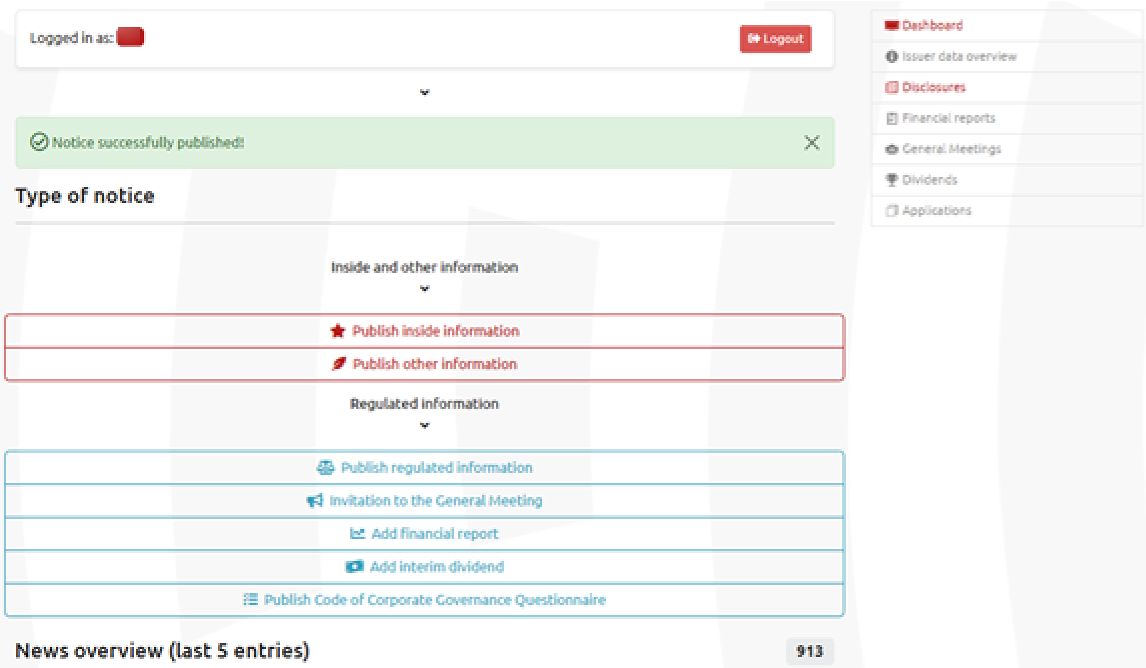


Figure 15: Overview of successfully published information

Selecting an individual notice will open a detailed overview of the disclosure made.

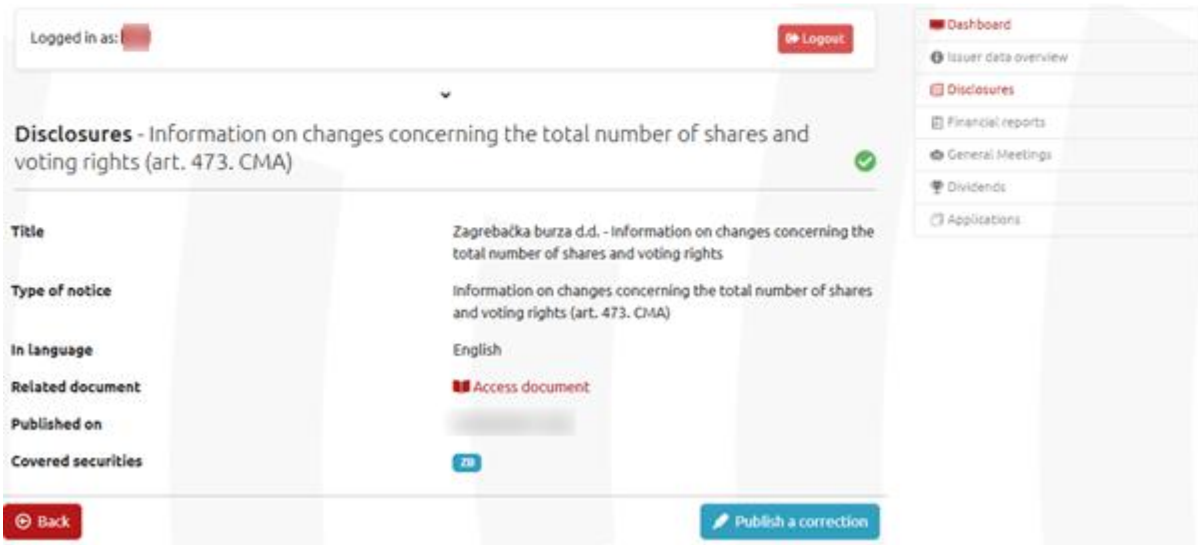


Figure 16: Information details

The issuer will get an e-mail serving as confirmation that the notice has been published on the Exchange website.

EHO ZSE - Published regulated information

Action: Disclosure of regulated information

Issuer:	
Language:	English
Title:	- Information on changes concerning the total number of shares and voting rights
Link:	Go to the publication page

This is an automated message from the EHO service website.

Figure 17: Example of e-mail confirming regulated information publication

4.4 General Meetings

Information on the issuer's General Meeting is disclosed through ***Disclosures*** or ***General Meetings*** menus.

All disclosed General Meetings information of the issuer can be viewed in the **General Meetings** menu.

Figure 18: Publishing an invitation to the General Meeting via the Disclosures menu

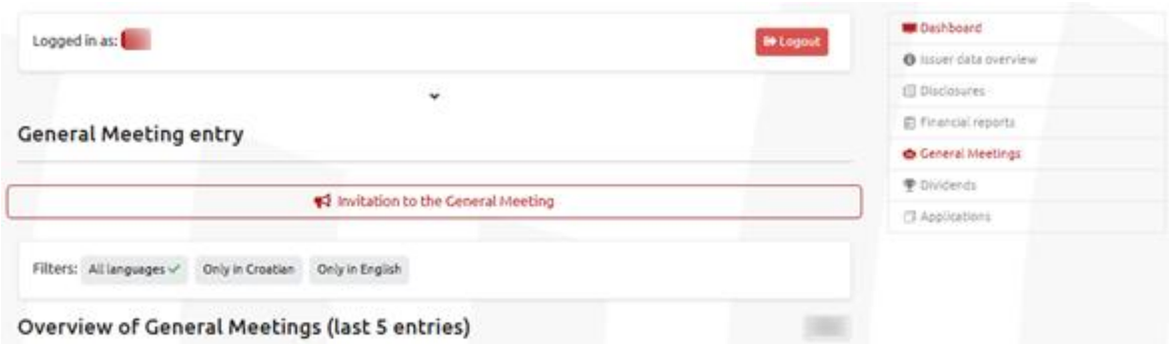


Figure 19: Entering an invitation to the General Meeting and publishing invitations via the General Meetings menu.

4.4.1 Invitation to the General Meeting

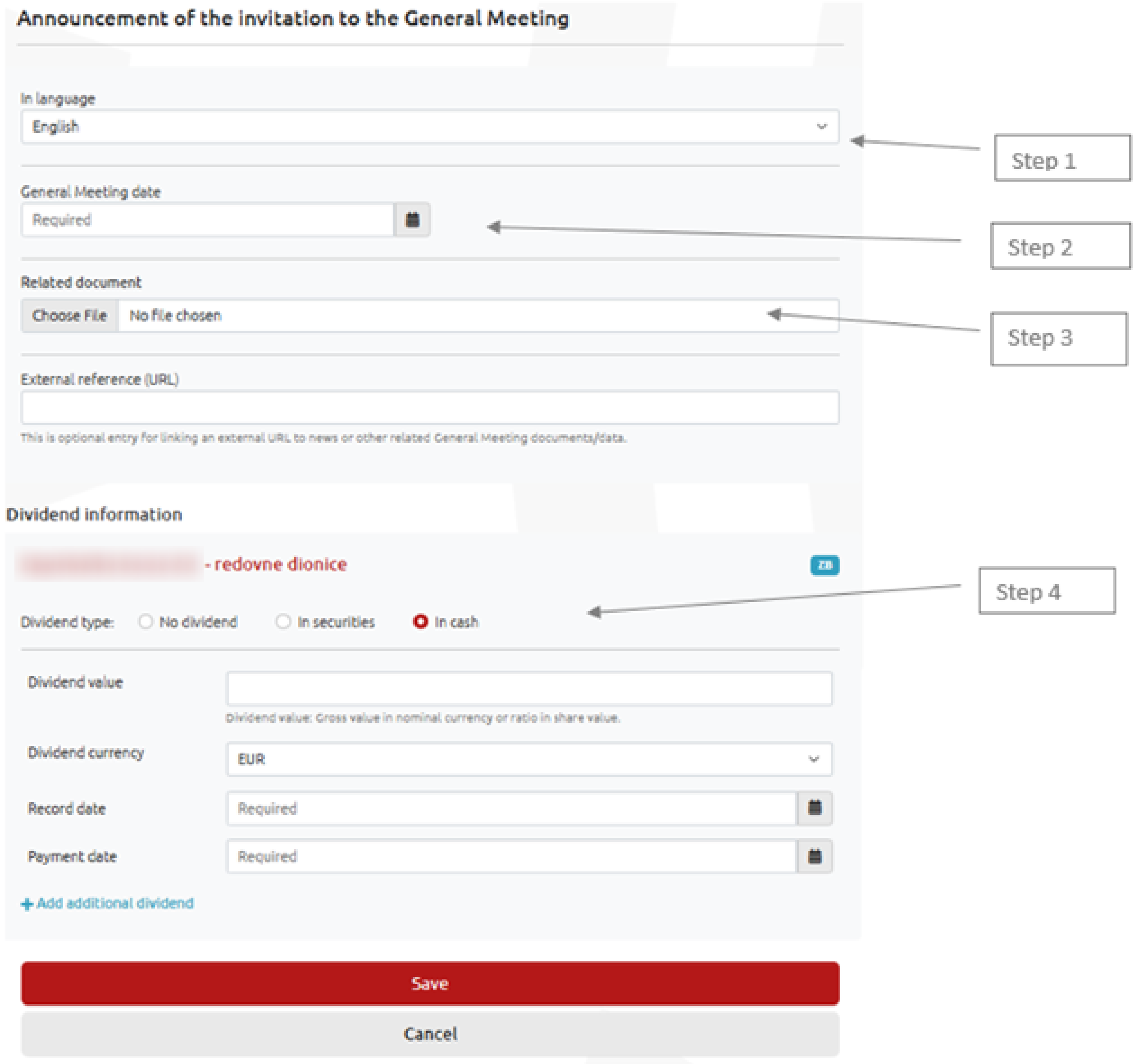


Figure 20: Invitation to the General Meeting

Step 1: In the dropdown menu select notice language – Croatian or English.

Step 2: Make sure you select the date on which the General Meeting is to be held.

Step 3: Click on „*Choose file*”. Select the *Invitation with proposed resolutions* from your directory and click Open.

Step 4: From the horizontal menu Dividend type select *No dividend*, *In securities*, *In cash*.

If the company has proposed no dividend payment in the invitation to the General Meeting, select **No dividend** as the Dividend type.

If the company's invitation to the General Meeting includes proposals for the dividend payment ***In cash*** or ***In securities***, the appropriate dividend type needs to be selected and all other required data filled in.

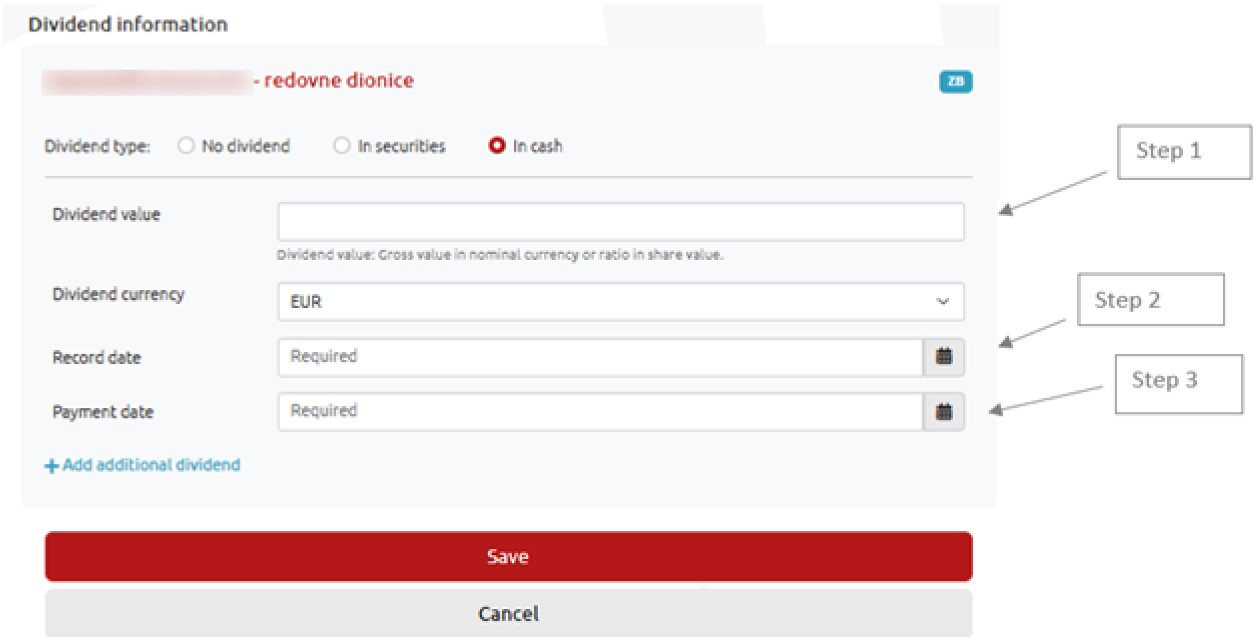


Figure 21: Cash or share dividend

Step 1. Enter the proposed dividend amount referred to in the invitation to the General Meeting.

Step 2. Enter the record date for the holders entitled to a dividend payment in cash and/or securities.

Step 3. Enter the dividend payment or corporate action date.

Note: In the General Meeting entry, dividend data for each financial instrument needs to be entered separately while the notice itself refers to the issuer in general.

Once the document has been uploaded and all dividend data filled in, confirm the entry by clicking on **Save**. If all data is accurate and the generated content is correct, a message confirming that the news item has been published will be displayed.

Note: Once the invitation to the General Meeting has been published on the Issuer Intranet, the issuer will not be able to change it except by publishing a correction to the General Meeting invitation. Dividend data can be corrected by publishing a correction to the General Meeting invitation and updating dividend data.

Once an invitation to the General Meeting has been published, all General Meeting disclosures made and a notice of successful disclosure will be displayed. The issuer will get an e-mail serving as confirmation that the notice has been published on the Exchange website.

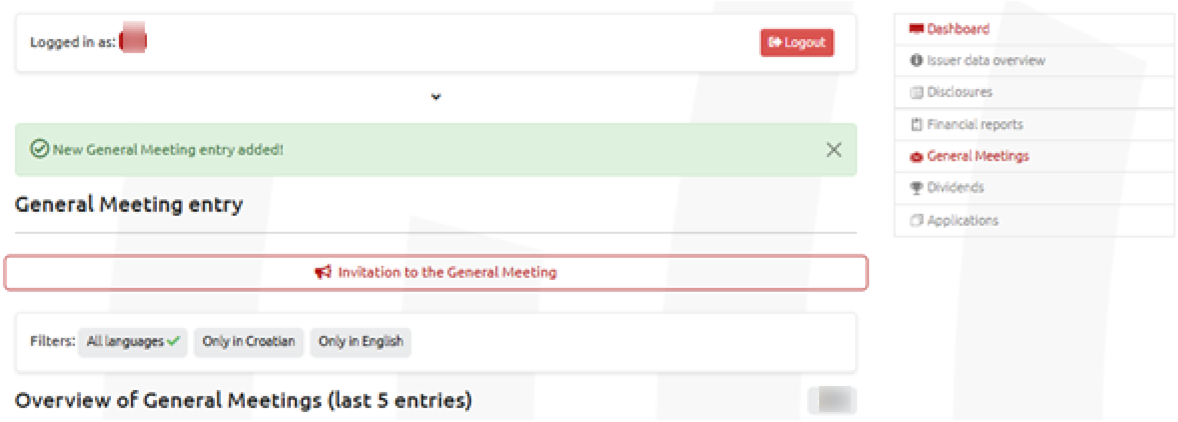


Figure 22: Successfully published invitation to the General Meeting

By clicking on the notice, the user will be provided with a detailed view of the disclosure.

After the invitation to the General Meeting has been published, it is possible to publish its correction / counterproposal / amendment / postponement / quorum deficiency / recall by selecting the published General Meeting invitation on the **General Meetings menu**.

Figure 23: Possibilities concerning a published invitation to the General Meeting

4.4.2 Resolutions of the General Meeting

Resolutions of the General Meeting are entered by selecting the date on which the issuer's General Meeting was held on the **General Meetings** menu.

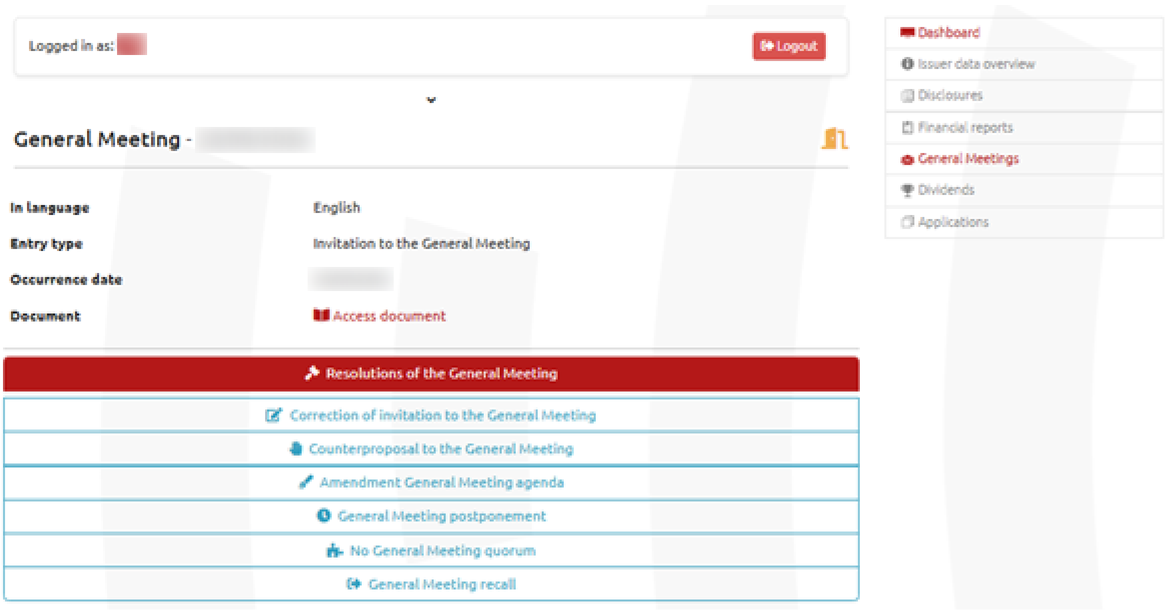


Figure 24: Resolutions of the General Meeting

If the company's General Meeting voted in favor of a cash or share dividend payment, data concerning the dividend needs to be confirmed or else new, amended data voted in under a counterproposal needs to be entered.

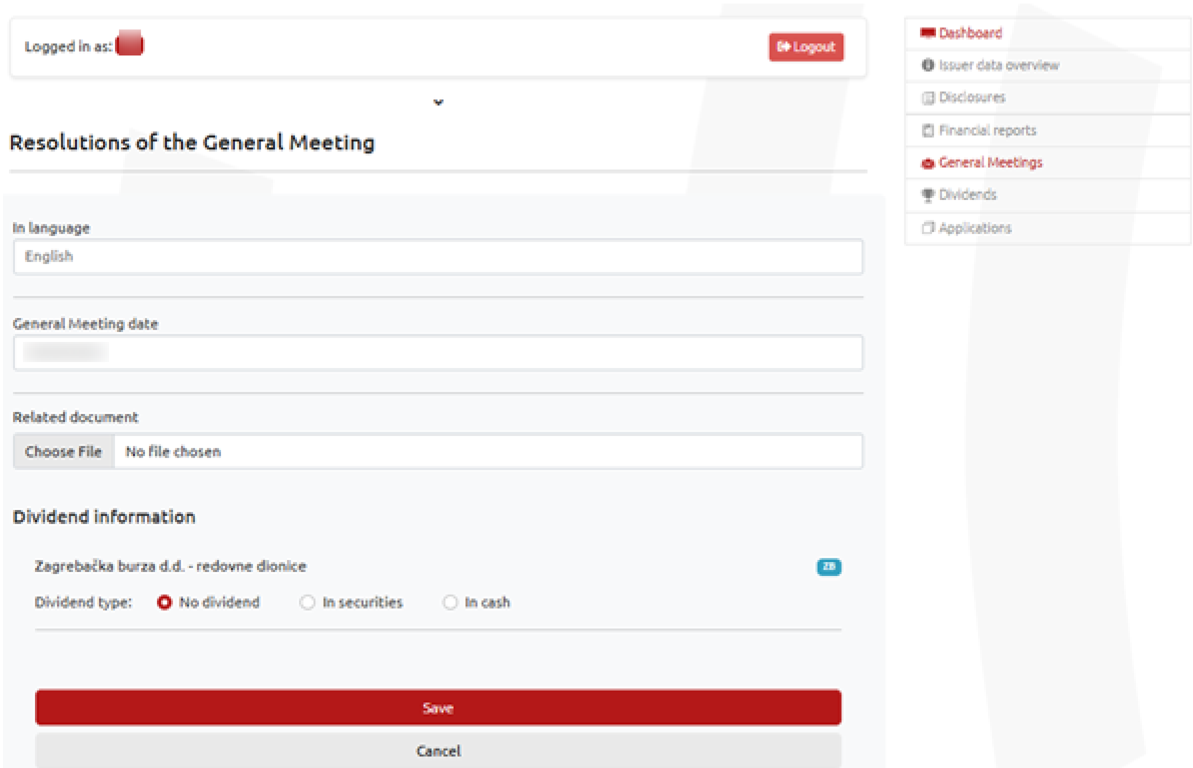


Figure 25: Example of disclosure of General Meeting resolutions

A correction of disclosed General Meeting resolutions can be published through „Publish a correction of Genera resolutions” by selecting the published notice in the „Notices” view on the **General Meeting** menu 24 hours a day, 7 days a week.

4.5 Interim dividend

Data on interim dividend is entered through the ***Disclosures*** or ***Dividends*** menu. By selecting this menu, a historical overview of the issuer's dividend payments is displayed.

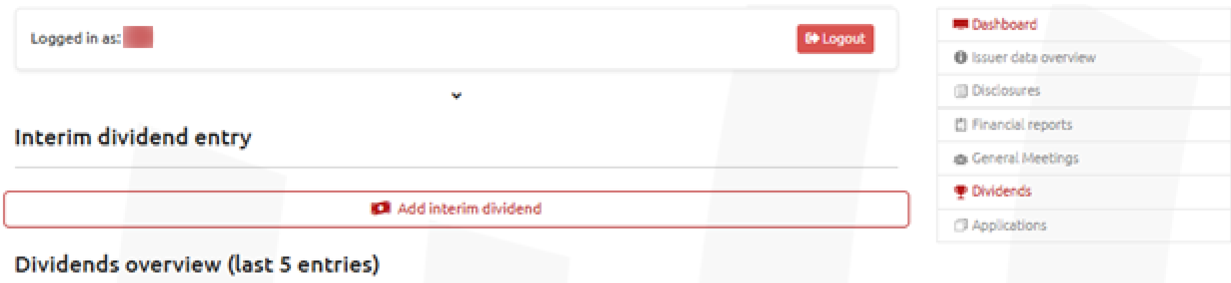


Figure 26: Disclosure of interim dividend information

A new interim dividend can be entered by selecting „***Add interim dividend”***.

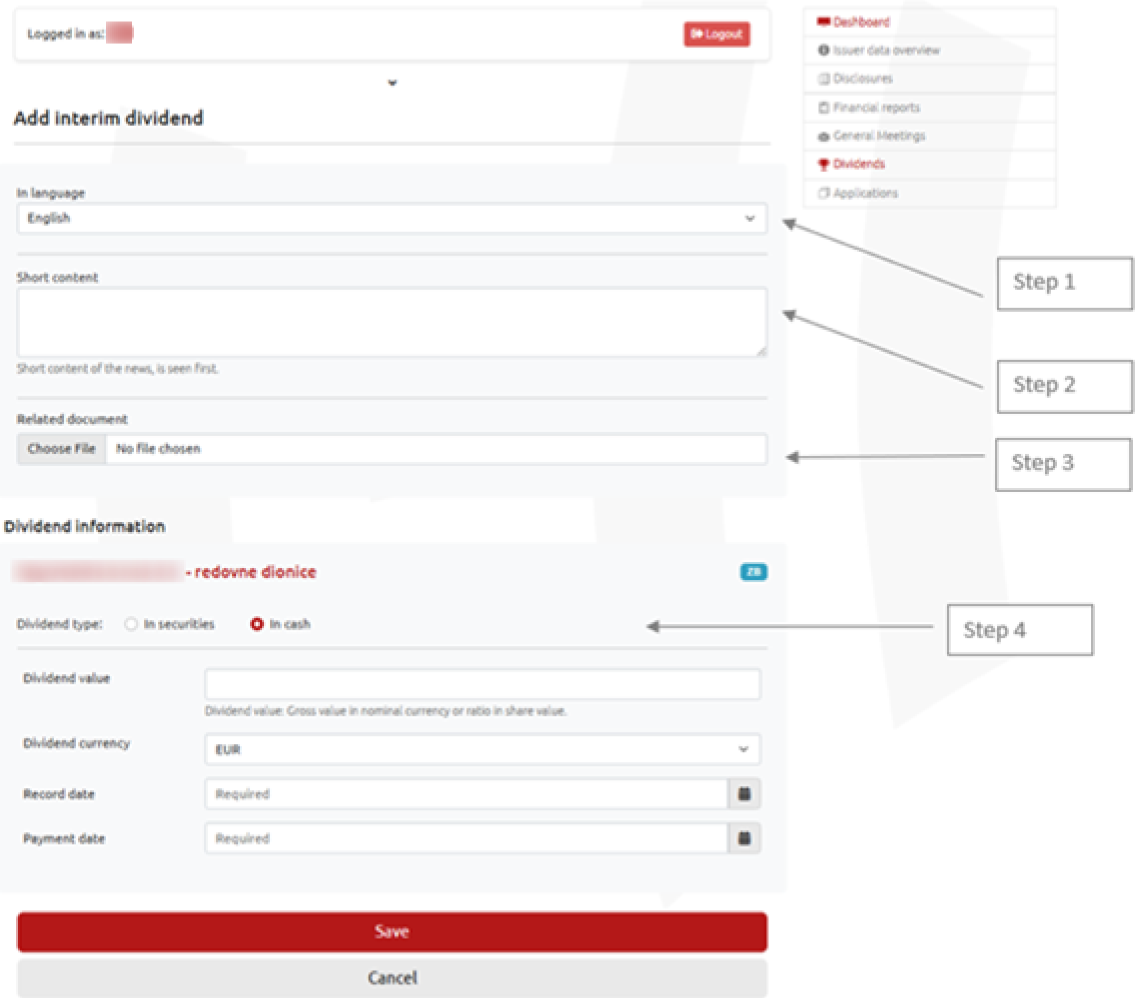


Figure 27: Interim dividend

Step 1. In the dropdown menu select notice language – Croatian or English.

Step 2. Entering a brief text or note accompanying the disclosure is **optional.**

Step 3. Click on „Choose File“. Select the document containing a notice of interim dividend from your directory and click Open. The document is ready by clicking on „Upload“. A message on its successful upload will follow.

Step 4. Select the dividend type (*In cash*, *In securities*) from the menu.

It is necessary to fill in all the information required for interim dividend:

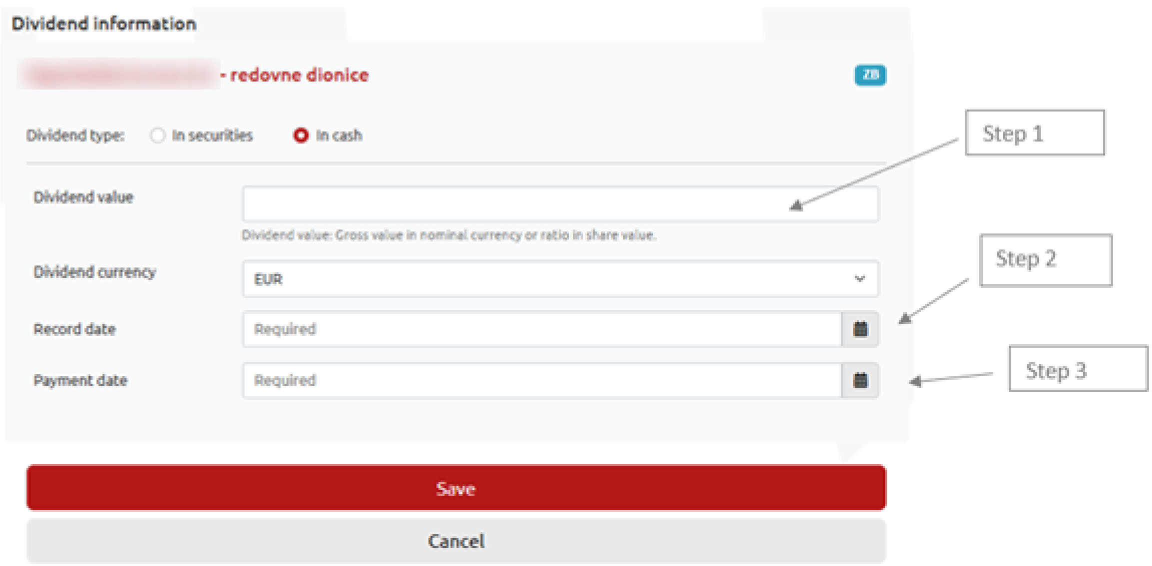


Figure 28: Cash or share dividend

Step 1. Enter the proposed dividend amount or ratio.

Step 2. Enter the dividend entitlement or record date.

Step 3. Enter the dividend payment date.

Once the dividend information is filled in, confirm the notice entry by clicking on **Save**. If all data is accurate and the generated content is correct, a message confirming that the notice has been added and a new entry on the dividend view will appear. The issuer will get an e-mail confirmation that the notice has been published on the Exchange website.

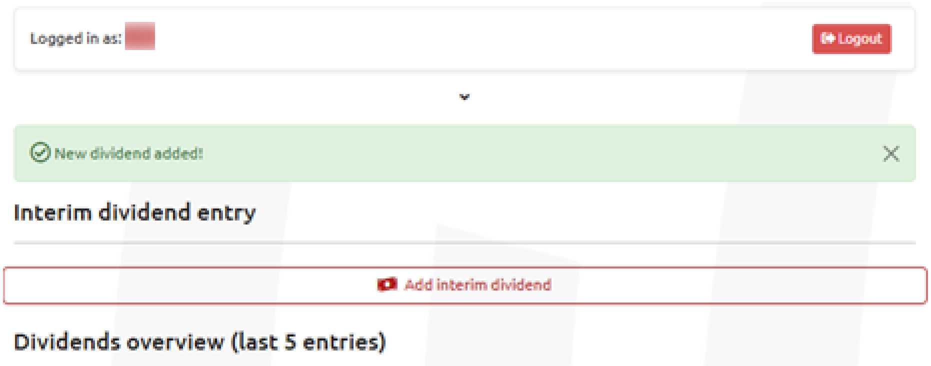


Figure 29: Message on successfully added notice

A click on the notice will open a detailed view of entered dividend information.

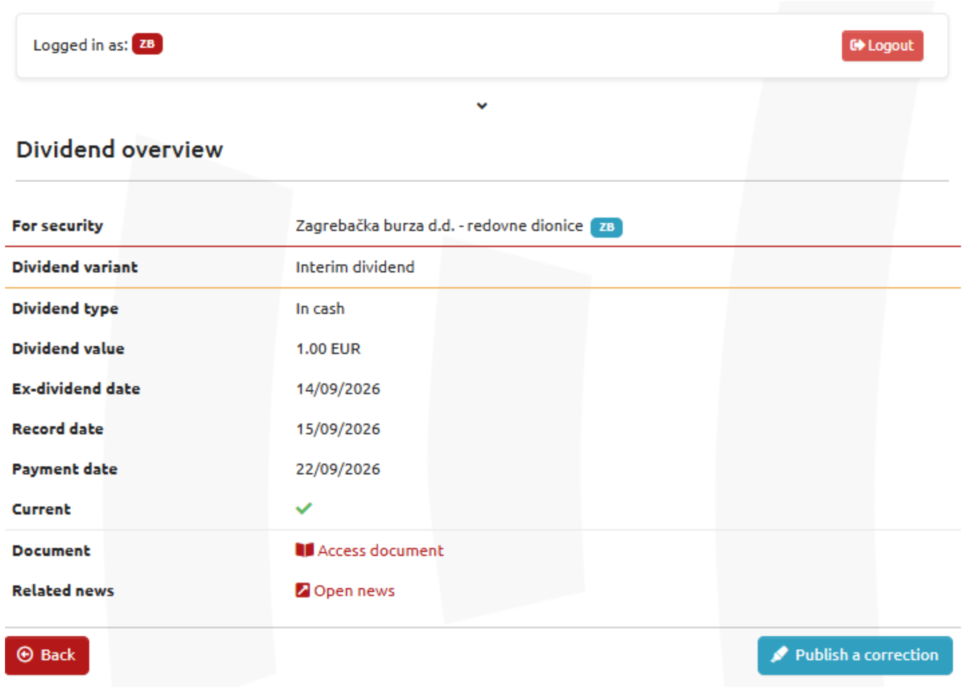


Figure 30: View of dividend details

A correction of the interim dividend notice can be published through the „***Publish a correction***" field by selecting the published notice in the „***Notices***" view on the ***Dividends*** menu 24 hours a day, 7 days a week.

4.6 Code of Corporate Governance (Compliance questionnaire)

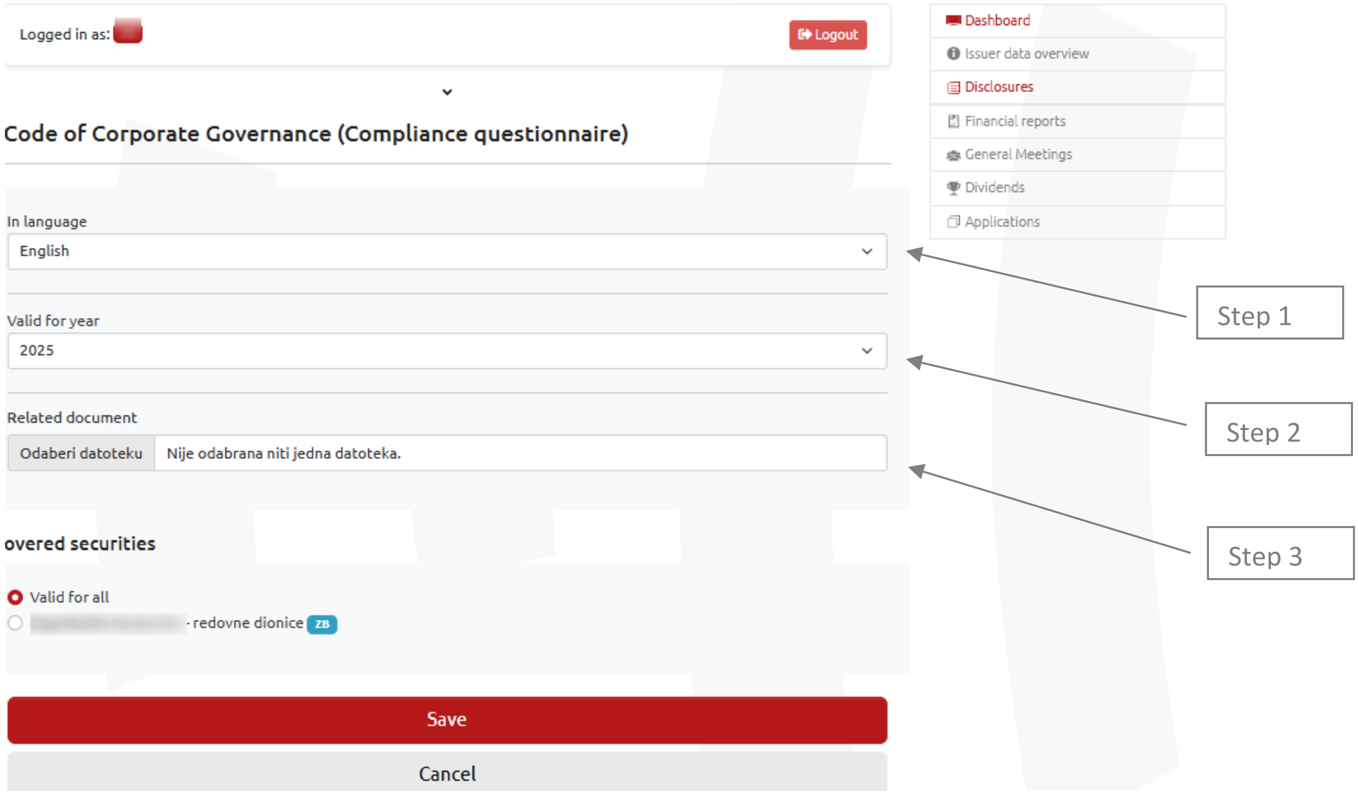


Figure 31: Code of Corporate Governance (Compliance questionnaire)

Step 1. In the dropdown menu select questionnaire language – Croatian or English.

Step 2. In the dropdown menu select the year that the questionnaire refers to.

Step 3. Click on „Choose file". Select document containing the compliance questionnaire from your directory and click **Open**.

Note: The compliance questionnaire needs to be provided in XLS or PDF format.

Once the document has been uploaded, confirm the notice entry by clicking on **Save**. If all data is accurate and the generated content is correct, a message confirming that the information has been published will appear.

The issuer will get an e-mail confirmation that the notice has been published on the Exchange website.

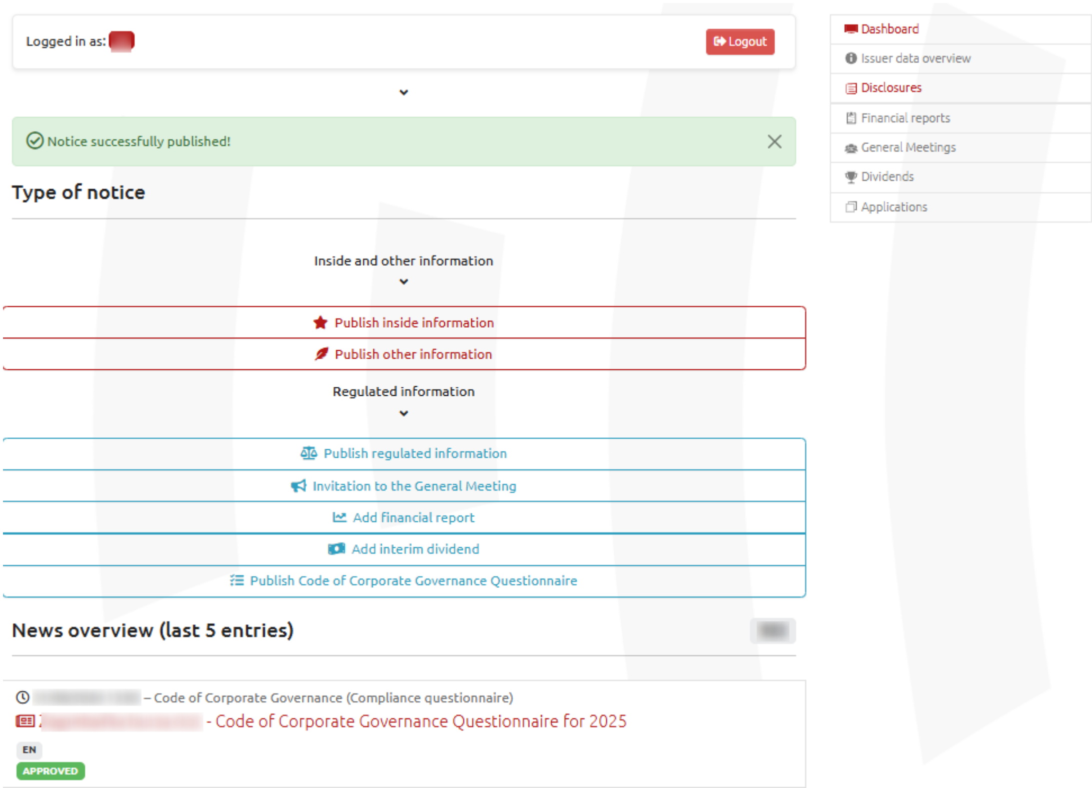


Figure 32: View of newly entered information on Compliance questionnaire / Message about a successfully published notice

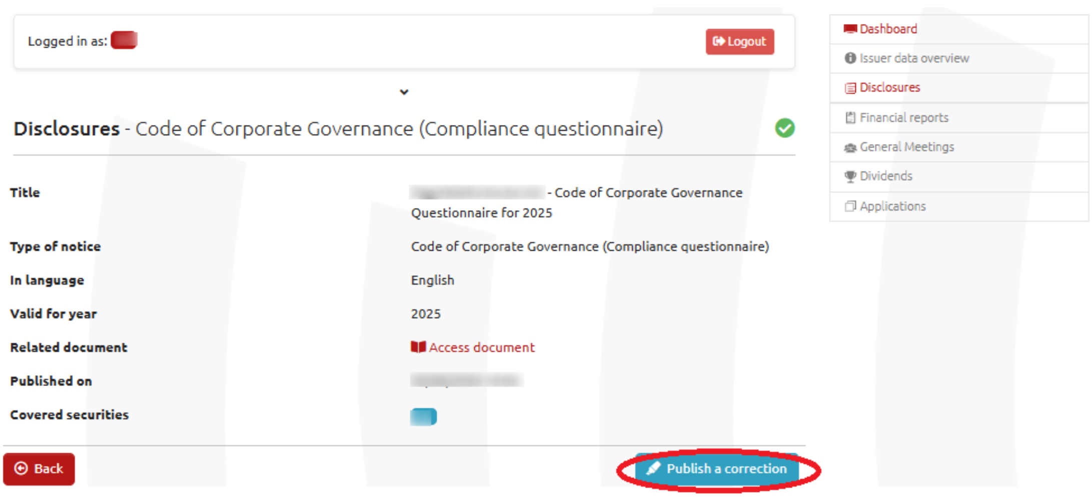


Figure 33: Viewing disclosed Compliance questionnaire details

A correction of disclosed Code of Corporate Governance – Compliance questionnaire can be published through the „**Publish a correction**” field by selecting the published notice in the „**Notices**” view 24 hours a day, 7 days a week.

4.7 Inside and other information

4.7.1 Inside information

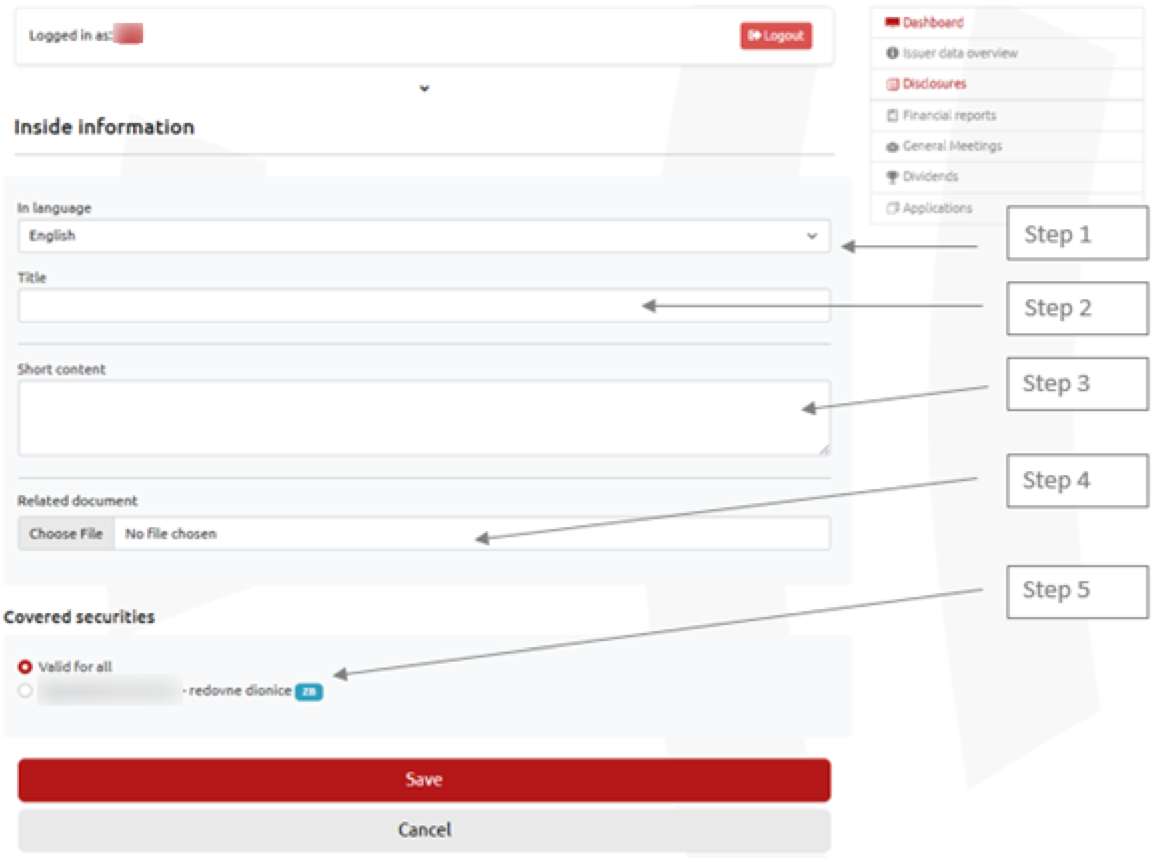


Figure 34: Inside information

Step 1. In the dropdown menu select notice language – Croatian or English.

Step 2. Enter notice title.

Step 3. Enter text in the Short content field (optional).

Step 4. Click on „Choose file". Select the default document (Notice) in your directory and click „Open". All inside information must be uploaded in a PDF file only.

Step 5. Select the financial instrument referred to in the notice or leave the selection as 'Valid for all'.

Having checked that all the fields are filled in and that the generated content is correct, confirm the entry by clicking on **Save**. If all data is accurate and the generated content is correct, a message confirming that the notice has been added will appear. The issuer will get an e-mail confirmation that the notice has been published on the Exchange website.

Figure 35: Message about the added notice

Figure 36: Added notice details

A click on the added notice provides a detailed view of all disclosed information. Once approved by the Exchange, the notice will be published on the Exchange website.

Corrections of inside information can be published during Exchange business hours through the „***Publish a correction***" field by selecting the published notice in the „***Notices***" view.

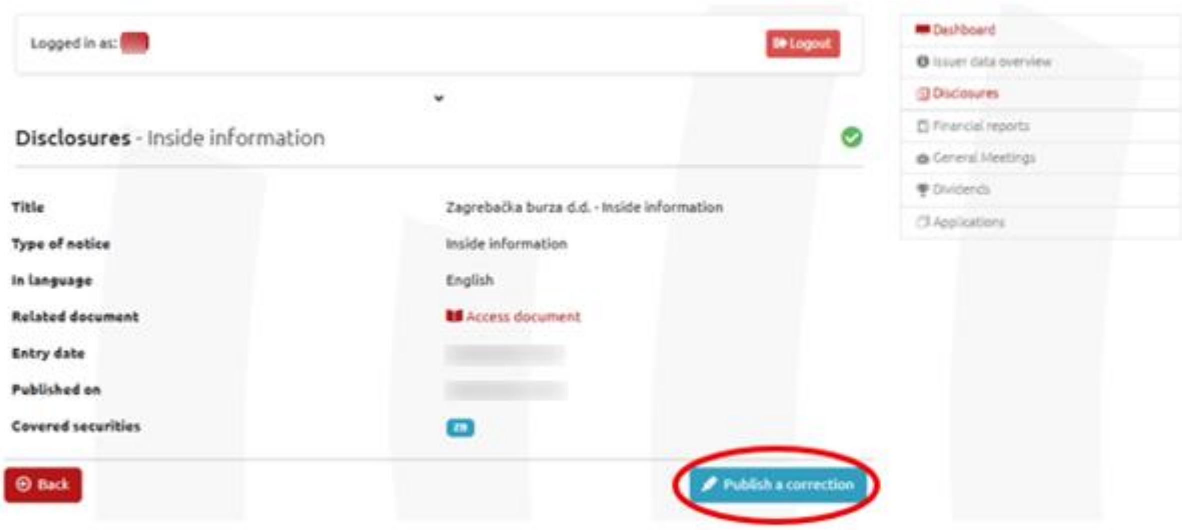


Figure 37: Publishing a correction

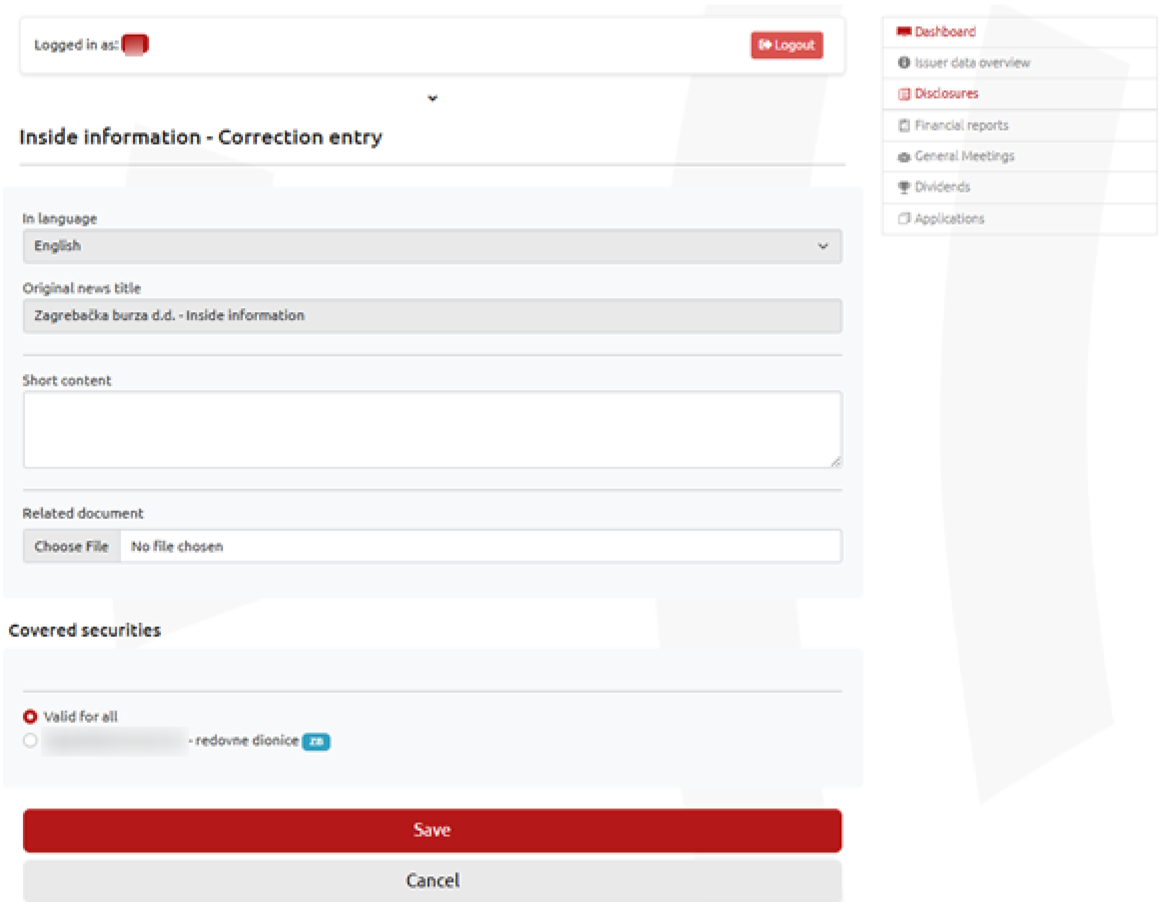


Figure 38: Publishing a correction to inside information

4.7.2 Other information

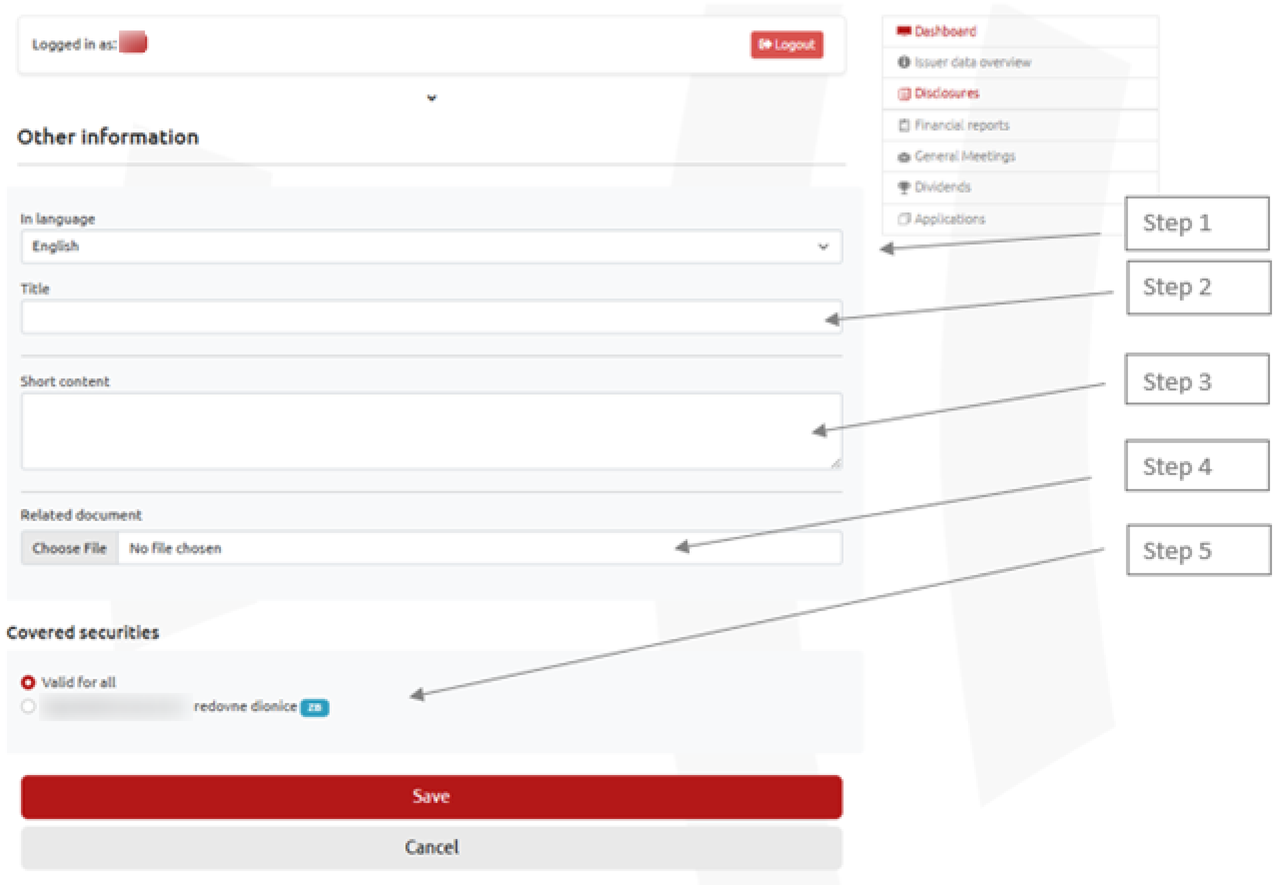


Figure 39: Other information

Step 1. In the dropdown menu select notice language – Croatian or English.

Step 2. Enter notice title.

Step 3. Enter text under Short content (optional).

Step 4. Click on „***Choose file”***. Select the default document (Notice) in your directory and click Open. All other information is to be provided in a PDF file only.

Step 5. Select the financial instrument referred to in the notice or apply the *Valid for all* selection.

Having checked that all the fields are filled in and that the generated content is correct, confirm the entry by clicking on **Save**. If all data is accurate and the generated content is correct, a message confirming that the notice has been added will appear. The issuer will get an e-mail confirmation that the notice has been published on the Exchange website.

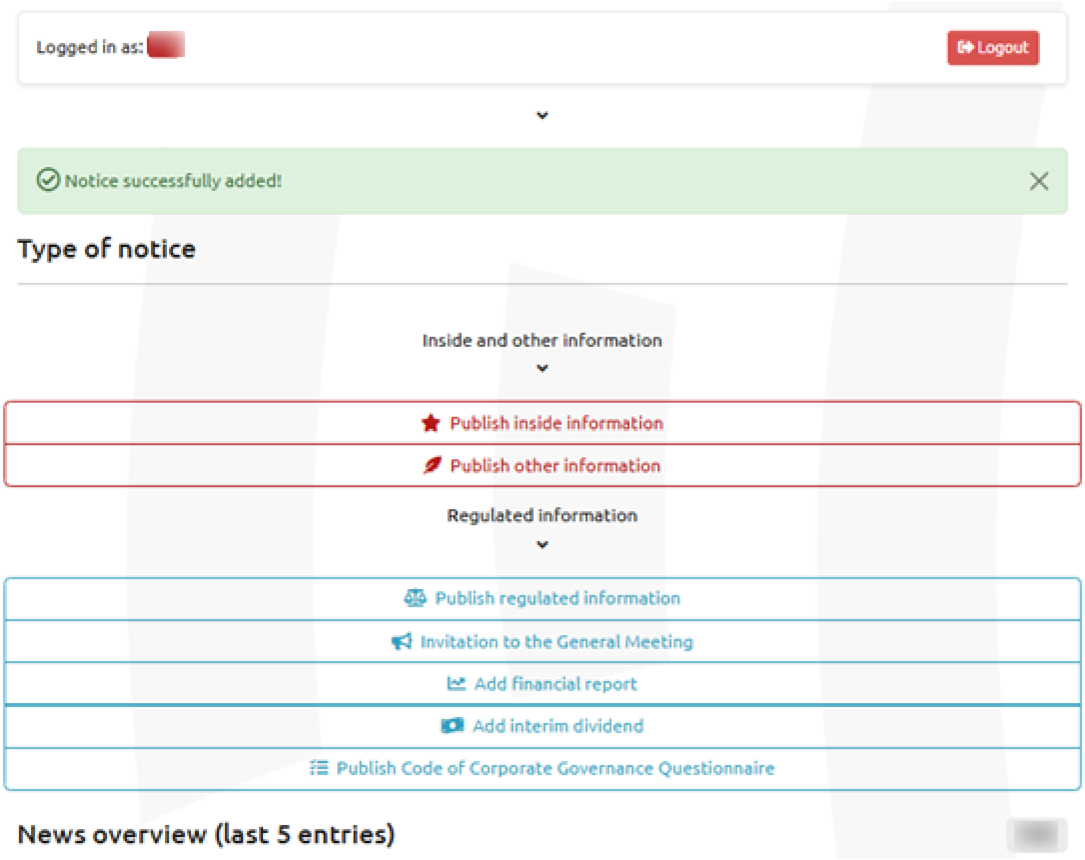


Figure 40: Message about the added notice

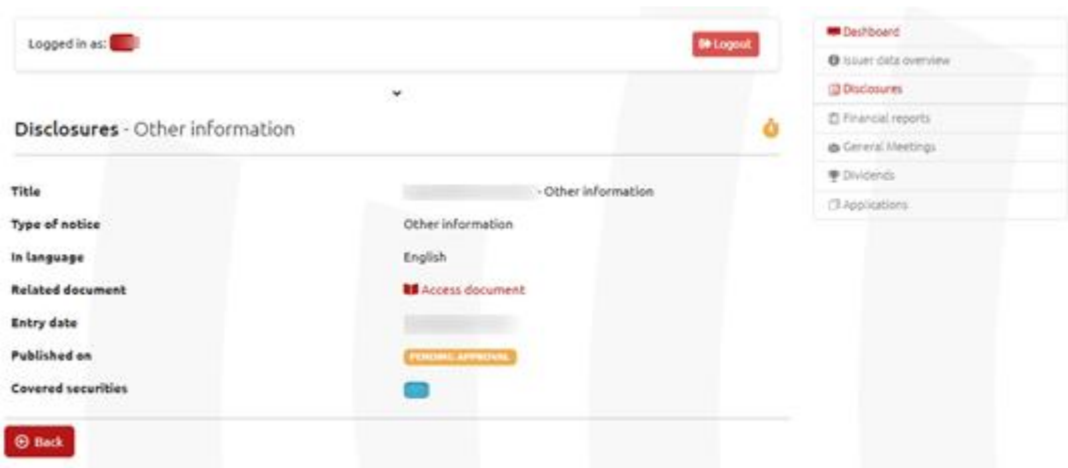


Figure 41: Added notice details

Corrections of other information can be published during Exchange business hours through the „***Publish a correction***" field by selecting the published notice in the „***Notices***" view.

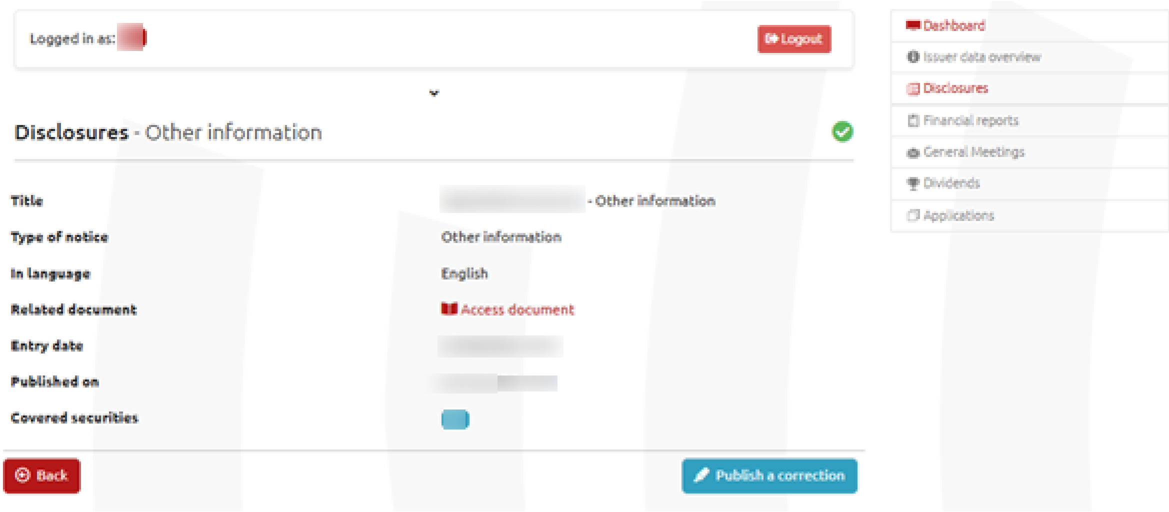


Figure 42: Publishing a correction to the notice

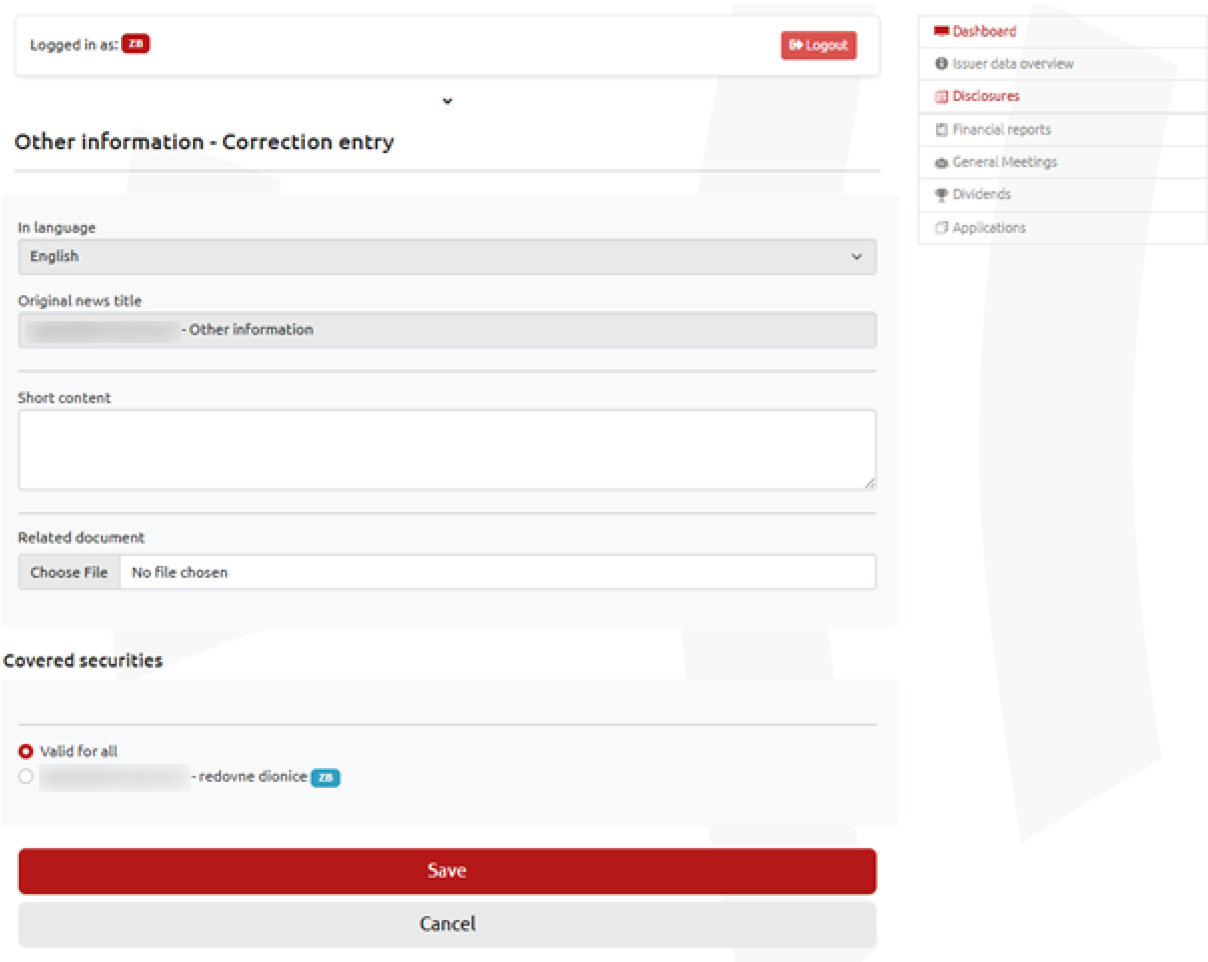


Figure 43: Saving a correction to other information

4.8 Confirmation of notice publication

Once a notice has been published on the Exchange website, the issuer will receive an e-mail confirmation about notice publication.

The e-mail will contain an URL address serving as a link to a page on the Exchange website on which the respective information has been published; the notice itself can be accessed by clicking on that link.

5. Electronic system for submission of listing-related applications

The system used for filing the applications for listing on the regulated market or admission to trading on the Progress Market is accessed by clicking on „***Applications*** "in the dropwdown menu.

5.1 Submission of an application for listing

An application for listing is submitted by selecting „***New application"*** within the **Application for listing** box.

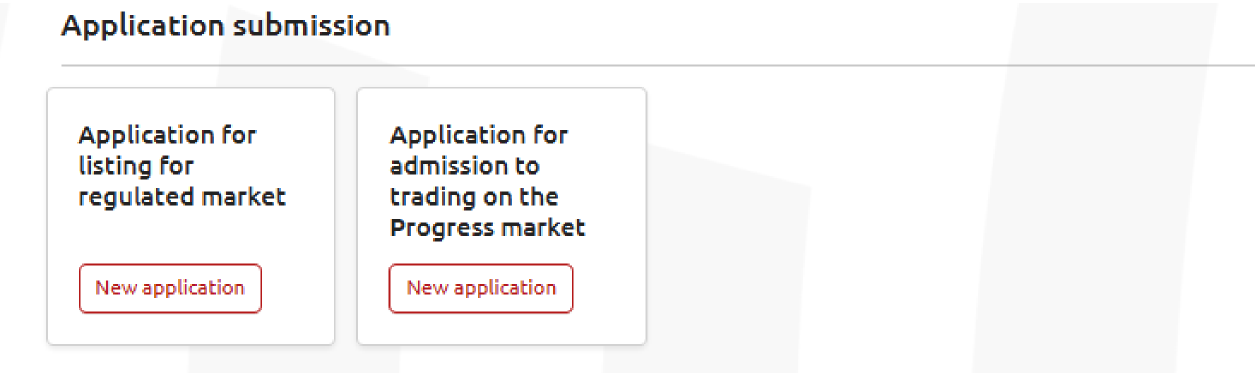


Figure 44: Application for listing

The electronic system will guide the applicant through a regulated process of applying for a listing on the regulated market. An application for listing can be submitted by the issuer or a person authorized by the issuer.

That process includes the following:

- selection of the relevant type of financial instrument and market segment;
- entry of issuer data and data on the instrument through an electronic form;
- upload of documents required for listing;
- checks of the correctness and completeness of entered data and listing documents;
- transmission of the application for review.

Depending on the type of instrument and market segment, the applicant needs to fill in a corresponding form that includes issuer data and data on the financial instrument for which an application for listing is submitted.

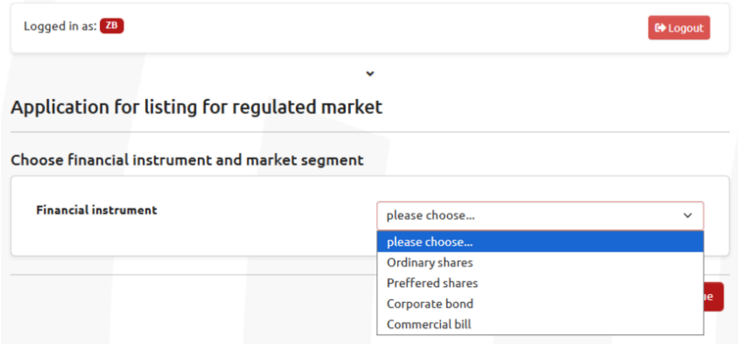


Figure 45: Selecting the financial instrument type for a public limited company (PLC)

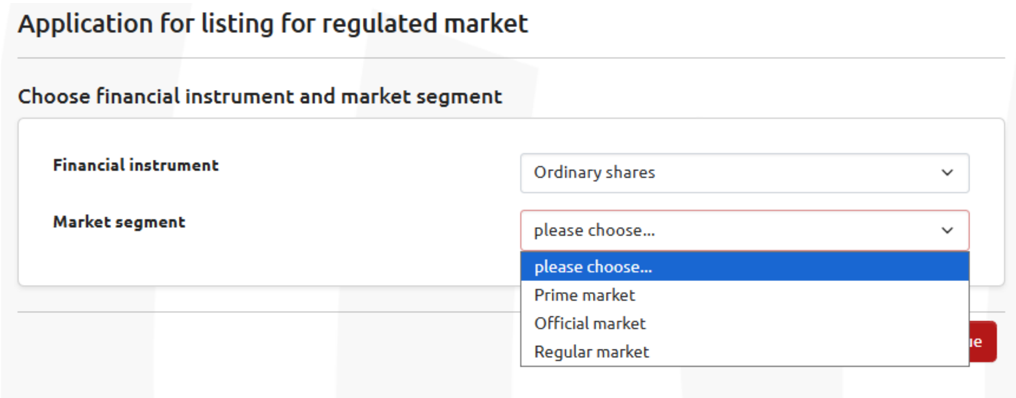


Figure 46: Selecting the market segment

Issuer data

Company name

Company name, abbreviated

NACE code 2007

Share capital

Share capital currency

Business registry number

Personal identification number

Address

City

Postal code

Country

Persons authorized to represent

Contact persons

Phone number

E-mail adress

Website

Home member state

Choice of media for disclosure of the regulated information (optional)

Language of disclosure for regulated information

Choice of a Official register of regulated information

LEI code

Figure 47: Issuer data (for a public limited company)

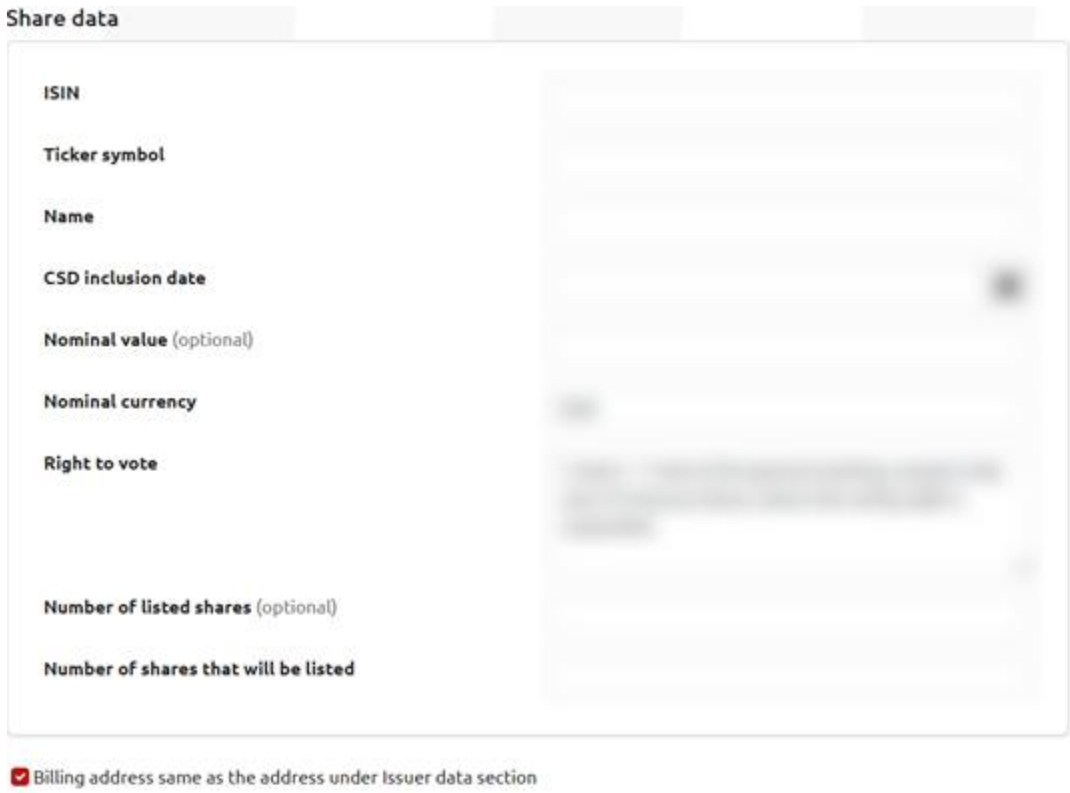


Figure 48: Data on the financial instrument (for shares)

The issuer can indicate whether the billing address is the same as that stated under ***Issuer data*** or a different one (*„Billing address same as the address in the Issuer data“* section).

After saving data in the electronic form, the electronic system will guide you step-by-step through the process of uploading the required documentation in PDF format. All entered data and accompanying documents will be stored in the EHO Service to be available for editing up until the final application is sent. Documents need to be uploaded individually, in the specified order. **Documentation required for listing on the regulated market must be signed using a qualified electronic signature of the authorized persons in PAdES advanced electronic signature format.**

Required documentation

- **Prospectus**
  - **Declaration** to the effect accompanying the prospectus pursuant to Art. 78(1) and Art. 89(4)(1) confirming that the issuer has fulfilled the obligation to publish the prospectus and/or other information to the public in accordance with Art. 21 of Regulation (EU) 2017/1129 on the prospectus

OR

- **Declaration pursuant** to Art. 78(1) and Art. 89(4)(2) confirming that the issuer is exercising the exemption from the obligation to publish the prospectus
  - **Confirmation** that the issuer has notified HANFA, or another competent authority, of the use of the exemption in accordance with the provisions of the CMA

- **Copies of all permissions, licences and approvals** issued by the competent authority with regard to the listing / admission to trading procedure (Art. 78(1)(3) of the Exchange Rules)
- **The minutes of the annual general meeting** which adopted a resolution to list the company's shares on the regulated market, at the first admission of shares to trading on the regulated market and for each new issue (Art. 79(1)(1) of the Exchange Rules)
- **A decision entering the fact of the capital increase in the court register**, if applicable, or the decision of the management board and the consent of the supervisory board in the case of authorized share capital (Art. 79(1)(2) of the Exchange Rules)
- **Listing agreement**
- **A special power of attorney for listing**, if applicable, shall be submitted in cases where the issuer is represented by a listing agent in the process of listing shares on a regulated market, specifically for the purpose of signing the listing documentation and/or the Listing agreement.
- **Proof of paid fee** for listing in accordance with the Price list of the Exchange, Art 5.
- **Declaration to the effect** that the applicant is complying fully with the provisions of the CMA and other regulations according the Art. 78, para 1 (2) of the Exchange Rules
- **Declaration to the effect** that the applicant has been informed by the Exchange about the requirements arising from the listing of its financial instruments to trading on the regulated market, at first admission of the financial instrument to trading on the regulated market according the Art. 78,para 1 (4) of the Exchange Rules
- **Declaration to the effect** that restrictive measures do not apply to the financial instruments for which the listing application has been submitted, in accordance with the Act on Restrictive Measures (Official Gazette No. 133/23, 151/25)
- **Statement** confirming that the applicant has an appropriate internal organization, systems and procedures in place to ensure timely availability of information to the market, also stating data on the person responsible for investor relations (Art. 78, para 1 (5) of the Exchange Rules)

Figure 49: Overview of mandatory documents required for share listing on the regulated market

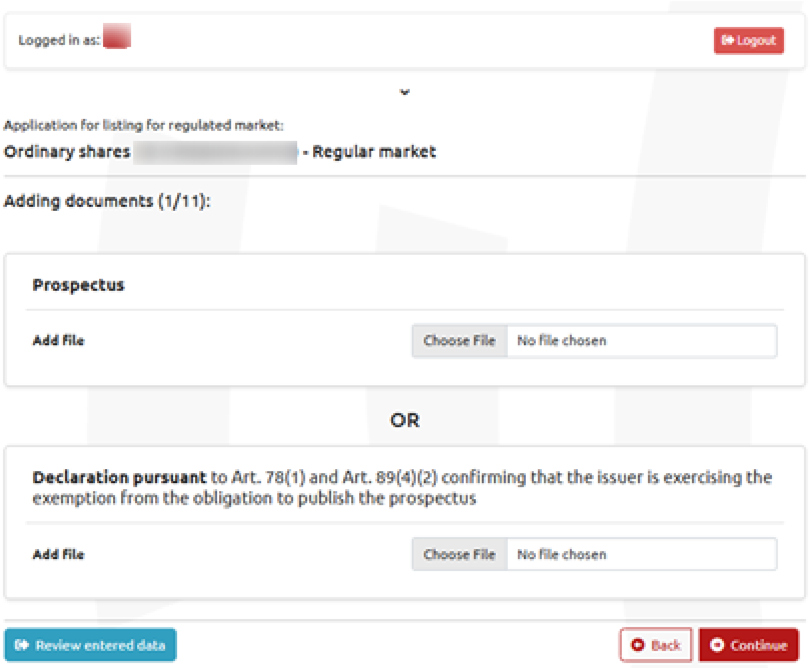
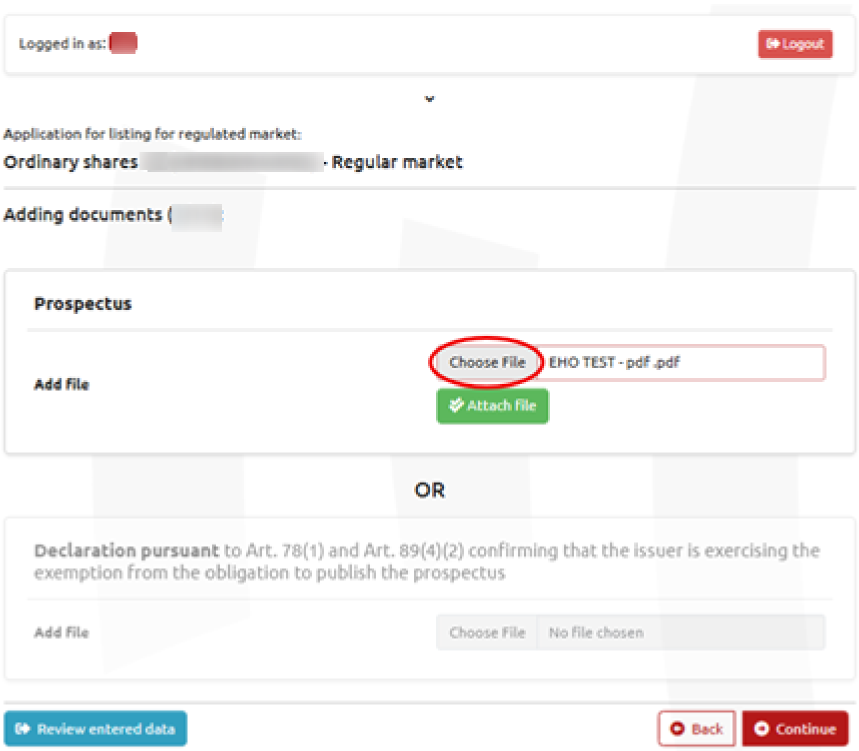


Figure 50: Adding a document

When adding a document, it is necessary to click on **Attach file** to store it in the EHO Service, enabling the next file to be uploaded.



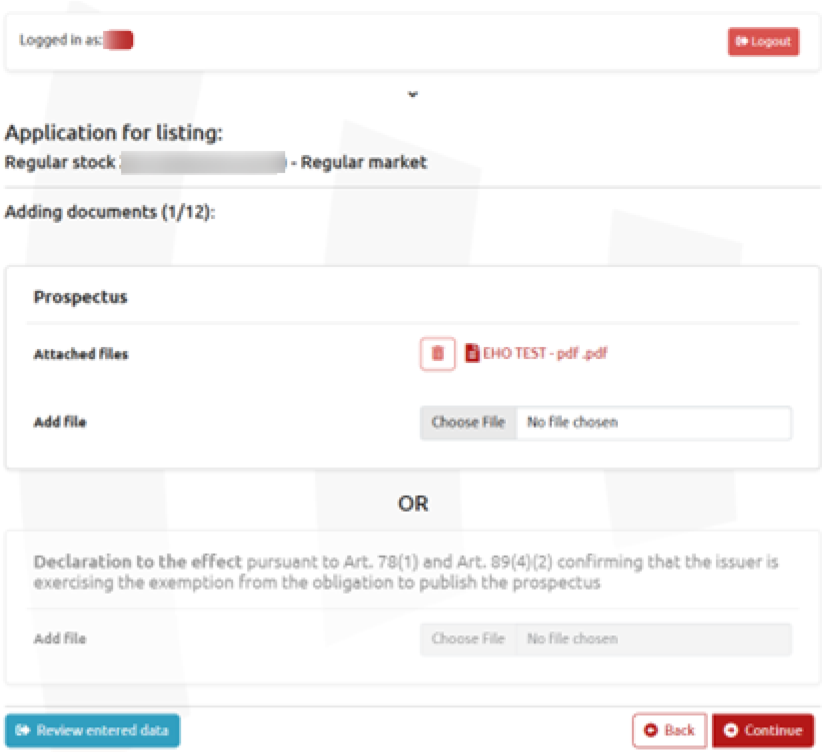


Figure 51: *Choosing a document to add*

If a certain document does not refer to the application in question, the applicant should tick *„**This document is not applicable**“*:

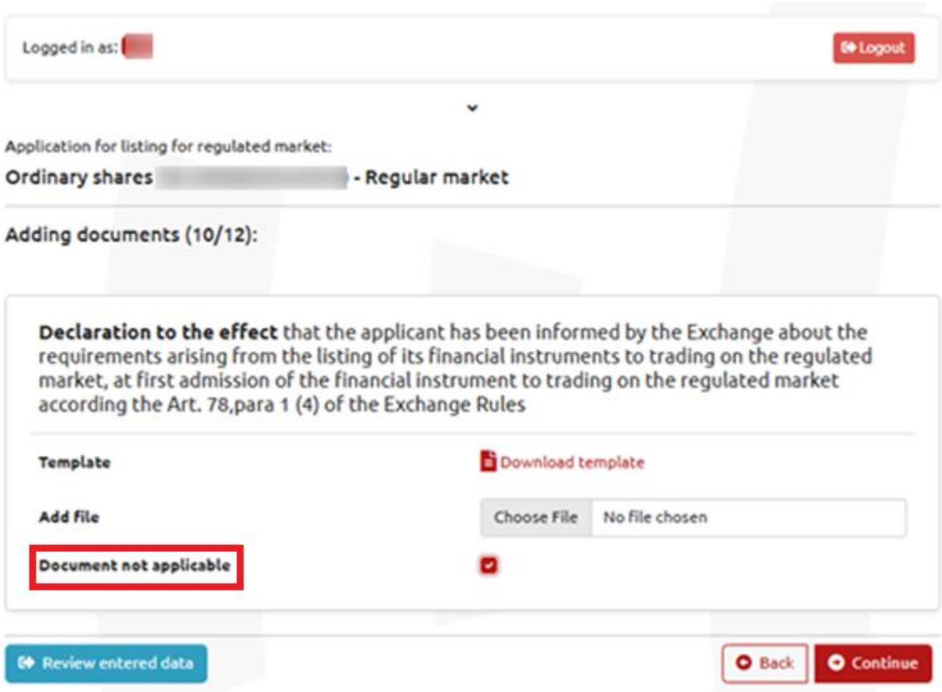


Figure 52: Document not applicable

Certain documents may be added subsequently by ticking *„**To be added later**“*.

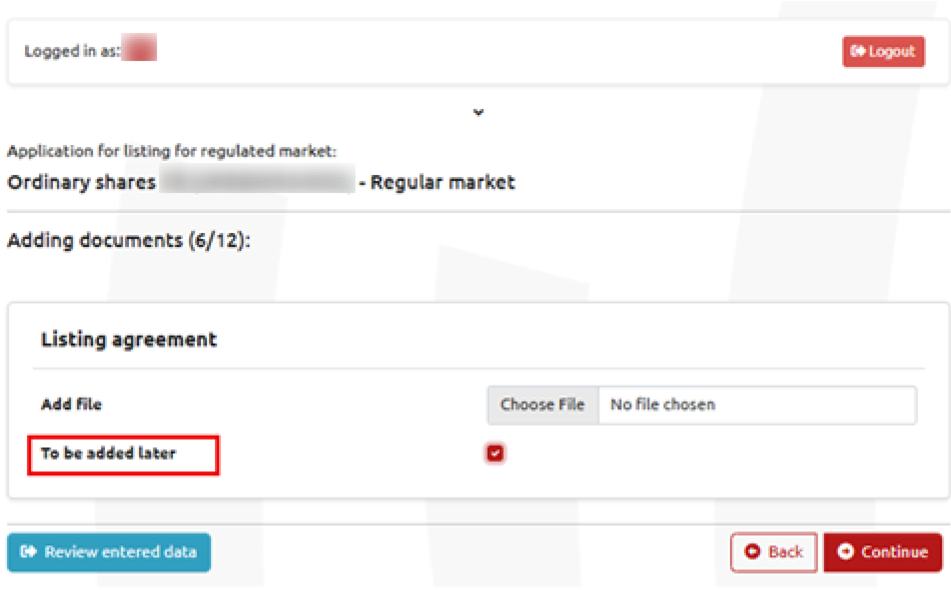


Figure 53: Adding a document later

A stored document can be deleted or replaced by a new one before the listing application is submitted for approval. The EHO Service will ask the applicant to confirm deletion.

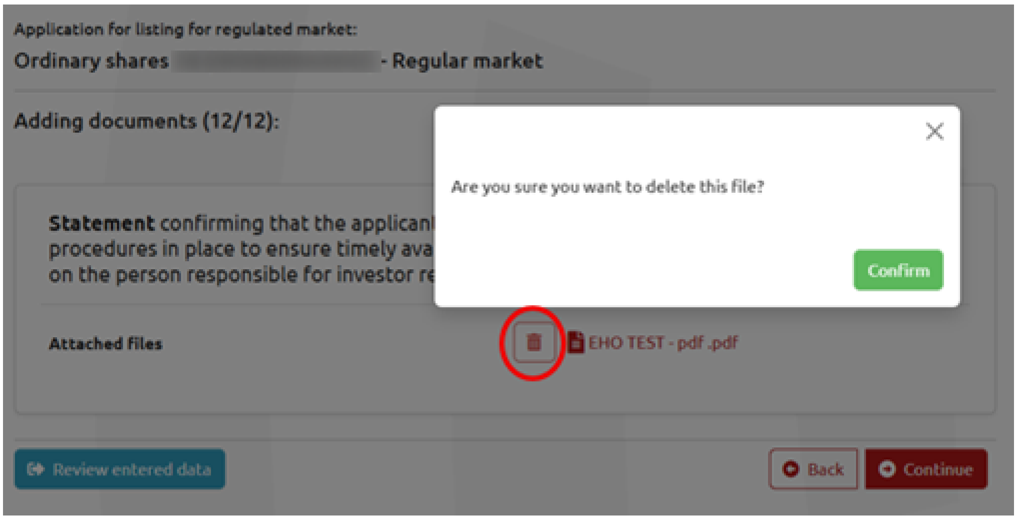


Figure 54: Deletion of a stored document

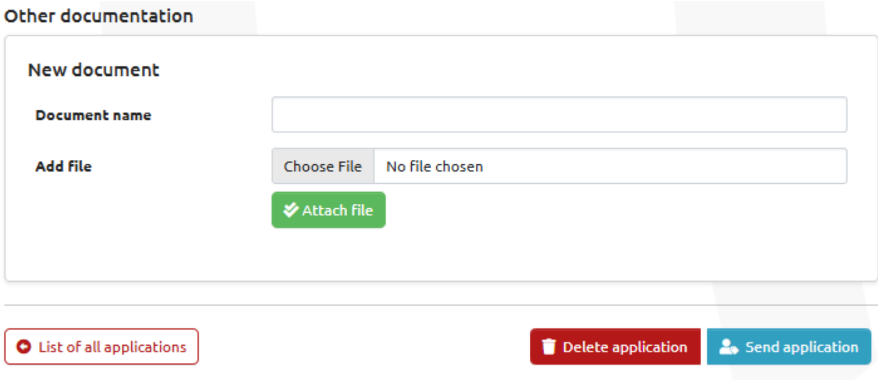


Figure 55: Adding other documentation

After uploading ***Other documentation***, the applicant will receive an e-mail confirmation.

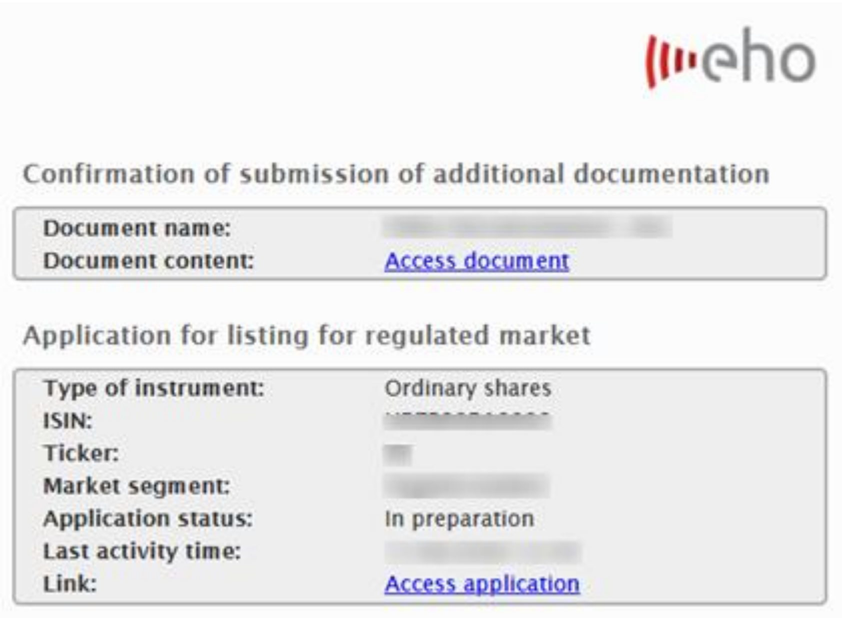


Figure 56: E-mail confirming the receipt of other documentation

An application for listing can be sent only if the documentation is complete. The System allows the application to be sent if certain documents are ticked *„**To be added later**“* or *„**This document is not applicable**“*.

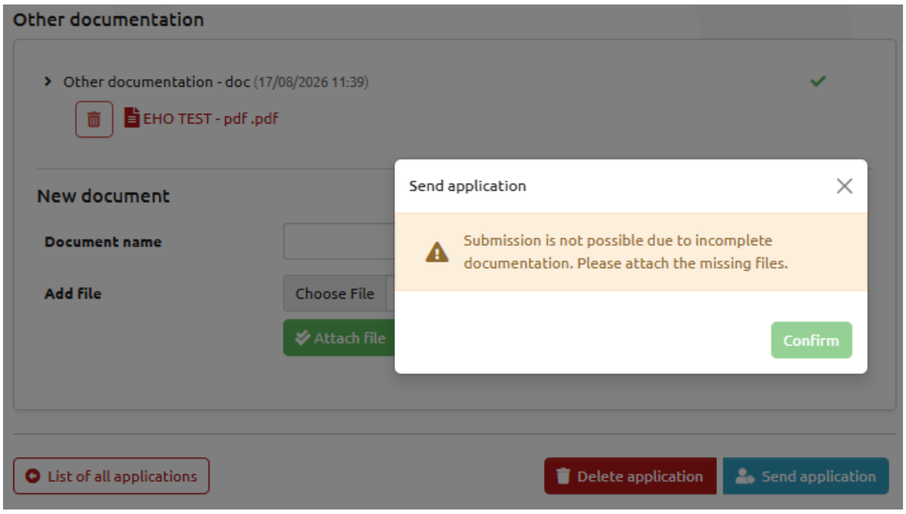
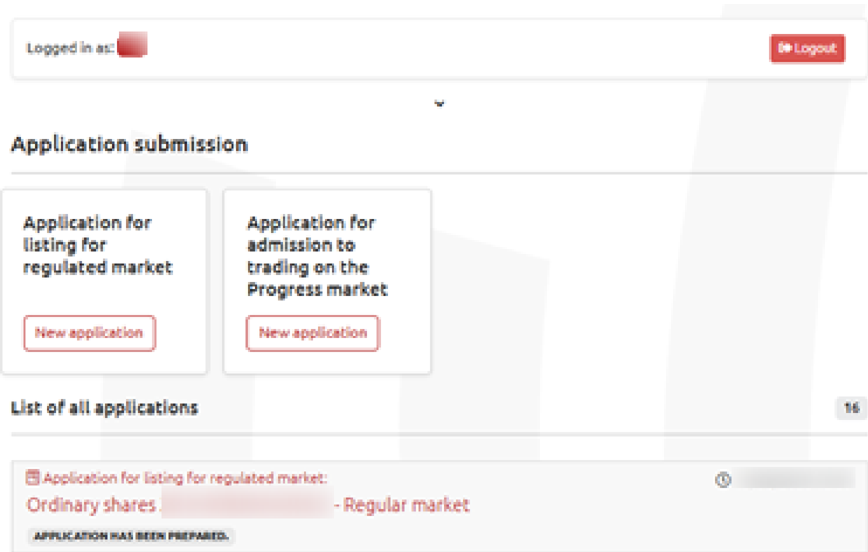


Figure 57: Incomplete documentation



Slika 58: Application in preparation

The applicant can abandon an application for listing in preparation at any time by clicking on „***Delete application***“. The user account will be deactivated on the next business day, provided that there are no active applications or listed instruments in the EHO Service.

Figure 59: Deleting an application in preparation

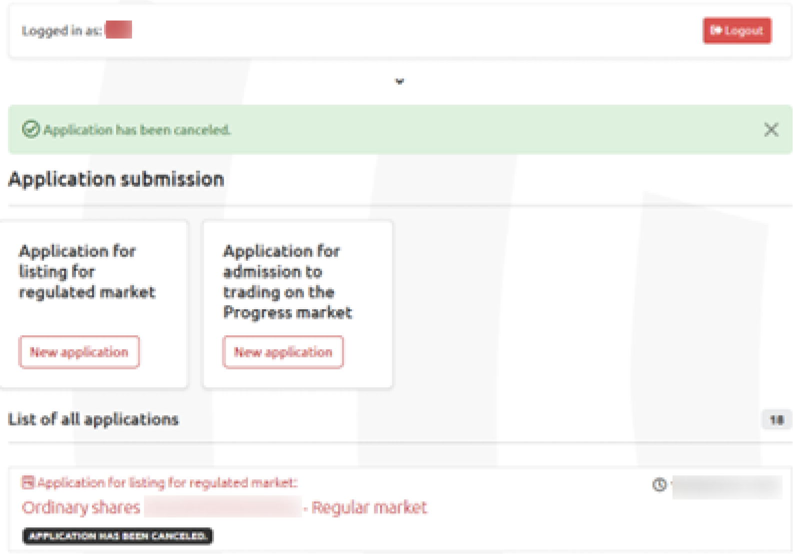


Figure 60: Confirmation of application in preparation deletion

If all regulated information and information requested by the Exchange has been provided with the application, the applicant can submit it to the Exchange by clicking on „***Send application***“.

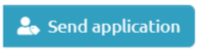


Figure 61: Transmitting the application for decision-making

When sending the application, the issuer is required to issue a declaration on the accuracy and correctness of entered data. Additional application-related information, where applicable, can be provided in the „***Notes***“ field.

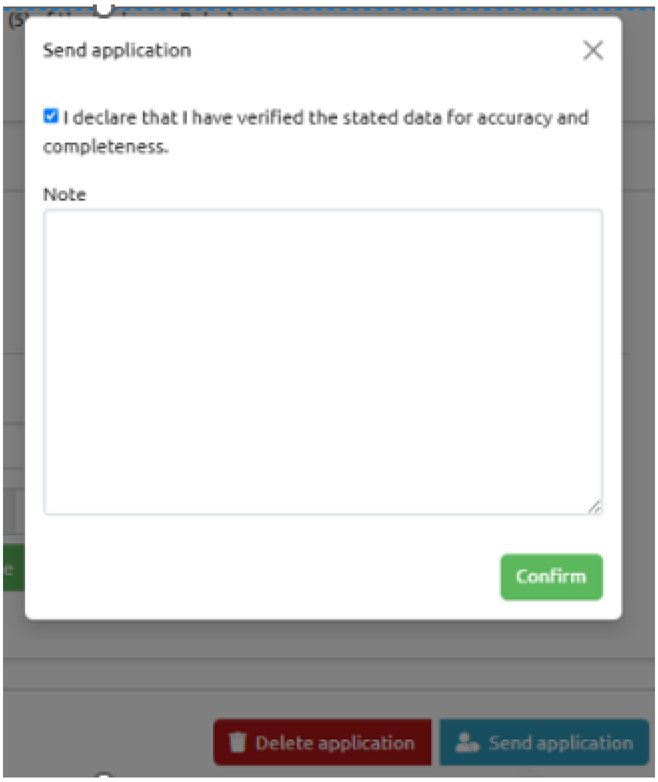


Figure 62: Confirming a declaration on data correctness

After an application has been transmitted for decision-making by selecting „***Send application***", the application is considered submitted for further handling and decision-making. The issuer will receive an e-mail receipt, and the application status will change to „**Application submitted for decision-making**".

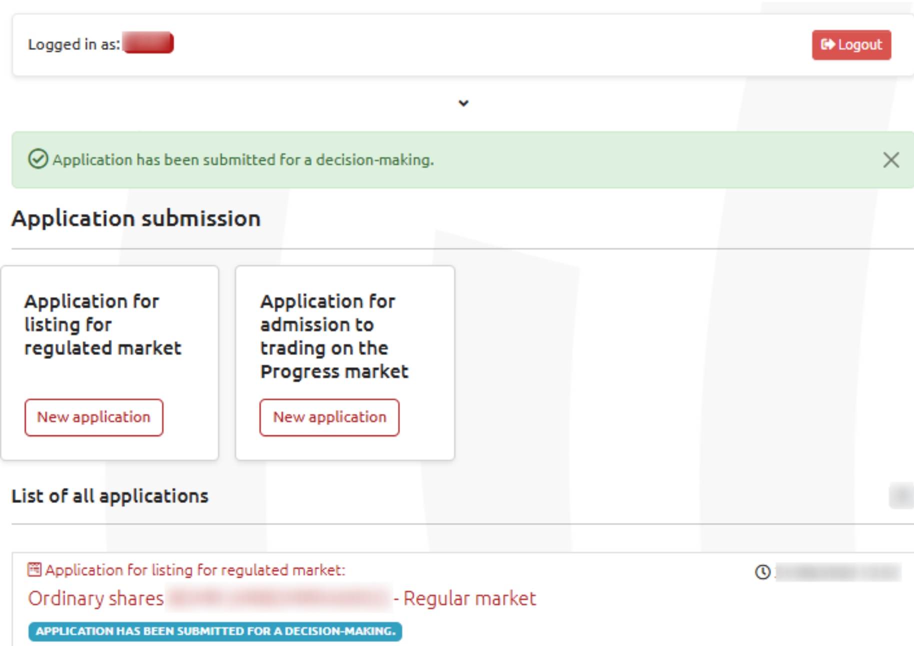


Figure 63: Application submitted for decision-making

Confirmation of the application submission

Application for listing for regulated market

Type of instrument:	Ordinary shares
ISIN:	
Ticker:	
Market segment:	Regular market
Application status:	Submitted
Last activity time:	
Link:	Access application

This is an automated message from the EHO service website.

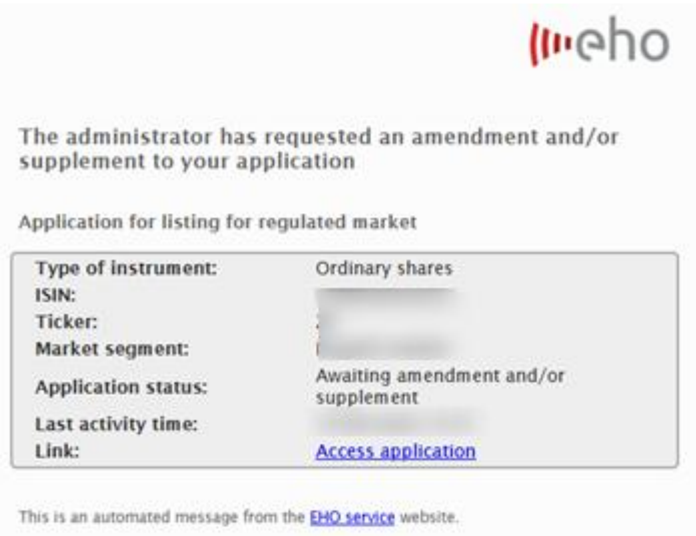
Figure 64: Example of an e-mail confirming the application submission

5.1.1 Application verification and deciding on admission to trading

While an application for listing undergoes further procedure, communication between the Exchange and the issuer takes place solely through the EHO Service as the official communication channel between the Exchange and listing applicants.

On submission of a listing application via the electronic system, all entered data and attached documents are considered final and constitute an integral part of listing documentation. Once the application has been submitted, documents can no longer be amended, deleted or withdrawn. They will be locked automatically by the electronic system, which will enable „read only" access to them.

The applicant is required, at the request of the Exchange, to also attach other documents and provide amendments that are deemed appropriate by the Exchange to protect investors.



The administrator has requested an amendment and/or supplement to your application

Application for listing for regulated market

Type of instrument:	Ordinary shares
ISIN:	
Ticker:	
Market segment:	
Application status:	Awaiting amendment and/or supplement
Last activity time:	
Link:	Access application

This is an automated message from the EHO service website.

*Figure 65: E-mail if a **Request for amendment and/or update** is sent to the issuer*

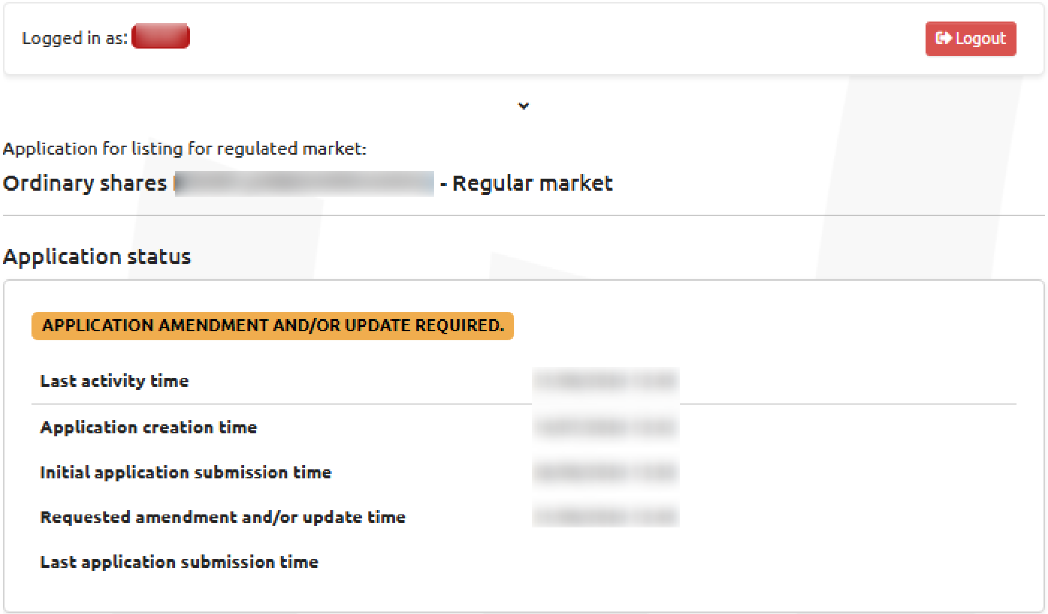


Figure 66: Application status – application needs amending and/or updating

The application status will change to „**Application amendment and/or update required**" with instructions provided for its amendment and/or updating. Data in the electronic form relating to the issuer or financial instrument that needs to be amended and/or updated will be temporarily unlocked, as will any documents that need to be reuploaded.

Documentation editing is enabled if:

- „To be added later" option was previously selected or
- several files can be uploaded – in that case, you can attach additional files or amend existing ones if they require a correction.

Before uploading a new document version, the existing file needs to be deleted. The applicant is not provided with the possibility to alter other data or edit the remaining documentation.

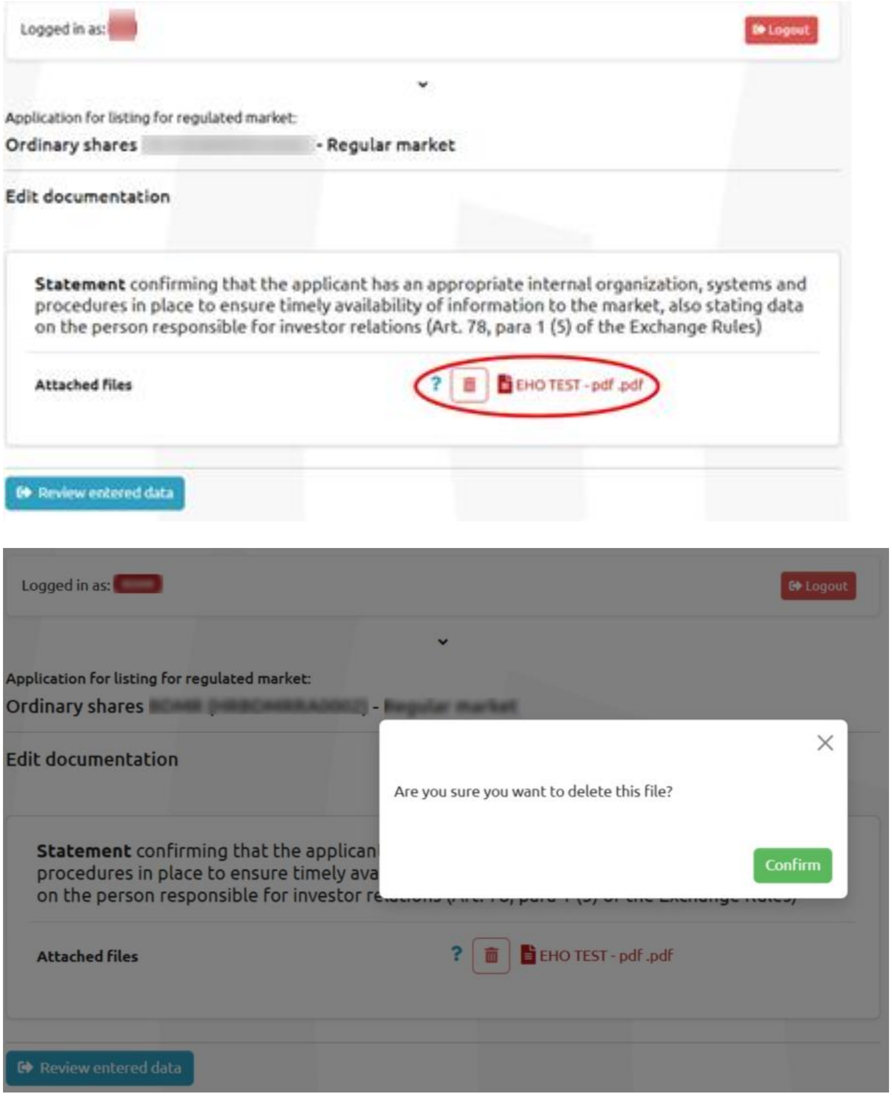


Figure 67: Example – correcting a document

Having made the necessary changes, in the „***Note***“ field the issuer will provide a brief explanation of amendments and/or update made to the application for listing.

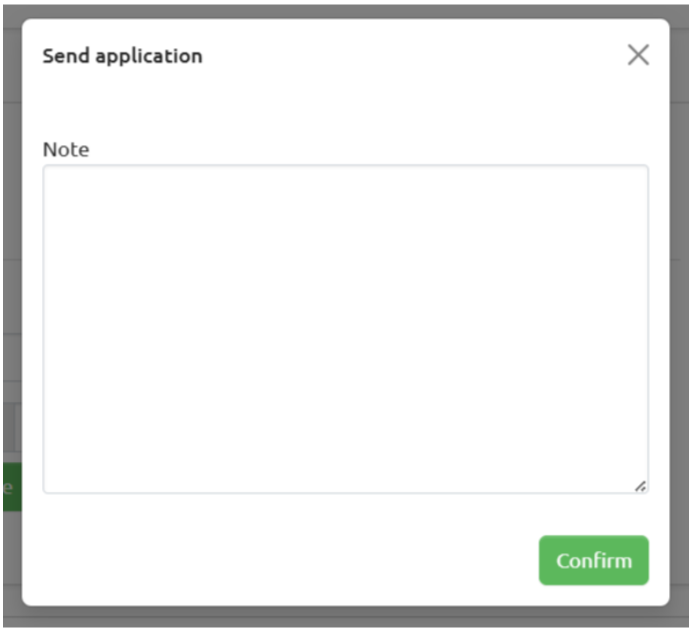


Figure 68: Message when sending an amended and/or updated application

After sending an amended application, the issuer will receive an e-mail confirmation, and the application status change to „***Application submitted for decision-making***“.

Figure 69: E-mail confirmation of changes

An application for listing is considered orderly if it has been submitted by the authorized person, duly signed by the authorized person and accompanied by all required documents and/or information and those requested by the Exchange.

If the application for listing has not been signed by the authorized person or if not, all required documents and/or information and those requested by the Exchange that are necessary for deciding have been provided, the Exchange will reject such application.

The Exchange will deny an application for listing to trading if it has not been submitted by the authorized person or if the information available to the Exchange indicates that the listing / admission to trading could cause damage to the investors' interests or the orderly functioning of the market.

5.1.2 Grant of application and issuing a decision to list

If all the criteria laid down in the Capital Market Act (CMA), Regulation (EU) No 2017/1129, Regulation (EU) No 596/2014, Delegated Regulation (EU) No 2017/568 and other regulations, Exchange Rules and other acts, the Exchange will issue a decision to list / admit financial instruments to trading on the regulated market in the manner and time frame specified in the CMA and other regulations.

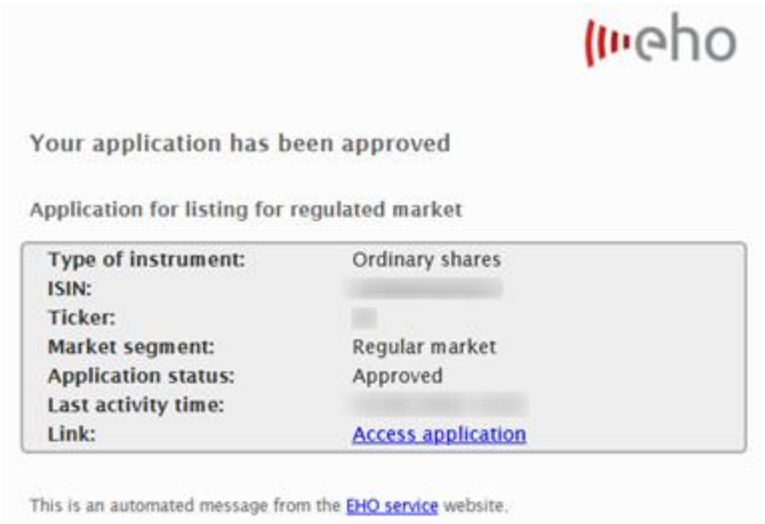


Figure 70: Grant of application for listing

5.2 Explanation of symbols used in the EHO Service

SYMBOL	MEANING
	Documentation not uploaded.
	Documentation uploaded.
	Documentation not applicable.
	Documentation to be provided subsequently.
	Field/Document awaiting administrator approval.
	Field/Document locked for editing.

6. Transitional and final provisions

This User manual shall enter into force on September 16, 2026.

On the date of its entry into force, the Issuers’ Intranet Manual of November 12, 2025 shall cease to have effect.