

CIAK GRUPA d.d.

SECURITY: CIAK-R-A

LEI: 74780010K3F620YZZ529

HOME MEMBER STATE: Croatia

REGULATED MARKET SEGMENT: Official Market of the Zagreb Stock Exchange

**Subject: Invitation to extraordinary meeting of the General Assembly of CIAK GRUPA d.d.**

Pursuant to the provisions of Article 277, paragraph 2 of the Companies Act and of Article 26.3 of the Articles of Association, the Management Board of CIAK GRUPA d.d., with registered office in Zagreb, Savska Opatovina 36 (hereinafter: "Company"), adopted on 31 October, 2023 the Decision on convening a meeting of the Company's General Assembly; it thus invites the Company's shareholders to the meeting of

**GENERAL ASSEMBLY OF CIAK GRUPA d.d.**

**to be held on 12 December 2023, starting at 11:00 am, in the conference hall of the Hotel Antunović in Zagreb, Zagrebačka avenija 100a/1,**

with the following **Agenda**:

1. Opening of the meeting of the General Assembly, establishing the number of shareholders and the number of votes present, establishing quorum, and electing the chairman of the meeting of the General Assembly;
2. Decision on approval of Remuneration of members of the Management Board for the period from year 2024 to year 2027;
3. Decision on the election of members of the Supervisory Board.

**Proposals for decisions of the General Assembly:**

Ad 1. Under this item, the General Assembly does not adopt a decision; it makes a declaration regarding the established situation.

Ad 2. The Supervisory Board proposes to the General Assembly to adopt the following decision:

"The Remuneration of members of the Management Board for the period from year 2024 to year 2027 is approved."

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CIAK Grupa d.d., Savska Opatovina 36, 10090 Zagreb, OIB: 28466564680. Društvo je upisano u sudski registar Trgovačkog suda u Zagrebu pod brojem MBS: 080286194. Temeljni kapital društva iznosi 26.215.395,00 euro, uplaćen je u cijelosti i podijeljen je na 19.751.989 redovnih dionica. Predsjednik Uprave: Ivan Leko. Članovi Uprave: Dalibor Bagarić (zamjenik predsjednika), Ivica Greguraš, Dominik Leko, Ivan Miloš. Predsjednik Nadzornog odbora: Stjepan Ljatići.



Ad 3. Pursuant to the provisions of Article 280 paragraph 3 of the Companies Act, the Supervisory Board of the Company proposes to the General Assembly to adopt the following decision:

“1. It is established that on 27 December, 2023 to the member of the Supervisory Board Stjepan Ljatifi, B.Sc.oec., OIB: 76851223565, Donja Brckovčina, Donja Brckovčina 19, his term as a member of the Supervisory Board expires.

2. Stjepan Ljatifi, B.Sc.oec., is elected as a member of the Supervisory Board, OIB: 76851223565, Donja Brckovčina, Donja Brckovčina 19.

3. It is established that on 27 December, 2023 to the member of the Supervisory Board Slavica Zrinski, OIB: 81416490118, economist, Lučko, Lučko 36A, her term as a member of the Supervisory Board expires.

4. Slavica Zrinski, OIB: 81416490118, economist, Lučko, Lučko 36A is elected as a member of the Supervisory Board.

5. It is established that on 27 December, 2023 to the member of the Supervisory Board Đurđica Meglajec, bacc.oec. OIB: 03926111366, Donji Stupnik, Donjostupnička ulica 76, her term as a member of the Supervisory Board expires.

6. Štefica Jambreč, bacc.oec., OIB: 84280806715, Donji Stupnik, Donjostupnička 33 is elected as a member of the Supervisory Board.

All elected members of the Supervisory Board have accepted their mandate, which begins on December 28, 2023 and lasts four years.

This Decision shall enter into force from the day of its adoption.”

## INSTRUCTIONS TO SHAREHOLDERS FOR PARTICIPATION IN THE GENERAL ASSEMBLY MEETING:

### *Total number of shares and voting right*

1. The Company's share capital is divided in 19,751,989 (nineteenmillionsevenhundredfiftyonehundredsninehundredeightynine) ordinary registered shares without nominal value, with each share entitling its holder to equal rights.
2. The Company's shares exist only in the form of an electronic record on the securities account in the computer system of the Central Depository and Clearing Company (CDCC). Each share gives the right to one vote.

### *Participating and exercising voting rights in the General Assembly meeting*

1. Every shareholder of the Company is entitled to participate in the meeting of the General Assembly, in person or through their legal representative/proxy, provided that they send a written application to the Company regarding their intention to participate in the meeting to the e-mail address [investitori@ciak.hr](mailto:investitori@ciak.hr) no later than 6 (six) days prior to the meeting of the General Assembly, not including the day when the application is received by the Company, i.e. send their application by 5 December 2023. Company shareholders entitled to participate in the meeting of the General Assembly are those registered as shareholders in the depository of

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the Central Depository and Clearing Company (CDCC) on the last day for applying for participation in the meeting of the General Assembly, i.e., on 5 December 2023.

Shareholders who do not apply for participation in accordance with these instructions or those who fail to enclose the documents referred to in these instructions to their application will not be able to participate in the meeting of the General Assembly.

2. The application has to contain the following:
  - a) Application for shareholders – natural persons:
    - First and last name, permanent residence and address, total number of the shareholder's shares, account number with the CDCC,
  - b) Application for shareholders – legal persons:
    - Legal person's company name, registered office (address), PIN, total number of the shareholder's shares, account number with the CDCC,
    - enclosed excerpt from the court or another appropriate register in which the legal person is registered (photocopy), showing that the application has been sent by the person legally authorized to represent the legal person,
  - c) Application submitted by the shareholder's proxy:
    - Name of proxy, name/company name of the shareholder granting the power of attorney, total number of the shareholder's shares, account number with the CDCC,
    - Enclosed excerpt from the court or another appropriate register in which the legal person is registered (photocopy), showing that the power of attorney has been granted by the person legally authorized to represent the legal person, and enclosed power of attorney.
3. For minors and legally incapacitated or partially incapacitated natural persons, the application is to be submitted by their legal representative, who also represents them and who shall enclose to the application an original document, or a certified copy thereof, proving their status as a legal representative.
4. If the shareholders exercise their right to vote at the General Assembly meeting through a proxy, they shall enclose a written power of attorney to the application. The power of attorney shall indicate the following: name of the proxy, name/company name of the shareholder granting the power of attorney, total number of shares, authority to participate and vote on behalf of the shareholder at the Company's General Assembly meeting, date of issuance and period of validity of the power of attorney. The power of attorney must be notarized. If the shareholder is a legal entity, an excerpt from the appropriate register shall be enclosed to the power of attorney.
5. Shareholders are recommended to use the power of attorney form that can be obtained at the Company's registered office or printed out from the Company's website ([www.ciakgrupa.hr](http://www.ciakgrupa.hr)).
6. The application for participation in the General Assembly may be submitted to the Company by e-mail sent to [investitori@ciak.hr](mailto:investitori@ciak.hr), sent by mail or delivered directly/in person to the address CIAK Grupa d.d., Savska

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Opatovina 36, 10090 Zagreb. Shareholders who fail to apply for participation in the General Assembly within the set time limit will not be able to participate in the meeting of the General Assembly

7. For the purpose of timely registration and organizing of the list of participants in the General Assembly meeting, shareholders are requested to plan their arrival at least 30 minutes before the beginning of the General Assembly meeting. Identification for the purpose of registration will be done based on a valid identification document, as prescribed by law. Shareholders who are legal persons shall submit for inspection an excerpt from the appropriate register enclosed to the power of attorney.
8. In case the required quorum is not met at the General Assembly meeting convened for 12 December 2023 at 11 am, the next General Assembly meeting will be held on 19 December 2023, at 11 am, with the same agenda and at the same venue.

*Shareholders' rights to raise questions, propose new agenda items, submit counterproposals and right to information*

1. Shareholders who jointly hold a twentieth of the share capital of the Company have the right to request, after the General Assembly meeting has been convened, that an additional item be included in the agenda of the General Assembly and be announced, and any such new agenda item should be accompanied by an explanation or respective decision proposal.
2. Shareholders are to deliver the request for including additional item in the agenda to the Company, to the address CIAK Grupa d.d., Savska Opatovina 36, 10090 Zagreb. In order for the amendment to the agenda to be duly announced in accordance with the Companies Act, the request for including additional item in the agenda has to be received by the Company at least 30 (thirty) days prior to the General Assembly meeting. This time limit does not include the day the request is received by the Company. Failure to meet the said time limit will result in proposed agenda items not being duly announced, and therefore, not being decided on at the General Assembly meeting.
3. At the General Assembly meeting, the Management Board will provide information about the Company's operations to any shareholder at their request, in case this information is necessary to assess the matters included in the agenda.
4. All information pursuant to Article 280a of the Companies Act will be available at the Company's website ([www.ciakgrupa.hr](http://www.ciakgrupa.hr)).
5. This invitation will be published on the website of the court register, on the website of the Zagreb Stock Exchange, through Croatian News Agency (HINA), through the Croatian Financial Services Supervisory Agency/ Official Registry of Prescribed Information.
6. All the materials for the General Assembly, which are the basis for decisions to be adopted, will be made available to the shareholders, to inspect them and make copies, at the Company's registered office, between 11 am and 1 pm every business day following the day of announcing this invitation. The shareholders are

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asked to announce their visit to the Company's registered office at least one day in advance, to the e-mail: [investitori@ciak.hr](mailto:investitori@ciak.hr).

7. Each shareholder or their representative/proxy bears the cost of their attendance and participation in the work of the General Assembly, and the Company bears the cost of organizing and holding the General Assembly meeting.

CIAK Grupa d.d.

President of the Management Board

Ivan Leko, BSc (Econ)

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